

CAB Minutes

February 15, 2013

1:00 PM

Present: Kate McCarthy, Matt Blake, Clarke Steinback, Jim Pushnik, Jesse Dizard, Tim Sistrunk, Charlene Armitage, Kara Maas, Brooke Myrman, Bill Loker, Dennis Rothermel, Hyunjung Kim, Jessica Clark, Jodi Shepherd, Mitchell Johns, Daniel Veidlinger, Kim DuFour, Ryan Patten

1. Appointment of note-taker: Brooke Myrman, Bill Loker
2. Announcements and Emergent Issues:
 - a. Welcome Tim Sistrunk, replacement coordinator for Health and Wellness Pathway
 - b. Bill Loker: General Education Pathway class lists (passed out 2/1/13), Bill will speak with Deans regarding over enrollment and lack of upper division GE courses available
 - c. New Pathway coordinators can contact Charlene Armitage for substitution training
3. Approval of 2/1/13 minutes: approved
4. Discussion on WI status of ENGL 220: approved as WI GE course
5. Discussion on USD status of GEOG 106
 - Department unaware that GEOG 106 was not USD, obtained USD status Fall 2012 but would like retroactive status for students who have taken the course since Fall 2005
 - Course has been GE since Fall 2005
 - approved as USD status retroactively from Fall 2005
6. Update: WI revisions to EM 10-01
 - Kate McCarthy and Ryan Patten have PowerPoint prepared for presentation at Academic Senate meeting
 - Thursday 2/21 in Kendall 107/109 at 2:30, would like as many CAB members to attend as possible
 - Kim DuFour: General Education WI Count Handout
 - “WI Seats” is number of students enrolled, not offered
 - Needed 5000, still need 4000 more plus 2500 incoming first-year students (numbers do not include passes)
 - Concern regarding: number of departments not offering WI sections, small class caps, possible impaction of upper division WI courses by first and second-year students

- Discussion of possible solutions: WI substitutions for non-GE courses (included in proposed EM revisions), increasing student awareness of need to take WI classes

7. 1:35: Jorgen Berglund on grandfathered substitutions for Math Education Credential Program

- Original substitutions constructed and approved were lost during new GE implementation
- Math education credential program classes: blend of original classes with credential classes- more focus on pedagogy and more crossover in thinking
- approved to retroactively grandfather substitutions

8. Ideas to list all exceptions in catalog (Kara Mass to have it noted in catalog)

9. Pathway Coordinator job description:

- Template for semesterly report by pathway coordinators (Kate McCarthy to bring at next meeting)
- Meeting schedule for the rest of the semester: Pathway Coordinators meet at 1, the rest of CAB to join at 1:30

10. Mid-semester replacement Coordinator for Great Books and Ideas pathway

- Jessica Clark stepping down as of March 15
- Replacement approved: Eugenie Rovai.

11. Subcommittee Updates/Assignments

- Melissa Groves still out, Sarah Pike and Holly Nevarez gone
- Subcommittee updates:
 - Website and Communications: Keeping the campus and faculty updated, provide information about assessments, substitutions, updates, etc. (Website updates can be sent to Brooke at bmyrman@csuchico.edu). Kim DuFour will call a subcommittee meeting.
 - Tim Sistrunk joining subcommittee on substitutions and curriculum changes
 - Dennis Rothermel joining WI subcommittee

12. Campus Communications

- Bill Loker: Engineering Department created Pathway video (will be sending CAB a sample for General Education)
- Good idea for communicating Pathway information depending on the quality (could check with Tehama Group or classes on campus to create videos as a class project)

13. Chris Fosen: WI assessment debriefing

- Chris would like to offer focused meetings with groups (by pathway or by major) to work on :
 - Assignment sheets for student writing
 - Responding to student writing effectively (response process)
- Issues from Fall readings:
 - Assignments are not always clear and may be too difficult, students don't understand their audience, papers were vague, need to understand why are they writing the papers
- Chris will send out a “Doodle” to CAB of times to meet by Pathway
- Lorraine is still working on analysis, data will be available to coordinators and faculty members upon request
- There is not yet a number of how many papers will require a third read
- CAB should be prepared to try the process again for Spring
- Suggestions/Issues with Assessment Process:
 - Scale had too few choices 1-3, 0-5?
 - Frustrating learning/absorbing new assignments every few papers
 - Not sure of all the information given to the students
- Bill Loker proposed that all Pathway Coordinators take training from Chris so they are more able to disseminate information about effective writing to faculty

14. Other:

- Email list for any faculty teaching any course within Pathways (minor)
 - Charlene Armitage checking to see if there is a fast way to do this, if not Brooke Myrman will compile lists

Meeting adjourned 2:27