APPLY TO CHICO STATE
☐ New students must complete the application at Cal State Apply (https://www2.calstate.edu/apply) for admission to CSU, Chico.

START THE SCHOLARSHIP PROCESS EARLY
☐ Apply for Wildcat Scholarships (www.csuchico.edu/fa/scholarships/wildcat.shtml) from January 2—February 15, for the next academic year. The 2020-2021 deadline is February 15, 2020.
☐ Apply for External Scholarships (outside scholarships - www.csuchico.edu/fa/scholarships/external.shtml). Research in the fall; apply as soon as possible for the 2019-2020 academic year.

STEPS TO COMPLETE THE CA DREAM ACT APPLICATION (CADAA)
☐ Apply for financial aid by submitting a CADAA at https://dream.csac.ca.gov/ each year between October 1 and March 2 to be considered for state funds. Use our School Code 001146.
☐ Enter your name exactly as it appears on your identification. A social security card is not required.
☐ First-time students should enter their grade level as “never attended college & 1st-year undergraduate.”
☐ Use your and your parents 2017 income tax information.

YOUR FINANCIAL AID OFFER
☐ Award notification will be sent via email to your Wildcat account by mid-April, if you have submitted a FAFSA and included Chico State's School Code (001146). You will be directed to view your award offer in your Student Center.
☐ View your estimated financial aid offer. Accept, reduce, or decline individual award items within 45 days, to avoid cancellation of aid.
☐ First year Cal Grant Entitlement participants must submit a confirmation of their high school graduation to CSAC prior to being awarded a Cal Grant. Use WebGrants 4 Students (https://mygrantinfo.csac.ca.gov) to submit your confirmation.
☐ Submit an Authorization to Release Information (www.csuchico.edu/fa/forms/printable.shtml) to permit our office to discuss your confidential financial aid information with specific individuals (e.g., parents, spouse).
☐ Create and authorize an on-line Parent Portal account to grant parent(s) access to financial and academic information.
☐ If your income, or your parents’ income, has decreased dramatically compared to 2017 income due to unemployment, disability, or other adverse conditions, you may submit an Exceptional Circumstances Appeal (www.csuchico.edu/fa/circumstances/appeals.shtml) available August 1, for re-evaluation of your financial aid eligibility. Appeals will be processed beginning in October 2019 based on the order they are received. We recommend that you accept your initial award offer and plan to cover preliminary costs from your current aid package, employment, and family resources.

FOLLOW-UP STEPS: YOUR AWARD CAN CHANGE
☐ Frequently, additional documentation may be required. Check your Student Center account regularly to review your “To Do List” of required documents needed to complete your financial aid file. Note that a full explanation for all requests is available by clicking on “More” and opening the link to each item.
☐ Create your Financial Aid Account at https://csuchico.verifymyfafsa.com. Use your Dream application ID number in place of a social security number. Please call us at 530-898-6451 if you need help locating this identification number. All items must be submitted as soon as possible to avoid a delay in receiving your financial aid.
☐ Check your Wildcat email for notification of Financial Aid Award revisions. You will be directed to your Student Center.

FEE PAYMENT
☐ View Account Inquiry located on the left side under Finances in your Student Center. In advance of fee deadlines (www.csuchico.edu/sfin/), pay fees or the difference between all university charges and your pending financial aid. For residence hall students, your outstanding University Housing charges for the semester will be deducted from your financial aid.
☐ For more detailed information, view the tutorial Using Your Aid to Pay Charges (www.csuchico.edu/fa/award-info/pay-charges.shtml).
☐ The fees box in the Finances section of your Student Center will continue to indicate tuition fees “Past Due” until your aid goes out.
ARRANGING TO RECEIVE YOUR MONEY

- Arrange for direct deposit of financial aid refunds through the “enroll in direct deposit” link on your Student Center which you access through your Chico portal account. See Student Financial Services for instructions at: [www.csuchico.edu/sfin/disbursement/eft.shtml](http://www.csuchico.edu/sfin/disbursement/eft.shtml)
- CA Dream Loans are offered on a limited basis after the fall semester begins. If a California Dream Loan is offered, it must be accepted within 30 days of the offered date.
- Accept, reduce, or decline CA Dream Loan within 30 days. Funds are limited and may not be available at a later date.
- Students who accept the California Dream Loan must complete a promissory note and entrance counseling at [https://www.ecsi.net/promi3/](https://www.ecsi.net/promi3/). If not completed within 30 days, the California Dream Loan will be cancelled.
- Complete and return a Financial Aid Enrollment Update ([www.csuchico.edu/fa/forms/printable.shtml](http://www.csuchico.edu/fa/forms/printable.shtml)) to notify us of enrollment changes (e.g., attending fall or spring only, attending another school) so that we can revise or cancel your award, if appropriate.

DISBURSEMENT OF FUNDS

- The first possible disbursement of most state aid and scholarships each semester is the Thursday prior to the first day of classes, which is five days before the beginning of each semester. ([www.csuchico.edu/fa/award-info/disbursements.shtml](http://www.csuchico.edu/fa/award-info/disbursements.shtml))
- “Disbursement” includes two processes:
  - When your financial aid file is complete, your aid is transferred into your Chico student account to be credited toward your fees & other university charges.
  - Once charges are paid, the Student Financial Services Office (SSC 230) issues a refund to you for any credit balance on your account.
- If you are an alternative (private) loan borrower, the first possible payment of an alternative loan is the second Thursday of the semester.
- Full-time enrollment ([www.csuchico.edu/fa/enrollment/undefnr.shtml](http://www.csuchico.edu/fa/enrollment/undefnr.shtml)) is necessary to receive the maximum financial aid for which you are eligible. All students are offered a financial aid package based on full-time enrollment.
- Recipients of Wildcat Scholarships and Presidential Scholarships require full-time enrollment.
- Recipients of external (outside) scholarships must do the following in order to receive their scholarship funds:
  - Ask the organization awarding you funds to mail the check to CSU, Chico. If they send it to you, please submit it to us immediately.
  - After we receive the check, we will enter it into your financial aid award. Check your Wildcat e-mail for notification of a change to your award.
  - Once entered into your award, the scholarship is considered pending aid. Pending aid defers charges until the first disbursement.
  - The turn-around time for complete processing of external scholarships is two to three weeks.

IMPORTANT INFORMATION TO AID THE PROCESS

- Use your Chico I.D. to enter the Chico portal ([https://portal.csuchico.edu/](https://portal.csuchico.edu/)) and to view your Student Center for personalized information. Always use your Chico I.D. when you contact us or another Chico State office.
- Wildcat Mail is the University’s official means of communication. Use your Wildcat email account ([www.csuchico.edu/google/](http://www.csuchico.edu/google/)). As soon as you receive it check it regularly. Your admission packet contains e-mail account instructions.
- Be familiar with the Financial Aid and Scholarship Office website. Read Announcements for up-to-date information. Read Steps to Financial Aid and Award Information for a complete description of our financial aid process.
- Follow us on Facebook for info and upcoming deadlines pertaining to financial aid - [www.facebook.com/ChicoStateFASO](http://www.facebook.com/ChicoStateFASO)
- For individual and timely assistance, email your specific questions to finaid@csuchico.edu or call us at 530-898-6451. Appointments with Financial Aid Advisors are also available upon request.

About Policies that may affect your financial aid

- Please be familiar with all Web pages linked to Policies and Conditions ([www.csuchico.edu/fa/policies/index.shtml](http://www.csuchico.edu/fa/policies/index.shtml)) to know your rights as well as the regulations required of us to administer financial aid.
- If you are enrolled part-time, your award will be revised by our office to match your enrollment. Please read University Census ([www.csuchico.edu/fa/enrollment/census.shtml](http://www.csuchico.edu/fa/enrollment/census.shtml)) to understand how financial aid disbursements may be adjusted based on number of units enrolled.
- Please read and understand the Satisfactory Academic Progress (SAP) policy at [www.csuchico.edu/fa/policies/satisfactory-progress.shtml](http://www.csuchico.edu/fa/policies/satisfactory-progress.shtml). You must maintain satisfactory academic progress in order to maintain eligibility for financial aid.

Summer Financial Aid

- A supplemental Summer Financial Aid Application form is required if you enroll in summer classes at Chico State and wish to apply for financial aid. Summer Aid Applications are made available on our website in April.