California State University Chico

California State University, Chico Addendum
To CSU Systemwide Time, Place, and Manner Policy

University Designee with Oversight and Enforcement Responsibility

Cirilo Cortez, Associate Vice President for Student Engagement and Retention Programs, is the University administrative Employee designated to serve as the Designated University Official for California State University, Chico with responsibility for oversight, implementation, and enforcement of the Systemwide Time, Place, and Manner Policy, and this Addendum, including oversight of a training program for responsible employees and the broader University community (including students and employees).

Designated University Law Enforcement Liaison

Ines Duenas, Clinical Director of WellCat Counseling, is the University administrative Employee designated to serve as the Designated Law Enforcement Liaison between University law enforcement and Students exercising rights guaranteed by the First Amendment to the United States Constitution or Section 2 of Article I of the California Constitution, or both.

University Response Team

The response team for matters related to implementation and enforcement of this Policy and Addendum include:

Name	Title and Division	Contact Information	Policy Role
Cirilo Cortez	Associate Vice President for Student Engagement and Retention Programs	ccortez6@csuchico.edu	Designated University Official, Student Affairs Liaison
Ines Duenas	Clinical Director, WellCat Counseling	fiduenas@csuchico.edu	Designated University Law Enforcement Liaison
Reginald Chhen Stewart	University Diversity Officer, Cabinet Representative	rstewart2@csuchico.edu	Cabinet Liaison
Jennifer Gruber	Associate Vice President, Academic Affairs	jlgruber@csuchico.edu	Academic Affairs Liaison
Clint Strode	Interim Chief of University Police	cestrode@csuchico.edu	Interim Chief of Police

Steve Krok	Associate Director, Enterprise Systems	skrok@csuchico.edu	Information Technology Liaison
Curtis Sicheneder	Director of Special Projects, Business & Finance	csicheneder@csuchico.edu	Business and Finance Liaison
Jussi Tinnemeyer	Executive Director, Associated Students	jtinnemeyer@csuchico.edu	Associated Students Liaison
Andrew Staples	Public Relations Manager, University Advancement	ajstaples@csuchico.edu	University Advancement Liaison
Jason Nice	Academic Senate Chair	jnice@csuchico.edu	Academic Senate Liaison

California State University, Chico Operating Hours

No one shall enter or otherwise remain on University Property between the hours of 11:00 p.m. and 7:00 a.m., or at such other times as published or posted by University housing and residential programs, and other similarly specialized University programs. This prohibition shall not apply to persons possessing valid written authorization from a University official, persons on legitimate University related business, or persons attending a specific University sponsored event. Those persons with legitimate University business reasons, valid written authorization, or attending a University sponsored event, shall be allowed to remain and access University Property as allowed in their authorization or through the duration of the specific event, after which time they shall leave University Property without any appreciable delay. This prohibition shall not apply to persons transiting on a roadway or path designated as open to the public.

Campus Time, Place, and Manner Regulations

For purposes of this Addendum the following terms shall apply, as set forth in the CSU's Systemwide Time, Place, and Manner Policy:

A. Public Areas

A Public Area is University Property that is available for public assembly, marches, demonstrations, protests, and debate. Right of access and equality of access are provided in these areas, so long as activities are lawful and do not disrupt University operations. Content-based restrictions are prohibited, but reasonable time, place, and manner regulations will be applied. Spontaneous activities may take place in Public Areas without pre-scheduling or reservations.

B. Limited Areas

A Limited Area is University Property available to the public but due to business operations, safety

concerns, or other important University interests, is not open for assembling, marching, demonstrating, or protesting. Activities in these areas may require scheduling and reservations with the University, and are available on a limited basis, subject to campus regulations that are narrowly tailored to address the University's legitimate business interests.

Access to and use of *certain* designated University Property must be scheduled and registered in advance, as noted in the list of University Property set forth below. Certain uses of University Property may be subject to fees, require liability insurance, and/or an indemnity agreement which

must be provided by those who seek to engage in such uses. All users assume responsibility for all damage they cause to University Property. Failure to pay for damage to University Property may jeopardize future access to and/or use of University Property and can result in discipline for students and employees who are responsible for the damage, as well as civil or criminal action.

C. Non-Public Areas

Except for areas designated as Public Areas and Limited Areas, all remaining University Property, including the interiors of all buildings and facilities are Non-Public Areas. These areas are not open to the public and the University can restrict access to Non-Public Areas on a Content and Viewpoint Neutral basis.

If there is a University location not listed below, please contact the University administrator responsible for implementing this Addendum.

List of University Properties

	Place	Day and Time Available	Permitted Manner of Use	Type of Place
1.	*Outside spaces including, but not limited to, paved pedestrian walkways and lawns on University property. (Examples include: Trinity Commons, Kendall Lawn, and Glenn Lawn)*	*7 a.m. to 11 p.m. daily*	*Free speech activities, including rallies, marches, protests, and solicitation of signatures on noncommercial petitions*	*Public*
2.	*Reservable space that has always been used for tabling: Trinity Commons and the paved walkways outside Plumas Hall and the Science Building (Main Campus)*	*7 a.m. to 11 p.m. daily*	*Tabling for on- and off-campus organizations and solicitation for signatures on noncommercial petitions* *(*See note about reservations below)*	*Public*

3.	*BMU Auditorium (Main Campus)*	*7 a.m. to 11 p.m. daily*	*Business operations, workshops, events, debates, conferences, meetings, and trainings.* *(**See note below about reserving Associated Students space)*	*Limited*
4.	*Butte Station (Main Campus)*	*7 a.m. to 8 p.m. Monday through Friday*	*commercial services to members of the campus community and visitors.*	*Limited*
5.	*Space under purview of Associated Students: Bell Memorial Union (BMU), the plaza area to the south of the BMU known as "Wildcat Plaza," the sidewalk area directly to the north of the BMU near the bookstore, Wildcat Recreation Center (WREC), and the plaza area near the entrance to the WREC (Main Campus)*	*7:00 a.m. to 8:00 p.m. Monday through Thursday, 7:00 a.m. to 5:00 p.m. Friday, 10:00 a.m. to 4:00 p.m. Saturday, and 12:00 p.m. to 8:00 p.m. Sunday*	*Business operations, workshops, events, debates, conferences, meetings, and trainings.*	*Limited*
6.	*Colusa Hall, Room 100 A&B (Main Campus)*	*7:00 a.m. to 10:00 p.m. Monday through Friday, 8:00 p.m. to 5:00 p.m. Saturday, and 12:00 p.m. to 10:00 p.m. Sunday*	*Business operations, workshops, events, debates, conferences, meetings, and trainings.* *(*See note about reservations below)*	*Limited*
7.	*Éstom Jámani Courtyard (Main Campus)*	*7:00 a.m. to 11:00 p.m. daily*	*Free speech and expression activities, including solicitation of signatures on noncommercial petitions*	*Limited*

8.	*Holt Station (Main Campus)*	*N/A*	*Providing commercial services to members of the campus community and visitors.*	*Limited*
9.	*Meriam Library (Main Campus)*	*7:30 a.m. to 11:45 p.m. Monday through Thursday, 7:30 to 5:45 p.m. Friday, 12:00 p.m. to 4:45 p.m. Saturday, and 12:00 p.m. to 11:45 p.m. Sunday*	*Support research and scholarship for students, faculty and staff.*	*Limited*
10.	*25 Main Street (Main Campus)*	*N/A*	*N/A*	*Non-Public*
11.	*35 Main Street (Main Campus)*	*N/A*	*N/A*	*Non-Public*
12.	*380 Orange Street (Main Campus)*	*N/A*	*N/A*	*Non-Public*
13.	*388 Orange Street (City of Chico)*	*N/A*	*N/A*	*Non-Public*
14.	*909 Warner Street (Main Campus)*	*N/A*	*N.A*	*Non-Public*
15.	*Acker Gymnasium (Main Campus)*	*N/A*	*N/A*	*Non-Public*
16.	*Albert E. Warrens Reception Center (Main Campus)*	*N/A*	*N/A*	*Non-Public*
17.	*Arts & Humanities Building (Main Campus)*	*N/A*	*N/A*	*Non-Public*
18.	*Aymer Jay Hamilton Building (Main Campus)*	*N/A*	*N/A*	*Non-Public*
19.	*Ayres Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*

20.	*Behavioral and Social Science (Main Campus)*	*N/A*	*N/A*	*Non-Public*
21.	*Boiler-Chiller Plant (Main Campus)*	*N/A*	*N/A*	*Non-Public*
22.	*Boiler-Chiller Plant North (Main Campus)*	*N/A*	*N/A*	*Non-Public*
23.	*Butte Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
24.	*Colusa Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
25.	*Deen House (Main Campus)*	*N/A*	*N/A*	*Non-Public*
26.	*Distance Learning / Internet (Main Campus)*	*N/A*	*N/A*	*Non-Public*
27.	*Esken Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
28.	*Éstom Jámani Hall and Program Building (Main Campus)*	*N/A*	*N/A*	*Non-Public*
29.	*Athletic & Intramural Fields (Main Campus)*	*N/A*	*N/A*	*Non-Public*
30.	*FMS Equipment Shed (Main Campus)*	*N/A*	*N/A*	*Non-Public*
31.	*FMS Garage (Main Campus)*	*N/A*	*N/A*	*Non-Public*
32.	*FMS Hazardous Chemicals (Main Campus)*	*N/A*	*N/A*	*Non-Public*
33.	*FMS Hazardous Materials Storage (Main Campus)*	*N/A*	*N/A*	*Non-Public*
34.	*FMS Paint Shop (Main Campus)*	*N/A*	*N/A*	*Non-Public*

35.	*FMS Trades Workshop (Main Campus)*	*N/A*	*N/A*	*Non-Public*
36.	*FMS Warehouse (Main Campus)*	*N/A*	*N/A*	*Non-Public*
37.	*FMS Waste Storage (Main Campus)*	*N/A*	*N/A*	*Non-Public*
38.	*Gateway Science Museum (Main Campus)*	*N/A*	*N/A*	*Non-Public*
39.	*Glenn Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
40.	*Greenhouse A (Main Campus)*	*N/A*	*N/A*	*Non-Public*
41.	*Greenhouse C (Main Campus)*	*N/A*	*N/A*	*Non-Public*
42.	*Grounds Pump House (Main Campus)*	*N/A*	*N/A*	*Non-Public*
43.	*Holt Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
44.	*Housing Dry Food Storage (Main Campus)*	*N/A*	*N/A*	*Non-Public*
45.	*Housing Grounds Shop (Main Campus)*	*N/A*	*N/A*	*Non-Public*
46.	*Housing Maintenance Shop (Main Campus)*	*N/A*	*N/A*	*Non-Public*
47.	*Housing Office (Main Campus)*	*N/A*	*N/A*	*Non-Public*
48.	*Human ID Lab (Main Campus)*	*N/A*	*N/A*	*Non-Public*
49.	*Kendall Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
50.	*Konkow Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*

51.	*Langdon Engineering Center (Main Campus)*	*N/A*	*N/A*	*Non-Public*
52.	*Lassen Hall and the Shasta/Lassen Lawn (Main Campus)*	*N/A*	*N/A*	*Non-Public*
53.	*Laxson Auditorium (Main Campus)*	*N/A*	*N/A*	*Non-Public*
54.	*Mechoopda Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
55.	*Modoc Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
56.	*Nettleton Stadium (Main Campus)*	*N/A*	*N/A*	*Non-Public*
57.	*O'Connell Mechanical Enclosure (Main Campus)*	*N/A*	*N/A*	*Non-Public*
58.	*O'Connell Technology Center (Main Campus)*	*N/A*	*N/A*	*Non-Public*
59.	*Parking Structure 1 (1st & Cherry) (Main Campus)*	*N/A*	*N/A*	*Non-Public*
60.	*Parking Structure 2 and Office Building (2nd & Normal) (Main Campus)*	*N/A*	*N/A*	*Non-Public*
61.	*PE Mechanical Enclosure (Main Campus)*	*N/A*	*N/A*	*Non-Public*
62.	*Performing Arts Center (Main Campus)*	*N/A*	*N/A*	*Non-Public*
63.	*Physical Education Storage (Main Campus)*	*N/A*	*N/A*	*Non-Public*

64.	*Plumas Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
65.	*Roth Planetarium (Main Campus)*	*N/A*	*N/A*	*Non-Public*
66.	*Sapp Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
67.	*Science Building (Main Campus)*	*N/A*	*N/A*	*Non-Public*
68.	*Selvester's Café (Main Campus)*	*N/A*	*N/A*	*Non-Public*
69.	*Shasta Hall and the Shasta/Lassen Lawn (Main Campus)*	*N/A*	*N/A*	*Non-Public*
70.	*Shurmer Gymnasium (Main Campus)*	*N/A*	*N/A*	*Non-Public*
71.	*Sierra Hall and Annex (Main Campus)*	*N/A*	*N/A*	*Non-Public*
72.	*Softball Field (Main Campus)*	*N/A*	*N/A*	*Non-Public*
73.	*Stadium East Restroom (Main Campus)*	*N/A*	*N/A*	*Non-Public*
74.	*Stadium West Restroom (Main Campus)*	*N/A*	*N/A*	*Non-Public*
75.	*Student Health Center (Main Campus)*	*N/A*	*N/A*	*Non-Public*
76.	*Student Services Center (Main Campus)*	*N/A*	*N/A*	*Non-Public*
77.	*Tehama Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
78.	*Tennis Courts (Main Campus)*	*N/A*	*N/A*	*Non-Public*

79.	*Thermal Energy Storage Tanks (Main Campus)*	*N/A*	*N/A*	*Non-Public*
80.	*Tribal Relations (Main Campus)*	*N/A*	*N/A*	*Non-Public*
81.	*Trinity Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
82.	*University Farm*	*N/A*	*N/A*	*Non-Public*
83.	*University Services Building (Main Campus)*	*N/A*	*N/A*	*Non-Public*
84.	*University Stadium (Main Campus)*	*N/A*	*N/A*	*Non-Public*
85.	*University Village*	*N/A*	*N/A*	*Non-Public*
86.	*Whitney Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
87.	*Wildcat Switchgear Building (Main Campus)*	*N/A*	*N/A*	*Non-Public*
88.	*Yolo Hall (Main Campus)*	*N/A*	*N/A*	*Non-Public*
89.	*Zero Waste Site (Main Campus)*	*N/A*	*N/A*	*Non-Public*

**Reservations for tabling space by be made here to avoid double-booking: Facilities Reservations & Event Services. Students may begin the reservation process here: Student Life and Leadership Office*

***Reservations for Associated Students' facilities and spaces can be made via Associated Students Conference Services*

The University also maintains a Campus Code of Regulations and Parking Code of Regulations, as well as Campus Regulations on bikes and skateboards, weapons, alcohol, tobacco use, and marijuana.

Scheduling and Registration Procedures

California State University, Chico has established formal procedures for scheduling of campus venues to ensure effective campus coordination and to provide individuals and groups with a means by which to reserve facilities, spaces, equipment, and other resources and support services.

- Unless otherwise noted, facilities and/or equipment reservations are accommodated through Facilities Reservations & Event Services.
- The BMU, WREC, and adjacent outdoor areas are scheduled through Associated Students Conference Services.
- Student organizations begin their request for space through the Student Life and Leadership Office, which will formally submit the request on the student group's behalf.
- Any events or activities held in residential communities, including events and activities in Éstom Jámani Courtyard, Shasta/Lassen Lawn, and all University Village grounds are subject to the approval of University Housing.

During certain campus-wide special events (e.g. Commencement, Preview Day, and Orientation), priority will be given to event-related activities in the scheduling of campus facilities, grounds, and resources.

Activities and Uses on University Property Requiring Written Permission

The following activities and uses are prohibited unless prior written permission from the appropriate University official is obtained.

A. Posters, Signs, Banners, and Chalking
   a. Requests to post signage in Bell Memorial Union must be approved by Associated Students Conference Services
   b. Requests to post signage in residential areas of campus must be approved by University Housing
   c. Signage in all other locations throughout the University (including temporary signage, flyers, posters, and banners) must be approved by the Student Life and Leadership Office and must comply with the University Publicity Protocol
   d. Chalking is prohibited on University Property per the University Publicity Protocol
   e. All use of University information technology resources for purposes of individual or collective free expression must adhere to s 41301 Standards for Student Conduct; Policy on Use of Computing and Communications Technology (EM 97-018); Chico State E-mail Policy (EM 23-019); and Policy for the Use of Digital Technologies in Teaching and Learning (EM 24-029).
   f. Restrictions regarding advertising of alcohol and tobacco products at the University are in Campus Policy on Campus Commercial Underwriting (EM 94-050) and Alcohol Service at University Sponsored Events (EM 25-006)

B. Flying of an Unmanned Aircraft System (UAS) (also known as a drone) from, on or around University Property without the express written approval of the University
   a. Submit Flight Operations Proposals to University Risk Management at risk@csuchico.edu

C. Use of University Property for commercial purposes unless prior written permission has been obtained from the University

a. Contact Facilities Reservations & Event Services at fres@csuchico.edu

D. Use of University Flagpoles. University Flagpoles are reserved for official University use only. Flags flown on outdoor, permanently installed flagpoles located on University Property serve as a means of expression of the University's official sentiments as determined by the University President or the Chancellor, as applicable. They are not a forum for free expression or expressive conduct by members of the University community or the public.

Educational Programs and Activities to Support the Balance Between Free Speech Activities, Educational Mission, and Student Safety

1. Chico State Free Speech Rights and Responsibilities Ecosystem
    a. **Campus Free Speech website with resources**. Describes pertinent principles and policies about free speech rights and responsibilities on campus
    b. **Communication every semester from Office of Equity, Diversity, and Inclusion (OEDI)**. Reaffirms free speech rights and responsibilities at Chico State
    c. **Campuswide educational programming for modeling interreligious and intercultural dialogue**. Includes but is not limited to OEDI's Diversity Certificate Program and the distinguished speaker series Conversations on Equity, Diversity, and Inclusion
    d. **Faculty and staff training and education**. Includes but is not limited to OEDI and Faculty Development partnerships on Free Speech Faculty Learning Communities; and OEDI and Student Affairs partnerships on free speech rights and responsibilities workshops for faculty and staff affinity groups
    e. **Student training and education.** Includes but is not limited to Student Affairs time, place, and manner policy presentations for incoming students at summer and winter orientation; and OEDI and Student Affairs partnerships on free speech rights and responsibilities workshops for student organizations, fraternities, and sororities
    f. **Campuswide committees**. Includes but is not limited to Civil Disobedience protest response team and Campus Climate Initiative confronting antisemitism team
    g. **Free Speech Facilitators Program.** Trains students, staff, and faculty to serve as free speech rights and responsibilities educators to the campus community
    h. **Campus Safety website with resources**. Provides information on what to do in an emergency; how to report a crime as well as concerning behavior, including but not limited to discrimination, harassment, retaliation, and bias incidents; and how and where to obtain support services

Resources for Mental Health and Trauma Support for Employees and Students

1. Employee Resources:
    a. Employee Assistance Program is available for emotional support 24/7 by calling 1-800-367-7474
2. Student Resources:

a. Services for well-being support are available at WellCat Counseling Center located in the Student Services Center, Room 430 and the WellCat Health Center located at 601 Warner Street (corner of Legion and Warner)
b. Access is available 24/7 for mental health and trauma support by calling 530-898-6345 and pressing option 2 to be directed to a licensed therapist
c. During regular business hours, the CARE Team and case managers are available at 530-898-5093 or care@csuchico.edu to help with navigation of challenging situations

Recognized Student Organizations

Policy on Student Organizations (EM 24-026)