

CURRICULUM ADVISORY BOARD
Meeting Minutes
April 6, 2012

1. We will have a rotating note-taker who is a member of CAB.
2. Michael Briand, guest, speaking on Civic Learning Institute in May 2012.
 - Civic engagement especially important for courses in GE teaching SLOs of civic and social responsibility. Handout of current agenda - no reading and minimal lecturing. Emphasis on participation.
 - \$250 stipend for attendees and opportunity to join Civic Engagement FLC for 2012/2013 academic year. Capacity of 20.
 - Registration through mid-May (no specific date set yet as a deadline).
3. Demand Analysis for Capstones and WI (Bill Loker)
 - 2 handouts: Graph pg 1 shows demand for WIs each semester going forward for 4 years. Year 4 would equal full demand after implementation. By year 4 and going into the future we will need about 170 WI sections at enrollment of 30 per section; with enrollment caps of 20, demand goes to 255 sections per semester.
 - Bill's conclusion is we cannot afford caps of 20 in WIs. To compensate for WI courses both LD and UD GE courses will have to be larger: 49 and some jumbos (average 77 for LD and 64 for UD).
 - Can we deliver the writing instruction? Yes. But we have to be careful.
 - This does not account for capstone substitutions. If departments, especially larger departments, receive capstone substitutions, this would decrease the demand on GE courses. Ex. If Business has a capstone for the major, that would be approx 1400 fewer students taking the 4th WI in GE. Bill is going to chairs meeting today to encourage them to apply for capstones for their majors.
4. Report on COB meeting on WIs (Bill Loker)
 - Deans propose that in the first year of the program we don't hold courses to the requirement that if they have a WI variant, that variant has to be offered every semester. 2nd handout. In ld deans would like to offer WIs for 1 semester only for 2012/2013. For ud deans want to offer capstones as regular courses not capstones (so no cap) for 12/13.
 - Bill's motion: **For AY 1012-13, CAB will relax the requirement for LD WI classes to require a WI section only once a year, and require no WI or capstone in the UD. Courses themselves (in non-WI variant) must still be offered both semesters. CAB will work with the deans to create a plan to phase in WIs and capstones for implementation of the full intended Pathway program per the EM by 13/14.**
 - Concern raised about current students. Does this exclude them from the minor? No, they can earn the minor by completing 18 units in the pathway, doesn't have to include the capstone. Students could earn the minor without completing the capstones.
 - Need to decide today since registration starts on Monday.
 - **In favor 10, opposed 1: motion passed.**
5. Subcommittee reports:
 - website- no report

- Substitutions
 - Capstone Substitution Form approved via e-mail, reviewed and distributed to chairs. Should start coming in very soon. Due 4/27/12.
 - Nursing submitted on the major Course Substitution Form, Kate will ask them to resubmit on the new form.
- WIs - already discussed. No update
- Communications - Going well. Lots of students seem to be talking about GE and several workshops are being offered by Advising (and well attended)
 - Lorraine Smith is x5533 if we need help

6. Pathway updates

- Coordinators need to check accuracy of catalog copy. Refer corrections to Mazi Noble, MNoble@csuchico.edu
- Academy e-Learning - a few takers
- Foundation courses - Thia Wolf is working with Foundation faculty to remind them about Pathway affiliation. Coordinators should do the same
- Substitutions for courses. Can we make a 1 semester substitution for 1 class within a pathway for a course within another pathway? No. Coordinators can substitute on a per student basis but not a blanket substitution.

7. Ongoing issues

- Meeting schedule every other week at this point
- Look at CAB link on GE website for agendas and minutes
- Other issues on agenda will be tabled for future meetings

8. Questions?

- Students do not have to declare a pathway (just as they didn't have to declare a Theme). Students will declare a minor in their DPR without signatures of coordinators (it will be a box to check in their DPR)
- Main advising done in Lorraine's office, not by PW Coordinators, although we will do substitutions like Theme Coordinators did.
- Kate emailed Crosswalk info to all Theme instructors in her Theme (as the Coordinator) and emailed asked them to remind students about a finishing their Themes in these very flexible ways. Suggest other Coordinators do the same.
- Another substitution possibility: If departments offer a writing intensive course not in GE, could that course apply to substitute as a WI (not a GE area)? For future discussion.
- Are coordinators meeting with their faculty? Overall not outside FLCs and in some instances WI workshops.
- If a major has a capstone and doesn't apply for the substitution it would still count for the majors? Yes. But we are encouraging departments to apply to relieve the burden on GE capstones.