

## Procurement Credit Card Cycle - FY 22/23

<b>Month/Year</b>	<b>Cycle Close Dates (*)</b>	<b>Reconciliation Period Begins</b>	<b>Reconciliation Period Ends</b>	<b>Total # Bus. Days for Reconciliation Period</b>	<b>Reports Due to AP</b>
Jul 2022	7/25/2022	7/26/2022	8/2/2022	6	8/3/2022
Aug 2022	8/23/2022	8/24/2022	8/31/2022	6	9/1/2022
Sep 2022	9/23/2022	9/26/2022	10/3/2022	6	10/4/2022
Oct 2022	10/24/2022	10/25/2022	11/1/2022	6	11/2/2022
Nov 2022	11/23/2022	11/28/2022	12/5/2022	6	12/6/2022
Dec 2022	12/23/2022	1/3/2023	1/10/2023	6	1/11/2023
Jan 2023	1/23/2023	1/24/2023	1/31/2023	6	2/1/2023
Feb 2023	2/23/2023	2/24/2023	3/3/2023	6	3/4/2023
Mar 2023	3/23/2023	3/24/2023	4/3/2023	6	4/4/2023
Apr 2023	4/24/2023	4/25/2023	5/2/2023	6	5/3/2023
May 2023	5/23/2023	5/24/2023	6/1/2023	6	6/2/2023
Jun 2023	6/23/2023	6/26/2023	See Fiscal YE Schedule		7/3/2023

(\*) Cycle close date 11:59 PM CT if the date falls on weekend or holiday the account will cycle the following business day.

*Dates subject to change but every effort will be made to adhere to dates above, any adjustments would be updated here and communicated within monthly reconciliation emails.*