

# RTP DEADLINE CALENDAR

## ACADEMIC YEAR 2023/2024

Three LEVELS of review exist in this process (1) Department, (2) College, and (3) University (See FPPP Definitions sections).

At all LEVELS of review, **Candidates** have the right to submit a rebuttal statement or response in writing and/ or request an opportunity to discuss the Recommendation with the recommending party no later than ten calendar days following receipt of the recommendation (CBA 15.5).

The dates are deadlines for the actions indicated; the actions may be completed earlier than the deadlines, **provided** all required notifications, and opportunities for response are met.

	LEVEL ONE (1)			REBUT	LEVEL TWO (2)				REBUT	LEVEL THREE (3)	
TYPE OF REVIEW	CANDIDATE SUBMITS DOSSIER TO DEAN'S OFFICE (WPAF CLOSURE DATE) FPPP 8.0.2	DEPT COMMITTEE REVIEW TO DEPT CHAIR (if Chair not on Dept Committee) & CANDIDATE	DEPT CHAIR REVIEW TO CANDIDATE	* CANDIDATE HAS TEN (10) CALENDAR DAYS TO RESPOND TO DEPARTMENT LEVEL REPORT(S)*	LEVEL ONE REVIEW(S) TO COLLEGE COMMITTEE	LEVEL ONE REVIEW(S) TO DEAN	COLLEGE COMMITTEE REVIEW TO DEAN & CANDIDATE	DEAN REVIEW TO CANDIDATE	CANDIDATE HAS TEN (10) CALENDAR DAYS TO RESPOND TO COLLEGE LEVEL REPORT(S)	LEVEL ONE AND LEVEL TWO REVIEWS TO PROVOST	LETTER FROM PROVOST TO CANDIDATE
PERFORMANCE REVIEW OF PROB. FACULTY RETENTION 1-2 YEAR	FRIDAY SEPT 15	Recommendations Due FRIDAY OCT 6	Recommendations Due FRIDAY OCT 20		Recommendations Due FRIDAY NOV 3		Recommendations Due FRIDAY DEC 1	Recommendations Due FRIDAY DEC 15		Recommendations Due FRIDAY JAN 12	(per CBA 13.12) FRIDAY FEB 9
PERFORMANCE REVIEW FOR TENURE &/OR PROMOTION	FRIDAY SEPT 15	Recommendations Due THURSDAY NOV 9	Recommendations Due FRIDAY DEC 8		Recommendations Due Wednesday DEC 20		Recommendations Due FRIDAY FEB 2	Recommendations Due FRIDAY FEB 23		Recommendations Due FRIDAY MAR 8	FRIDAY APR 12
PERFORMANCE REVIEW OF PROB. FACULTY RETENTION 3-5 YEAR	FRIDAY SEPT 15	Recommendations Due FRIDAY DEC 8	Recommendations Due FRIDAY FEB 2		Recommendations Due FRIDAY FEB 16		Recommendations Due FRIDAY MAR 8	Recommend. Due FRIDAY MAR 29		Recommend. Due TUESDAY APR 9	FRIDAY MAY 3
PERIODIC EVALUATION OF PROB.FACULTY*	FRIDAY FEB 16	Evaluations Due FRIDAY MAR 8	Evaluations Due FRIDAY MAR 29			Evaluations Due TUESDAY APR 9		Evaluations Due FRIDAY MAY 3 (per FPPP 10.7.1)			
PERIODIC EVALUATIONS OF TEMPORARY AND TENURED FACULTY					PERIODIC EVALUATIONS OF TEMPORARY AND TENURED FACULTY						
FALL CYCLE	FRIDAY SEPT 15	Evaluations Due FRIDAY OCT 13	Evaluations Due FRIDAY OCT 27			Evaluations Due THURSDAY NOV 9		Evaluations Due FRIDAY DEC 8 (per FPPP 9.1.1.b/11.2)			
SPRING CYCLE	FRIDAY FEB 16	Evaluations Due FRIDAY MAR 8	Evaluations Due FRIDAY MAR 29			Evaluations Due TUESDAY APR 9		Evaluations Due FRIDAY MAY 3 (per FPPP 9.1.1.b/11.2)			

Faculty unit employees, students, academic administrators, and the President may contribute information to the evaluation of a faculty unit employee. Information submitted by the faculty unit employee and by academic administrators may include statements and opinions about the qualifications and work of the employee provided by other persons identified by name (CBA 15.2) prior to the WPAF closure date.