

**Authorization to Release Information - 3rd Party**  
Form must be submitted and/or completed in person

<b>RETURN TO:</b> Student Services Ctr. 250 Financial Aid and Scholarship Office Chico, CA 95929-0705 Phone: 530-898-6451 Fax: 530-898-6883 Email: <a href="mailto:finaid@csuchico.edu">finaid@csuchico.edu</a> Website: <a href="http://www.csuchico.edu/fa">www.csuchico.edu/fa</a> Instagram: <a href="#">chicostatefinaid</a>	Student Last Name:	Student First Name:
	Chico State ID:	Phone:
	Email:	
	Address:	
	Street	City State Zip

Types of Record(s) to be released:	Purpose of Record(s)
Please be specific	
Financial Aid Award Letter Proof of Federal Work-Study Other—specify:	Scholarships Native American/Tribal Organization Study Abroad Other—specify:

Scholarship Only—Name of Individual and Agency to Release Requested Information:
Name:
Agency:
Address:
Street
City State Zip

**Please Check the Appropriate Box Identifying How You Wish To Have This Information Released:**

Mail to Student

Hold for Pick-Up

**Scholarship Only:**

Mail to Third Party

Fax (     )

If you are requesting release of parent(s) information given on the FAFSA or CADAA, your parent(s) must also sign this release.

I hereby authorize Financial Aid information listed above to be released to the third party listed above.

Student Signature

Date

Parent #1 Signature (father/mother/stepparent)

Date

Parent #2 Signature (father/mother/stepparent)

Date

**Please note: We are not permitted to provide student records directly to 3rd party agencies, unless it is for the purpose of scholarship consideration.**

FOR OFFICE USE ONLY: Request completed: Date:

Processor: