



CALIFORNIA STATE UNIVERSITY CHICO
FINANCIAL SERVICES

STUDENT FINANCIAL SERVICES
STUDENT SERVICES CENTER
ROOM 230
CHICO, CA 95929-0242
530-898-5936
www.csuchico.edu/sfin

Reversal of Graduate MBA Fee for Elective Course

Purpose: Use this form to request a reversal of the per unit Graduate Professional Business Fee (MBA) for any course not required to meet degree requirement. Please complete the form, have it signed by the director of the MBA program, and then bring the completed form to Student Financial Services, CSU Chico, SSC 230, Chico, CA 95929-0242

PERSONAL INFORMATION AND COURSE DETAILS

Name: _____ Chico State Student ID: _____
Last, first, MI

Address: _____
Street/Apt, City, State, ZIP

Phone: _____ Email: _____

Term: _____ Emphasis: _____

Elective Course: _____ # of Units: _____
Name, number

CAMPUS APPROVALS

I understand that the elective course(s) noted above cannot be counted towards degree requirements for the MBA degree and will not be included as required or optional courses on the Master's Degree Graduation Clearance Form. Should it be determined in the future that this course is used as fulfilling degree requirements, the fee reversal will be rescinded and I will be responsible for payment of the per unit Graduate Professional Business Fee before the form is approved by the College of Business.

Student: _____
SIGNATURE PRINT NAME DATE

Coordinator of MBA Program: _____
SIGNATURE PRINT NAME DATE CAMPUS EXT.

SFIN USE ONLY Received: _____ Units Reversed: ____ By: _____