

# MINUTES

## ENROLLMENT MANAGEMENT ADVISORY COMMITTEE MEETING

November 6, 2018

X	Alisha Sharma, AS President	X	Jeff Livingston	X	Theresa Mundy*
	Al Renville (Butte College)	X	Kaitlyn Baumgartner Lee*		Tracy Butts
X	Baohui Song	X	Kim Guanzon	X	Tom Rosenow
	Barbara Fortin	X	Michael Rehg (Chair)	X	Tyson Henry
	Dan Reed		Rick Ford		
X	Diana Dwyre	X	Tawnie Peterson		
X	Jed Wyrick (Senate Chair)				
X	Jeff Bell				

In attendance: \* = Augmented Members (*non-voting*)

X = In attendance

Meeting convened at 3:15 p.m.

### I. Approve Agenda (*Michael Rehg*)

- Agenda approved

### II. Minutes from 10-2-18 (*Rehg*)

- October minutes approved

### III. Introductions and Announcements (*Rehg*)

- Introduction of guests Kate McCarthy, Interim Dean of Undergraduate Education, and Chela Patterson, Interim Associate VP for Student Life, joining EMAC to discuss Graduation Initiative 2025.

### IV. EMAC Topics with Kate McCarthy and Chela Patterson, Graduation Initiative 2025 Co-chairs (*Rehg*)

#### Committee questions:

#### [Questions and responses for GI 2025](#)

Follow up to #7 of GI 2025 questions, GI 2025 team would be interested in learning more of the charge of EMAC and how this committee could be better utilized.

Sharing of information among various committees need to be strengthened.

GI 2025 team work areas:

- Campus-wide Student Success proposals
- Tipping Point Student Success Summit - January 17 for faculty and staff
- Financial and Administrative Barriers
- Improved major selection process
- Student Success Analytics – data team part of Chancellor’s Office initiative
- College Success Centers and Campus Support Programs – how well are they aligned and coordinating
- Faculty engagement with grading data

Minutes from GI 2025 team meetings can be found on their website:

<http://www.csuchico.edu/gradinitiative/team/meetings.shtml>

GI 2025 money and allocations:

- Base allocation to the campus: \$2.6 million – split of 75/25 between Academic Affairs (AA) and Student Affairs (SA).
- Academic Affairs allocated \$1 million of their allocation to fund eight tenure track hires, tied to requirements of the legislature.
- Another portion of the AA allocation went to the colleges on a per-number-of-majors-basis for colleges to use at their discretion.

- \$274,000 of discretionary funds – AA and SA collected campus-wide proposals from colleges and departments.
- One time funding:
- \$150,000 for continued implementation for EO 1110
- \$100,000 for bottleneck courses with high enrollment and low success rates. Faculty committee being put together to work through these issues.

GI 2025 team working at increasing transparency of how and where these funds are being allocated. Information can be found on their website: <http://www.csuchico.edu/gradinitiative/index.shtml>

#### **GI 2025 Symposium overview:**

Video, slide shows, symposium program and digital engagement guide are available on the website: <https://www2.calstate.edu/csu-system/why-the-csu-matters/graduation-initiative-2025/symposium/2018-symposium>

#### **Preliminary progress toward campus goals**

How best to target faculty development where it is most needed? Other campuses have tried departmental workshops – grading data, inclusive pedagogy.

Recent study cited challenging idea that improvement of graduation rates causes more students to graduate. Claim is that we need to be measuring completion rates - # of students completing rather than how fast they are graduating. 6 year graduation rates = 66-67%; 8 year graduation rates = 70%. Difference in percentage equates to about 5 students.

#### **2018-19 new funding allocations**

Kate and Chela did not bring these numbers. Once they are able to update the numbers on the website they will send a link to EMAC.

#### **V. Enrollment updates: (Al Renville, Rehg, Kim Guanzon)**

[Enrollment Update with fall census](#)

- Al Renville not present – no report from Butte College
- Jeff Bell explained that the difference between the resident FTES target and the Institutional budget resident FTES target is because Chico State is losing international students, there is a need to increase institutional resident target.
- For spring 2019, admissions Office plans to admit more students so we can meet the institutional target.
- Out of state students have higher admissions requirements, which could potentially help graduation rates.

#### **VI. Fall 2018 grading notification timeline and communication plan (Baumgartner Lee)**

- There is a push from the provost's office for EMS to be more responsive to deadlines relative to grading.
- 96% of faculty turn in grades on time, but the campus needs to wait for the remaining 4% to complete grade processing.
- In terms of being responsive to students who have graduated and need transcripts sent for graduate school, the timeline is such that we are not being responsive enough to those students. Academic Advising is up against a tight deadline to provide academic intervention when grading timeline is delayed.
- Faculty, and Office of the Registrar, have a more labor intensive process if grades are not submitted by grading deadline.

#### **VII. Unit limits during priority registration (Baumgartner Lee)**

Due to time constraints, this topic moved to December meeting.

#### **VIII. Other**

Meeting adjourned 4:45 p.m.

Respectfully submitted, Theresa Mundy, EMS AAS

**IX. Next Meeting:**

December 11, 2018

3:15 pm - 4:45 pm

SSC 122

**X. Action Items:**

- Sara Trechter will be guest for December meeting.
- Review enrollment unit limits in place during priority registration.