

CAB Minutes
February 1, 2013

Present: Kate McCarthy, Matt Blake, Jessica Clark, Kara Maas, Charlene Armitage, Brooke Myrman, Dennis Rothermel, Kim DuFour, Clarke Steinback, Jodi Shepherd, Jesse Dizard, Ryan Patten, Hyunjung Kim, Jim Pushnik, Chris Nichols (from 2 PM)

1. Appointment of note-taker: Ryan Patten, Brooke Myrman

2. Approval of 11/30/12 minutes: approved

3. Announcements and Emergent Issues:

- Replacement Coordinator for Health and Wellness-moving forward with Tim Sistrunk
- WI Assessment Update
 - 506 papers assigned, 300 are complete, 185 still outstanding
 - Papers with unsupported file formats are being let go.
- Assessment Webinar for Pathway Coordinators (Sara Cooper):
 - Assessment Webinar: CELT received grant from Chancellor's office to cover 10 Silver Flex passes for Pathway coordinators to attend webinar
 - After discussion about the additional workload and possible redundancies regarding what assessments have been done already, the CAB committee would like to know if the funds could be used in another way (if not-respectfully decline)
- Lib Guides (Sara Cooper): coordinators can meet with librarian to develop lib guide for all pathways (or classes). These can contain course guides for assignments, research guides, and other various resources (example: Global Development)

4. Enrollment Update (Kim DuFour):

- Handout of pathway program class list: WI restrictions not yet implemented and numbers were collected after first week of enrollment.
 - Cross listed classes: enrollment divided by # of pathways
 - Numbers indicate: enrollment/open seats. Very tight in UD, open seats in LD C1, C2.
 - DPR handout (breadth only shows lower division)-students enrolled in the classes
- GE pathway minor declaration sheet: 116 pathway minors have been declared.

5. Paula Selvester on Status of WI Revisions to EM 10-001:

- Proposed Amendment: Changing number of WI classes from 4 to 3. Senators were not prepared to vote on that at last meeting-revision tabled until next meeting on February 21.
- McCarthy and Patten to prepare PowerPoint for the next Academic Senate providing background to proposed revisions. Senators will vote on amendment then revisit the class cap conversation (CAB members are encouraged to go as well).

6. Discuss/Act on Major Course Substitution Proposals: Melody Stapleton and Leonard Fisk

- CSCI 301: approved pending receipt of syllabus, assessment examples, research paper requirements, etc. illustrating use of SLOs

7. Policy for replacing Pathway Coordinators:

- Need to find out what compensation lecturers will receive as Coordinators (release time not available)
- Revisions of "Pathway Coordinator Elections and Replacements":
 - 3A: addendum "exceptions may be considered on an ad-hoc basis"
 - 4D: Add "and/or comparable compensation" after buyout, delete "any."
 - Revisions pass on vote of 10 to 1.

8. Review/Approve Foundation Course Application (Kara Maas)

- GEOG 103- wanting to move from STV pathway to GE critical thinking
- Proposed application for foundation status (applying to be a foundation course)
 - pathway association: drop down menu for multiple pathway associations
 - extra lines for additional pathway coordinators to be listed

9. Need proper process for leaving GE

- complete CPR and -have to be advertised to campus

10. Pathway Coordinator Job Description

- Friday 2/8/13: Assessment Subcommittee Meeting
- Proposed date two weeks from now (Kate sending out Doodle)

10. Future agenda item:

- Sara Cooper: Suggestions for impacted HUMN C2 courses

Meeting adjourned- 3:06pm