

## CAB Meeting Minutes

April 7, 2014

SSC 122-124

2:00 – 4:00 PM

**Present:** Jodi Shepherd, Kent Sandoe, Baohui Song, Gina Tigri, Tony Waters, Jacque Chase, LaDona Knigge, John Mahoney, Charlene Armitage, Holly Soldavini, Kara Maas, Kate McCarthy, Ryan Patten. Diana Flannery, Kim DuFour, Julie Holland, Bill Loker, Jim Pushnik, Jason Clower

1. Appointment of note-taker: Gina Tigri and John Mahoney
2. Announcements: Introduction of new ASA for UED/FYE, Gina Tigri
3. Approval of 3/24/14 minutes
  - a. Minutes Approved
4. Pathway updates
  - a. Question: A psychology student wanted to study abroad and substitute classes there for classes they would have taken at CSU, Chico. Is that ok?
    - i. Answer: Yes, students can do this and should be encouraged to do so if possible. Be sure to verify unit equivalency and confirm that the substitution course meets all necessary requirements.
    - ii. \*Note: You may check with the study abroad office to ask if a class has been pre-approved for substitution.
  - b. Second Question: Are students allowed to double or triple count classes?
    - i. Answer: Yes, as long as they are ultimately able to meet the 120 unit requirement.
  - c. Encouragement of Pathway Coordinators to communicate with Faculty and thank them for their participation. Also, give them a heads up regarding next year's SLOs: Written Communication, Creativity, and Mathematical Reasoning
5. End-of-year pathway reports: Kate McCarthy will be giving a presentation and needs the reports submitted, with as much information as possible
6. Discuss: Global Cultures credit for study abroad
  - a. Extensive discussion to determine whether or not study abroad students get GC Credit.

- b. EM 10-001 and the catalog state that this credit pertains to the study of non-western cultures, suggesting that students studying abroad in western nations should not receive the credit.
  - i. Some committee members suggested that any study abroad experience is applicable/should be eligible for credit, especially given the multicultural quality of a city like London.
  - ii. Another idea was asserted that the credit could be attached to specific courses rather than a country/program
- c. It was decided that a subcommittee of Chase, Waters and Pushnik will work with the Study Abroad Office to specify what courses could get GC credit and will bring the information back to discuss at the next CAB meeting

## 7. Subcommittee Reports

### a. Assessment

- i. Oral Communication: Norming session 5/5/14, 2-4 PM: This session will be led by CMST faculty. Students have been taping oral presentations and this session will address how to assess these presentations.
  - 1. Assessment is required of outgoing committee members and optional for newcomers
- ii. Diversity: Survey pre/post-test regarding 3 areas of diversity: Knowledge, Skills, and Attitudes
  - 1. This will target specific courses
- iii. Active Inquiry: Will not be doing the aforementioned survey, but will be doing "signature assignments"
- iv. All of these assignments will be submitted for assessment
  - 1. An idea regarding incorporating an e-portfolio tool for BBL was brought up at this point but not explored in detail

### b. Curriculum Changes

- i. USD for SOCI 420
  - 1. Approved for US Diversity credit
    - a. Potential as a WI course. After a unanimous agreement by the committee it was decided that Kara Maas would strongly encourage the department to consider applying for WI status

- ii. Capstone sub for JOUR 460
    - 1. Approved as Capstone Substitution
  - iii. Capstone Sub for MCGS 495
    - 1. Approved as Capstone Substitution
  - iv. New pathway course applications (including one WI) under review by STV, GBI, Food
  - v. Writing Intensive applications
    - 1. GEOG 103: approved as WI
    - 2. AAST/ASST 110: approved as WI
    - 3. ITAL 260: approved as WI
    - 4. GEOG 301: Provisional approval of WI status, pending GE course approval
      - a. This class may also be eligible as a capstone. This was discussed but not decided upon.
    - 5. NSCI 321 approved for WI substitution status
  - c. Communication: Subcommittee presented 1 sheet (double-sided) handout with general information. This still needs some small edits/changes. Will be a tool for faculty to use to answer student questions.
  - d. \*\*Please send any feedback to Jodi Shepherd by next Tuesday (4/15)
8. SLO Matrix update: Making progress; 9 departments out of 31 total still have not resolved inconsistencies in SLOs
- a. Kate McCarthy is still gathering GE SLOs
9. Pathway elections update
- a. Many candidates running for International Studies position
  - b. 1 person running for Gender and Sexuality position
  - c. No one officially running for Sustainability, Diversity, or EJP
    - i. \*\*Apps are due this Friday
10. Other: Reminder that May 5<sup>th</sup> will be the training/norming session for Oral Communication Assessment for Pathway Coordinators and assessment subcommittee members.
- a. The final meeting on 5/12 will be full CAB, 1 hour long, and will include the newly elected members of CAB.

11. Meeting Adjourned

**Next meeting:** Monday April 21, 2:00-4:00 PM, SSC 122-124