Interfraternity Council Creed

We, the Interfraternity Council at California State University, Chico exist to promote the shared interests and values of our Member Fraternities: leadership, service, brotherhood, and scholarship. We believe in Fraternity and that the shared values of Fraternity drive the Interfraternity Council to create better communities, better chapters, and better men.

We work to advance the academic mission of the host institution to enable fraternal organizations to grow and thrive through collaboration and teamwork, to provide an outlet for self-governance and accountability, and to model and teach ethical leadership. In a spirit of mutual support and betterment, we, the men of the Interfraternity Council pledge to elevate the Ritual and values of the Member Organizations.
Article I
Term of Executive Board Office

Section I. IFC Representative

The duties and responsibilities of all IFC Representatives are as follows:

A. Serve as a representative and voice for his Member Fraternity’s concerns regarding the fraternity community.
B. Represent the larger fraternity community’s interests.
C. Inform his Member Fraternity of the actions, discussions, and workings of the IFC Council of Presidents.
D. Serve as a liaison between the IFC Council of Presidents and his respective Member Fraternity.
E. Serve as an active member of IFC Standing Committees and Ad Hoc Committees, as necessary.
F. Represent the highest ideals of fraternity life to the greater campus community.

Section II. Installation of Executive Board

The Executive Board of the previous term shall install the Executive Board of the ensuing term during the last meeting of the current semester.

Section III. Term of Executive Office

Each Executive Board Officer shall hold office from the date of his election or appointment to the office until the installation of the new Executive Board unless he is removed from his office.

Following elections, the current Executive Officer shall work with the new elected officer via mandatory shadowing in order to smooth transitions for one (1) month prior to the end of his term. Should the newly elected officer miss a meeting, a warning will be given. Upon the second missed meeting and any missed meetings thereafter, a $25 fine will be imposed upon that officer’s chapter.
ARTICLE II
Duties of Executive Board Officers

Section I. All Interfraternity Board Officers

As part of the Interfraternity Council Executive Board, all Officers are expected, at a minimum to:

A. Work cooperatively with their Panhellenic Association counterpart, with each Interfraternity Council Officer, and with Chapter Presidents.
B. Work with integrity with the staff support in the Student Activities Office and the Fraternity and Sorority Affairs Office.
C. Participate in Executive Board and Interfraternity Council meetings/activities.
D. Maintain an updated officer’s manual for their respective position.
E. Support the mission, goals and objectives for the Interfraternity Council.
F. Promote the interests and welfare of the entire fraternity system.
G. Attend workshops and retreats designed to develop/enhance leadership skills.
H. Maintain a 2.5 cumulative GPA on a 4.0 scale.
I. Maintain at least twelve (12) credit units at California State University, Chico.
J. Other duties as agreed upon.

Section II. President

A. Act as the Greek liaison to the Fraternity and Sorority Affairs Office, Associated Students Government, Orion, City of Chico and the Student Activities Office.
B. Meet regularly with fraternity Chapter Presidents and coordinate efforts to educate and facilitate discussions among Greek leaders.
C. To call Council into special sessions as circumstances dictate
D. Regularly reviews performance of each Interfraternity Council Executive Officer.
E. Acts as the official representative of the fraternities at official functions.
F. Makes all official appointments on behalf of the Council.
G. Chair the meeting of the Interfraternity Council in accordance to Robert’s Rules of Order.
H. Supervise all activities of the Interfraternity Council.
I. Not participate in discussion, unless he relinquishes his rights as chairman to the IFC Vice President, nor vote on items of business, except in case of tie, in which case he shall cast the deciding vote.
J. Hold regularly scheduled meeting with the Interfraternity Council advisor, the President of the University, the Vice President of Student Affairs, and the President of Associated Students as necessary or requested.

K. Serve as the Chairman of all Judicial Board Hearings and deliberations.

L. Assist in training of the newly elected officers.

M. Compile a report by the end of the term to pass to new officers.

N. Should sit on or designate an Interfraternity Council Executive Board member to sit on such councils/committees that have Interfraternity Council representation;
   a. Police Chief Advisory Board
   b. Community Affairs Council
   c. Attend any city council meetings that may be relevant that may be relevant to the Interfraternity Council.
   d. Attend any special meetings that may be relevant to the Interfraternity Council.

O. Coordinate semesterly Executive Board leadership retreats.

P. Perform all other duties pertaining to this office.

Section III. Vice President

A. Coordination and contact with Greek funded organizations.

B. Internal manager between the Interfraternity Council and Panhellenic.

C. Assist the President as directed.

D. Assist Member Fraternities with status: suspension and/or probation as needed.

E. Organization of the Greek Calendar and Greek Events Planning

F. Serves as the Council liaison to the Greek Week Committee, thus he is expected to sit on all Greek Week Committee meetings.

G. Act as coordinator of all Interfraternity Council committees and compile reports while working with committees in order to ensure optimal results.

H. Act as liaison between Executive Board and Member Fraternities.

I. Takes minutes at all regular and special meetings of the Council and distributes them in a timely manner.

J. Maintains accurate records of all meetings minutes, amendments, changes in the Bylaws, other permanent legislation, etc.)

K. Serves as the webmaster for the Interfraternity Council Facebook page.

L. Chair all Interfraternity Board Executive meetings.

M. Not vote on motions, however he shall have the right to make motions and participate in discussions.

N. Tabulate all votes along with the Vice President of Finance.
O. Act as a liaison to new colonies - he must coordinate with, assist and oversee new colonies in all facets of the colonization process.

P. Compile and maintain an officer file or notebook for their office.

Q. Compile a report by the end of the term to pass on to the new officer.

R. Chair the Interfraternity Council Meetings in the absence of the President.

Section IV. Vice President of Recruitment

A. Organizes and executes all facets related to the fraternity recruitment program.

B. Manages ICS online.

C. Coordinates with Fraternity and Sorority Affairs staff to produce all recruitment and promotional pieces (Guide to Greek Life, posters, informational brochures, door hangers, etc.)

D. Organizes presentations regarding the Greek community to Potential New Members and parents.

E. Develops assessment instruments to evaluate the effectiveness of the recruitment program.

F. Conducts regular meetings with chapter Recruitment Chairmen.

G. Provides assistance to chapters and programming to help chapters with their recruitment plans.

H. Performs all other duties pertaining to this office.

Section V. Vice President of Conduct

A. Provides overall leadership to the Interfraternity Council Fraternal Conduct process.

B. Serves as the chair of the IFC Judicial Committee and serves as the official representative of the IFC Judicial Committee of all IFC Judicial Board Hearings.

C. Investigates and refers to the IFC Judicial Board alleged violations of IFC Policy, including but not limited to:
   a. The IFC Constitution, Bylaws, and polices;
   b. Federal, State, and local laws;
   c. The rules and regulations of CSU, Chico; and
   d. The general values-based conduct of fraternity men.

D. Ensures proper filing and preparation for all judicial actions.

E. Ensures compliance with all IFC Judicial Action imposed upon a Member Fraternity.

F. Educate Member Fraternities on the IFC Constitution and Bylaws, judicial processes and risk management policies.
G. Conduct Judicial Policy and Procedures training for new IFC Judicial Board justices.
H. Coordinates the overall selection of the Judicial Board members.
I. Assist in conflict mediation between Member Fraternities.
J. Review all IFC Governance Documents, at least annually.
K. Conducts regularly scheduled meetings of the Judicial Board.
L. Coordinates Judicial Board proceedings.
M. Carries out all responsibilities outlined in the Judicial Board Procedures.
N. Notify all Justices and other parties three (3) business days prior to meetings and hearings where their attendance may be required.
O. Initiates semestery education efforts for Chapter Social Chairmen.
P. Maintains all records of judicial proceedings accurately with the Greek Advisor.
Q. Regularly follows-up on an/all sanctioning.
R. Perform all other duties pertaining to this office.

Section VI. Vice President of Finance

A. Manages all financial affairs of the Interfraternity Council.
B. Works with officers in establishing and monitoring budgets.
C. Collects dues from all Council Members.
D. Pays all debts and bills incurred by the Council.
E. Regularly produces budgets for the Council.
F. Establishes regular communication with Chapter Treasurers.
G. Reconciles account statements from the University’s Internal Advisor.
H. Coordinates all requirements for AS funding requests.
I. Perform all other duties pertaining to this office.

Section VII. Vice President of Community Involvement

A. Oversees the implementation of programs related to promoting Greek Service Events.
B. Serves as the Interfraternity Council liaison to C.A.V.E. and coordination of Philanthropy events.
C. Work with the Philanthropy and Service positions on other Councils.
D. Work with the chapter representatives on projects.
E. Create an end-of-term report for future men who hold the position.
F. Perform all other duties pertaining to this office.
ARTICLE III
Role of the IFC Advisor

Section I. IFC Advisor

In accordance with the Standards and Guidelines for Fraternity and Sorority Advising Programs of the Council for the Advancement of Standards in Higher Education (CAS), the duties and responsibilities of the IFC Advisor are as follows:

A. Advise the IFC and its Member Fraternities.
B. Advise financial processes.
C. Coordinate member safety, facility management, and risk reduction programs in conjunction with local agencies.
D. Facilitate or provide resources, including potential presenters of campus or national renown to conduct workshops, programs, retreats, and seminars on relevant topics, including the following:
   a. Multicultural Competence
   b. Leadership Development
   c. Recruitment and Intake
   d. Risk Management
E. Monitor membership and academic retention by Member Fraternities and the entire community for the purposes of improving academic support and recommending intervention strategies.
F. Gather and disseminate information via meetings, websites, newsletters, social media, and/or information bulletins to the various entities of Fraternity Life.
G. Provide assistance and advice in planning and assessing IFC and Member Fraternity programs.
H. Organize and facilitate leadership programs, retreats, and workshops.
I. Connect the members and new members of Member Fraternities to leadership opportunities across campus, in the local community, and within their inter/national organizations.
J. Publish or share documents that focus on current events, leadership opportunities, trends and other information regarding fraternity life.
K. Provide for the recording and archiving of information about the fraternal community and encourage Member Fraternity leaders to do the same within their organizations.
ARTICLE IV
Financial Management Policy

Section I. Fiscal Year

The IFC Fiscal Year shall be from August to May.

Section II. IFC Annual Budget

The Vice President of Finance shall propose an annual budget to the IFC Executive Board by the first week of September. Upon adoption by the IFC Executive Board, the budget shall be presented to the IFC Council of Presidents for ratification.

Section III. IFC Contingency Account

The IFC Budget shall include a contingency account that equals 10–15% of the overall expenses. The contingency account shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new IFC programs developed after the budget was finalized. At the end of the fiscal year, any amount remaining in the IFC Contingency Account shall be carried over to the next fiscal year.

Section IV. Appropriate Use of IFC Funds

IFC funds are under the jurisdiction of the IFC Member Fraternities and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life. IFC funds shall not be used to purchase alcoholic beverages.

Section V. Expenditure Approval

The IFC President and the IFC Vice President of Finance shall approve all budgetary expenditures. Requests for budgetary expenditures shall be made utilizing the IFC Expenditure Request Form. All expenditure requests shall be submitted within two weeks of the purchase and are subject to the approval of the IFC President and IFC Vice President of Finance.
Section VII. Signature Requirements for Financial Accounts and Transactions

The signature of both the IFC President and IFC Vice President of Finance shall be required on all IFC financial accounts and transactions.

Section VIII. Financial Reporting

The IFC Vice President of Finance shall provide a financial report to the IFC Council of Presidents on a monthly basis including all income and expenses during the given period of time and in relation to the overall budget for each line item.

Section IX. Financial Record Keeping

The IFC Vice President of Finance shall maintain accurate and organized financial records consisting of all receipts and invoices, copies of all monetary disbursements and deposits, IFC financial forms and reports, actual dues levied, canceled checks, ledgers, and journals.

ARTICLE V
Member Fraternity Financial Obligations

Section I. IFC Member Fraternity Dues

The semester dues for each Member Fraternity shall be fixed at $10 per Active Member and $15 per New Member.

Section II. Establishment of IFC Member Fraternity Dues

Any proposed amendment to the established dues in Section I of this Article shall be initiated utilizing the following protocol:

A. If the IFC Executive Board determines a need to amend the established dues amount, it shall charge the IFC Finance Committee with assessing the current dues amount and providing a recommendation for possible amendments.
B. The IFC Executive Board shall consider any recommendations made by the IFC Finance Committee and propose an amendment to the dues amount to the IFC Council of Presidents.
C. A two-thirds (2/3) vote of the IFC Council of Presidents is required to amend the IFC Member Fraternity dues amount.
Section III. IFC Member Fraternity Dues Assessment

The aggregate total of dues assessed shall be based upon each Member Fraternity’s semester member roster that is filed with the IFC President in accordance with the requirements of Article III, Section III (D) of the IFC Constitution. The IFC Vice President of Finance shall invoice each Member Fraternity within one (1) week of receipt of an Active Member Roster or New Member Roster. Invoices shall be paid within two (2) weeks of receipt.

Section IV. Delinquent Payments

Any amount unpaid by the due date shall result in a 10% penalty and loss of representation in the IFC Council of Presidents until payment has been made. Any amount unpaid within one (1) month of the due date shall result in the Member Fraternity being referred to the IFC Vice President of Conduct for possible judicial action.

ARTICLE VI
IFC Judicial Policy

Section I. IFC Judicial Powers and Responsibilities

The IFC shall be a self-governing organization with an independent Judiciary Committee who shall have jurisdiction over cases involving alleged Member Fraternity violations of IFC policy, including but not limited to:

A. The IFC Constitution, Bylaws, Code of Conduct, and policies;
B. The rules and Regulations of CSU Chico; and
C. The general values-based conduct of fraternity men

Section II. Due Process

In appearing before the Judicial Board, each Member Fraternity shall be granted certain rights termed “due process.” Those rights are:

A. Right to be notified, in writing, of all charges, as outlined in the Bylaws;
B. Right to present a defense, including the calling of witnesses;
C. Right to question witnesses;
D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;
E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
F. Right to appeal the decision, as outlined in the Bylaws;
G. Right against double jeopardy.

**Section II. Filing of Complaints**

Any individual or group may file a complaint against a Member Fraternity, specifying in writing the particular alleged acts of the accused. This must be done by submitting an IFC Judicial Complaint Form to the IFC Vice President of Conduct. The IFC Vice President of Conduct shall promptly review and investigate the allegation. Upon determination that an allegation has merit, the IFC Vice President of Conduct may charge a Member Fraternity with a violation.

**Section IV. Notification of Charges**

Once the IFC Vice President of Conduct has determined the filed complaint has merit, the Member Fraternity is to be provided with written notification of the charges at least one week in advance of the hearing. This written notification shall include the following:

A. Date, time and location of their informal judicial hearing;
B. Description of the alleged violation; and
C. Due process rights

**Section V. Investigatory Evidence**

All evidence related to a complaint shall be compiled and presented to all parties prior to any Informal Judicial Hearing or Formal Judicial Board Hearing. All evidence shall be directly related to the complaint(s) alleged against the Member Fraternity and shall be approved by the IFC Vice President of Conduct prior to circulation.

**Section VI. Informal Judicial Hearing**

Upon a finding of the IFC Vice President of Conduct that a filed complaint has merit, he shall offer the charged Member Fraternity the opportunity to participate in an Informal Judicial Hearing. In cases in which the charged Member Fraternity accepts an Informal Judicial hearing, the IFC Vice President of Conduct shall meet with a representative of the charged Member Fraternity to discuss the allegations of the complaint. Within three (3) business days of the Informal Judicial Hearing, the IFC Vice President of Conduct may dismiss the complaint with a finding of no violations or provide the charged Member
Fraternity with his finding of violations and recommendation for a resolution through disciplinary sanctions. The charged Member Fraternity has three (3) business days to accept or reject the terms of resolution. If the charged Member Fraternity accepts the resolution, the charged Member Fraternity waives all rights to appeal and the outcome if final. If the charged Member Fraternity rejects the resolution, a formal IFC Judicial Board hearing will be convened to hear the case.

Section VII. Prohibited Sanctions for Informal Judicial Hearings

The IFC Vice President of Conduct shall not recommend suspension or loss of IFC recognition through an Informal Judicial Hearing. Should the IFC Vice President of Conduct believe suspension or loss of IFC recognition is warranted, the case shall automatically be referred to a formal IFC Judicial Board hearing.

Section VIII. Formal IFC Judicial Board Hearing

If:

A. The charged Member Fraternity rejects having an Informal Judicial Hearing;
B. The charged Member Fraternity rejects the Informal Judicial Hearing recommendation for resolution; or
C. The IFC Vice President of Conduct determines the allegation is egregious enough to warrant potential suspension or loss of IFC recognition; the IFC Vice President of Conduct shall convene a formal IFC Judicial Board Hearing. The IFC Vice President of Conduct will select five (5) Judicial Committee justices, as predetermined by an alphabetical rotation of the Member Fraternities, to hear the case. In the event the IFC Judicial Committee rotation for service on a Judicial Board hearing falls upon an IFC Justice whose Member Fraternity is involved in the alleged violation, the rotation will skip to the next Member Fraternity in the alphabetical rotation.

Section IV. Formal IFC Judicial Board Hearing Proceedings

For all IFC Judicial Board hearings, the following procedures shall be followed:

A. Participants
   a. Attendance at all IFC Judicial Board hearings shall be limited to the Member Fraternities involved, any witnesses, the IFC Justices
assigned to serve on the Judicial Board for the hearing, the IFC Advisor, and the IFC Vice President of Conduct. Additionally, the charged Member Fraternity may be accompanied by its chapter advisor during any Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the Member Fraternity.

B. Confidentiality
   a. All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:
      1. Any individuals, Member Fraternities, or IFC Justices involved.
      2. Details of the proceedings.
      3. Witness testimony.

C. Hearing Process
   a. Initiation of the hearing: the IFC President shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged Member Fraternity of the formality of the hearing and the necessity of all parties to be truthful.
   b. Overview of Judicial Hearing Process: The IFC President shall outline the process for the remainder of the hearing as follows:
      1. Presentation of alleged charges, violations, and investigatory evidence against the charged Member Fraternity shall be presented by the IFC Vice President of Conduct. The Charged Member Fraternity may ask questions and IFC Justices may ask questions.
      2. Presentation of charged Member Fraternity. IFC Justices may ask questions.
      3. Calling of witnesses. Charged Member Fraternity and IFC Justices may ask questions.
      4. Charged member Fraternity may give final statement.
      5. IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).

Section V. Conflicts of Interest

In the event the IFC President or the IFC Vice President of Conduct’s Member Fraternity is involved in the alleged violation, the highest ranking IFC
Executive Board officer, starting with the Vice President, shall serve in his stead.

Section VI. Educational and Punitive Sanctions

The IFC Judicial Board may impose educational and punitive sanctions as prescribed in the IFC Bylaws.

Section VII. Non-Status Sanctions

The following are sanctions that may be imposed by the IFC Judicial Board and/or the IFC Vice President of Conduct including but not limited to:

A. Letter of apology
B. Fines
C. Restitution
D. Educational Programming
E. Public service to the campus or community
F. Meetings with campus office/department
G. Loss of social event and/or campus event privileges
H. Loss of eligibility for IFC awards
I. Censure

Section VII. Status Sanctions

In the event of an egregious violation, the following are sanctions that may be imposed by the IFC Judicial Board for a specific period of time:

A. Suspension
   1. Loss of IFC voting rights, removal from Good Standing status, and any additional sanctions listed in Non-Status sanctions.
B. Loss of IFC Recognition
   1. Loss of IFC recognition and its rights and privileges.

Section VIII. Duration of Sanctions

Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the Member Fraternity has fulfilled the requirements of the sanctions imposed, the Member Fraternity shall return to good standing. In the event the Member Fraternity does not fulfill all of the requirements of the sanctions imposed, the IFC Vice President of Conduct shall
convene a formal IFC Judicial Board Hearing to determine the future course of action.

Section IX. Notification of Findings

Within three (3) business days of any informal or formal judicial hearing, the IFC Vice President of Conduct shall communicate in writing to the charged Member Fraternity, its inter/national headquarters, and its chapter advisor, as well as any relevant university administrators, the alleged violation, the findings of the hearing, and any sanction(s) imposed. The IFC Vice President of Conduct shall notify the IFC Council of Presidents of any sanctions imposed upon a Member Fraternity through any informal or formal judicial hearing.

Section X. Appeals

The IFC Judicial Board’s decision is subject to appeal by a Member Fraternity within two (2) weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC President and shall be made solely on the following grounds:

A. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
B. The severity of the sanction did not match the severity of the violation.
C. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence. Sanctions imposed through the judicial process shall stand until an appeal is heard.

Section XI. Non-Status Sanctions Appeals

The IFC Executive Board shall hear appeals for Non-Status Sanctions. The IFC Vice President of Conduct shall first present the IFC Judicial Board’s decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the IFC Judicial Board’s actions. Any individual from the appealing Member Fraternity serving on the IFC Executive Board shall not participate in the appeal proceedings. The IFC Executive Board may either dismiss the charge(s) with no sanctions or alter the sanctions imposed by a two-thirds (2/3) vote. The decision of the IFC Executive Board shall be final for Non-Status Sanctions.
Section XII. Status Sanctions Appeals

The IFC Council of Presidents shall hear appeals for Status Sanctions. The IFC Vice President of Conduct shall first present the IFC Judicial Board’s decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision. Upon completion of the Member Fraternity appeal presentation, all representatives of the Member Fraternity shall be dismissed from the meeting, including the Member Fraternity’s IFC Representative and Alternate Representative. The IFC Council of Presidents shall first vote on whether to uphold the status sanction, which shall require a two-thirds (2/3) vote. In the event the IFC Council of Presidents fails to uphold the decision the IFC Council of Presidents shall determine by a two-thirds (2/3) vote to either dismiss the charge(s) with no sanctions or to alter the sanctions imposed. The decision of the IFC Council of Presidents shall be final with no further appeal rights.

ARTICLE VII
Expansion of Membership

Section I. Interfraternity Council Membership Overview

The expansion/colonization procedures of a new fraternity is a process designed to assist the group in developing and becoming organizationally sound prior to full membership in the Interfraternity Council. The Interfraternity Council Executive Board will meet with the interested inter/national fraternities or student group to help them meet the requirements necessary for recognition as an Associate Member of the Interfraternity Council. Associate Members are charged with developing a full spectrum of programs designed to solidify the organization and to contribute to the positive welfare of students who choose to join. They will also be required to give weekly updates and at least one (1) presentation at the general Interfraternity Council meetings. Once all requirements have been met the Associate Member may submit a request for full membership into the Interfraternity Council.

Section II. Petitions and Correspondence

A. All petitions and correspondence should be addressed to Fraternity and Sorority Affairs.
B. Upon verifying the documentation, the IFC President will bring the petition to the IFC Executive Board.
Section III. Membership Expansion Terms

A. Interest Group – an interested group of students who wish to start a fraternity at CSU Chico
B. Associate Member – a group of students who have completed the criteria for Associate Member status and have been given Associate Member Status by the IFC Executive Board. They may have a representative on the Council of Presidents, but may not vote. No member of an Associate group may hold a position on the IFC Executive Board
C. Full Member – a group of students who have completed the criteria for full member status and have been give full member status by the IFC Executive Board and the Council of Presidents

Section IV. Initiation of the Membership Expansion Process

A. Expanding the Interfraternity council may be initiated by a recommendation by the Council of Presidents, Greek Advisor, IFC Executive Board, or by an interest group meeting with the IFC President.
B. The IFC President may proceed with the membership process by meeting with the interest group and the IFC Executive Board on a regular basis.

Section V. Expansion Process Initiated by an Interest Group

A. Groups wishing to be considered a recognized interest group shall meet with the Greek Advisor and the IFC President as to a future course of action.
B. After the initial meeting the Greek Advisor and the IFC President will assist the group in organizing a meeting with the IFC Executive Board. Through this meeting, the IFC will:
   a. Issue a letter of intent for the group to complete;
   b. Be the primary resource to the interest group through communication and assistance;
   c. Give the group the Associate Member Application; and give the group a packet of information explaining the requirements of becoming an Associate Member.
C. The IFC Executive Board will determine if the group fulfills the criteria for Associate Member status upon completion of the Associate Member Application.
ARTICLE VIII
Recruitment Week Policy

Section I. Guidelines

A. Under the guidance of the IFC Vice President of Recruitment, the IFC shall designate periods of time during each semester when the IFC will assist Member Fraternities by advertising their recruitment events, hosting campus-wide recruitment events, and educating Potential New Members on the fraternity community.
B. All Member Fraternities are encouraged to participate in year-round recruitment and shall establish recruitment practices and timelines as determined to best serve that Member Fraternity.
C. IFC Full Member Fraternities may only extend bids to Potential New Members during the designated week(s) of recruitment which will be decided by the IFC Executive Board.
D. All recruitment week activities must be held at your designated Fraternity house. If a house is not owned, events can take place anywhere approved by the Vice President of Recruitment and the IFC Advisor.
E. Failure to abide by these rules will result in a Judicial Board hearing.

Section II. Potential New Members

Fraternity bids may only be extended to Potential New Members that have completed at least one semester of college, have maintained a cumulative GPA of 2.5 on a 4.0 scale, have completed a minimum of twelve (12) units and are enrolled in twelve (12) or more.

ARTICLE IX
Bid Night Policy

Section I. Guidelines

A. All events occurring on the day in which bids are extended to Potential New Members must be:
   a. Alcohol-free and approved by the IFC Executive Board.
   b. Held between the hours of 5:00pm and 9:00pm. The events must end promptly at 9:00pm and New Members must leave the event.
B. Fraternities are permitted to hold events in which alcohol is present:
   a. Twenty-four (24) hours after the end of bid distribution (5:00pm);
b. Upon prior approval by Fraternity and Sorority Affairs and the IFC Executive Board. Fraternities must complete and submit copies of the Pre-Event Planning and Notification to FSA.

c. Events must comply with all Fraternity and Sorority Affairs policies and procedures.

C. Each Member Fraternity shall submit a New Member Roster to Fraternity and Sorority Affairs within 72 hours of extending bids to Potential New Members.

D. Violation of this policy shall be dealt with by the Judicial Board.

ARTICLE X
Social Guidelines

A. In promoting events, alcoholic beverages may not be referred to in publicity, including signs, fliers, mailing and media announcements. All t-shirts for recruitment and social events are to this standard and must be reviewed by the IFC and IFC Judicial Board (including websites and internet advertisements). Use of such words as “beer,” “brew,” “kegs,” “wine,” “cocktails,” “open bar,” “booze,” “mixed drinks,” “spirits,” etc. is prohibited. Illustrations must not refer to alcoholic beverages.

B. Fraternities must be familiar with and comply with the State of California laws regulating the sale and consumption of alcoholic beverages. No alcoholic beverages may be sold (including beer) without a valid license from the Department of Alcoholic Beverage Control. Persons doing this will be guilty of a misdemeanor (Business and Professional Code 23000–23301). No money whatsoever including “donations,” “entertainment fees,” etc. may be collected at any function where alcoholic beverages are provided or sold unless a one-day license has been issued by the Department of Alcoholic Beverage Control. (Note: Department policy prohibits the issuance of such licenses for college fraternity or sorority functions).

C. No chapter may purchase alcoholic beverages through the use of any chapter funds or credits nor may the purchase of alcohol be undertaken or coordinated by any member on behalf of the chapter. For IFC recognized chapters, the purchase of/or use of any bulk quantity of alcoholic beverages or providing a common source of alcohol (e.g. kegs, alcoholic punch, coolers filled with canned beer, open bars, etc.) is expressly prohibited. All alcoholic beverages consumed at chapter functions, regardless of location, must be brought by the individual members and guests attending the function for their own personal consumption, or purchased as individual drinks through a cash bar.
operated by a licensed establishment where the function is held. In the event that the BYOB option is selected only members and guests who are 21 years of age or older may bring or consume alcohol at the event. No chapter members may provide alcoholic beverages directly or indirectly to members or guests by selling tickets or cups, by collecting admission fees or donations, by special assessments (e.g., a formal dance assessment that includes drink tickets), by accepting a percentage of bar receipts from a co-sponsoring establishment, by taking a collection (“passing the hat”), by dues rebates, or by any means of collecting monies from people attending chapter functions.

D. It is the chapter’s responsibility to make sure that alcoholic beverages are consumed only by those over the age of 21. At parties, you must identify guests who are over the age of 21 (using wristbands, etc.) and only allow that alcohol be consumed by those persons with the appropriate identification. You must also make reasonable efforts to ensure that alcoholic beverages are not provided to or consumed by minors.

E. Interfraternity Council recognized organizations will not hold any joint events with any unrecognized student organization.

F. All Interfraternity Council recognized Fraternity Chapter Houses will be alcohol and drug free.

G. All fraternity events must follow all FIPG guidelines.

H. All chapters are required to turn in an event planning form to Fraternity and Sorority Affairs three (3) business days in advance of an event.

I. Violations of any one or more of these guidelines will be resolved through the IFC Judicial Board, the Student Life and Leadership Office, and/or Student Judicial Affairs.

**ARTICLE XI**

**Standards of Fraternal Conduct**

**Section I. Hazing**

Hazing is contrary to the principles and teachings of the Interfraternity Council. Hazing itself or conduct which represents hazing is against the law in all jurisdictions. Conduct which represents hazing shall under no circumstances be within the duties or obligations of a member of the Interfraternity Council.

**Section I. Definition**

A. Hazing is any action, behavior or situation created by any individual and/or chapter recognized by the Interfraternity Council – as part of the
operations of an chapter voluntary or involuntarily involving any member(s) or potential member(s) to produce or result in mental or physical discomfort, embarrassment, harassment or ridicule as a prerequisite to or as a requirement for membership or initiation in the Fraternity, or which is otherwise prohibited by federal, state, provincial, local or host institution polices, rules, regulations, statutes or ordinances.

B. Prohibited actions, behaviors and situations constituting hazing include, without limitation, the following:
   a. Paddling or physical abuse in any form
   b. Calisthenics or other exercises
   c. Forced sleep deprivation or sleep displacement
   d. Harmful physical or psychological shocks
   e. Kidnapping
   f. Personal servitude
   g. Verbal abuse
   h. Degrading uniforms or costumes
   i. Degrading, humiliating or harassing games and activities
   j. Activities as a prerequisite to or as a requirement for membership or initiation in the fraternity which exposes any initiate(s) or New Member(s) to any type of physical danger regardless of degree
   k. Activities involving the forced consumption of any alcoholic beverage or any other beverage
   l. Activities which would disrupt public order or tend to bring the fraternity into disrepute in the local community
   m. Scavenger hunts which violate any of the above
   n. Other activities not consistent with Interfraternity Council principles, or otherwise not in accordance with federal, state, provincial or local laws, ordinances or the regulations or policies of CSU Chico.

Section III. Violations

A. Any individual or collective conduct or acts of omission by any member or chapter meeting the definition of hazing as provided in this policy shall be in violation of this policy.

B. Any chapter Executive Committee member actively or passively involved in or having knowledge of any hazing activity or failing to follow every requirement of this policy shall be in violation of this policy and shall cause the chapter to be in violation of this policy to be subject to the same penalties as a chapter found in violation of this policy.
C. Chapters performing programming or activities not included in their documented New Member Education and/or Membership Development Programs shall be in violation of this policy and an investigation for hazing shall take place immediately.

D. Any member who interferes or fails to cooperate in any manner with any investigation of possible violations of this policy or advocates or encourages the noncompliance or interference with any such investigation shall be deemed in violation of this policy.

E. Any member witnessing or having knowledge of hazing or potential hazing policy violations who does not report said violations to the proper authorities shall be subject to the same penalties as those members actively involved in the hazing.

F. Any chapter found not upholding any individual penalty or other sanction imposed on any member or members for violation of this policy shall be in violation of this policy.

Section IV. Procedure

A. Any member of the Fraternity who receives information regarding a potential hazing policy violation must:
   a. Immediately report the alleged activity to the IFC Greek Advisor, the IFC President and the IFC Vice President of Conduct.
   b. Act with the IFC Greek Advisor, the IFC President, and the IFC Vice President of Conduct to determine the validity of the allegation, including cooperating with any investigation.
   c. Act with the IFC Greek Advisor, the IFC President, and the IFC Vice President of Conduct to comply with all applicable federal, state, local, and CSU Chico policies and ordinances.

B. IF the hazing allegations warrant, the member disclosing the violation, IFC Greek Advisor, IFC President, and the IFC Vice President of Conduct must ensure charges are proffered against the offending chapter and member(s) in accordance with this policy and the Constitution, Bylaws, and Rules of the Interfraternity Council.

C. During any criminal investigation of alleged violations of this policy, all chapter recruitment, pledging and initiation activities shall cease until the investigation is complete, the results reported to the Interfraternity Council and the Chapter authorized to resume such activities.
Section V. Penalties

A. Upon violation or suspected violation of this policy deemed by the Interfraternity Council, chapters and its members shall be subject to one or more of the following penalties:
   a. The Executive Committee and New Member Educators of such chapter will be brought before the IFC Judicial Board and subject to expulsion from the Interfraternity Council.
   b. Any individual members suspected of participating in any hazing activity or otherwise in violation of this policy will be immediately suspended by the IFC Vice President of Conduct until further judicial review by the IFC Judicial Board and may be subject to expulsion from the Interfraternity Council.
   c. The entire undergraduate membership of the chapter will be subject to suspension or expulsion from the Interfraternity Council pending review from the IFC Judicial Board.
   d. The Interfraternity Council shall consider the reinstatement of the chapter only upon the recommendation of the University.

ARTICLE XII
Bylaws and Amendments

Section I. Bylaws

The President and Advisor of each member of the Council of Presidents, as well as the Greek Advisor, Student Activities Office, Associated Student Government, each Officer of the IFC Executive Board, Panhellenic Association, and National Panhellenic Council, shall receive a current copy of these Bylaws at least once per year.

Section II. Constitution Review

The IFC Executive Board and the IFC Advisor shall review these Bylaws on a yearly basis and present them to the Council of Presidents.

Section III. Ratification

These Bylaws shall become effective upon a two-thirds (2/3) vote of Full Members of the Interfraternity Council present. All previous versions of the Constitution and Bylaws shall be null and void.
Section IV. Amendments

Officers of the Executive Board and Full Members of the Council of Presidents in good standing may propose amendments to these Bylaws. Proposed amendments shall:

A. Be presented in writing to the Vice President and the IFC President together with the reason(s) for adoption; and
B. Be presented to the IFC Executive Board by the Vice President of Communications and IFC President at its next regular meeting; and
C. Be presented and read to the Council of Presidents by the Vice President of Communications and the IFC President at its next regular meeting; and
D. Be sent to each Fraternity President not in attendance at the Council of Presidents meeting; and
E. Be discussed and considered for a vote at the next regular meeting of the Council of Presidents; and
F. Be adopted by a three-fourths (3/4) vote of full members of the Interfraternity Council present.