# 1 Use our website [www.csuchico.edu/fa](http://www.csuchico.edu/fa) to get your questions answered:

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<th>➢ Award Guide</th>
<th>➢ Steps to Financial Aid</th>
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<td>➢ Types of Aid</td>
<td>➢ Enrollment &amp; Eligibility</td>
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# 2 Have questions? Go to the correct office in the Student Services Center for the help you need.

**Financial Aid & Scholarships**  
Student Services Center 250  
FAFSA/CADAA questions | Pay charges, tuition and fees | Handshake login (job search)
Eligibility for all types of aid including Work-Study | Receive funds:  
• e-Refund | Locate on-campus job if you have Work-Study
Loans | By mail | Look for non-Work-Study and off-campus student jobs
Scholarship questions | Pick up short-term loans |

# 3 Submit an electronic Authorization to Release information form by going to the “Student Records” section of your Student Center and selecting “Authorization to Release”.

# 4 Sign up for e-Refund (direct deposit) through your Student Center under the “Financials” section.

# 5 Use your Student Center for important information at Chico State.

- Financial aid and University charges are located under the “Financials” section.
- Check your “To Do List” & “Holds”. Follow the directions.
- If assigned on your To-Do list, create account: [http://csuchico.studentforms.com](http://csuchico.studentforms.com)
- Accept/decline/reduce your financial aid in order to receive your funds.
- Review charges & pay the current term bill by the due date each semester.
- Check your Satisfactory Academic Progress (SAP) status.

Financial aid recipients are required to pay the difference between all University charges and pending financial aid. You must accept aid for it to be “pending”. University charges may include registration fees, on-campus housing and meal plan. View your pending aid through your Student Center under the Financials section. Also see [www.csuchico.edu/fa/award-info/pay-charges.shtml](http://www.csuchico.edu/fa/award-info/pay-charges.shtml)

# 6 Educate yourself about loans and only borrow what you need!

**Know the difference**: Financial aid includes loans and grants. **Loans** have to be repaid. **Grants** are free aid, and are determined by your SAI (Student Aid Index calculated from FAFSA or CADAA).

**If you are receiving loans as part of your financial aid package**, you must complete both Loan Entrance Counseling and the Master Promissory Note. See your “To Do List” in the Student Center.


# 7 Learn about Scholarships

**Apply for Wildcat Scholarships at**: [www.csuchico.edu/fa/scholarships/wildcat.shtml](http://www.csuchico.edu/fa/scholarships/wildcat.shtml).

Chico State gives out $1.5 million in scholarships each year. The online application is available **January 2 through February 15** for the following academic year.

**Apply for external (private) scholarships** through your community, local and national foundations, state and federal agencies, fraternal organizations, and private donors. If you are a recipient of an external scholarship and you receive the check, take it to Student Financial Services, SSC 230.

# 8 Budget, budget, budget! Learn how to manage your money and make it last for the semester. Use the Financial Wellness Clinic in Glenn 202B, email: financialwellness@csuchico.edu

# 9 Communicate with us. Use our customer service windows in Student Services Center 250 or:

- Telephone: 530-898-6451 or Email: finaid@csuchico.edu or scholarships@csuchico.edu
- **Schedule an appointment** with a financial aid advisor.

# 10 Be involved in your own financial aid education. File the FAFSA or CADAA each year before the March 2* priority deadline. **Note: Priority deadline for 2024/25 extended to May 2, 2024.**

**Know your rights and responsibilities**: [www.csuchico.edu/fa/policies/rights.shtml](http://www.csuchico.edu/fa/policies/rights.shtml)

**Know financial aid terminology**: [www.csuchico.edu/fa/resources/glossary.shtml](http://www.csuchico.edu/fa/resources/glossary.shtml)