

SECTION 4. COMMITTEE MEMBERSHIP

4.7 Ad Hoc Committee

4.7.1 Introduction

Ad hoc committees shall serve one of two purposes:

- to explore an issue or topic that may warrant the establishment of a standing committee
- to complete a specific task.

4.7.2 Creation

The Board of Governors may establish ad hoc committees as it deems necessary and assign to them such duties as it considers appropriate.

Ad hoc committees shall have defined tasks and be given specific direction for the end goal, and end date of the committee.

4.7.3 Membership

The Ad Hoc Committee serves at the pleasure of the full Board.

A majority of the Ad Hoc Committee shall constitute a quorum.

4.7.4 Duties and Responsibilities

Each ad hoc committee will consider and make recommendations to the Board in respect of the subject on which it was created to advise.

An ad hoc committee chair will have the responsibility of:

- a. Preparation of the agenda for committee meetings.
- b. Work in consultation with the chief executive officer and share materials generated by the committee, including minutes.
- c. Report to the board on the activities and recommendations of the committee.

The Board will take into consideration, but will not be bound by, ad hoc committee recommendations.

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