

CAB Committee Meeting

04/20/2012

Attendees: Holly Nevarez, Sara Cooper, Tony Waters, Sarah Pike, Jodi Shepherd, Ryan Patten, Lorraine Smith, Clarke Steinback, Bill Loker, Daniel Veidliner, Jessica Clark, Melissa Groves, Thia Wolf, Kate McCarthy, Chris Nichols, Hyunjung Kim, Kim DuFour, Charlene Armitage, Mitch Johns

I. CAB General Announcements

- A. Kate McCarthy has invited the committee to a gathering at her house on Thursday, May 17th from 7-9. Details to follow.

II. CAB report to the Senate:

- A. One clarification on the writing intensive (WI) report to Academic Senate
 1. One WI, lower division section offered in 12/13
 2. No requirement for Capstone (C) or WI in upper division in 12/13

III. Foundation Report - Thia Wolf

- A. Thia Wolf met with the majority of the faculty teaching associated Foundation courses. Based on her meetings there was a lack of vision of how best to associate with the pathway(s).
- B. Concerns over Pathway association descriptions in Foundation courses: No clear connection between the course and the pathway; just describing SLOs or general ideas.
- C. Increased discussions needed between foundation faculty and Pathway Coordinators. Pathway Coordinators need to review descriptions and contact foundation faculty.
- D. One way to expose students to the Pathways in associated courses is to present video descriptions that can be embedded in the course curriculum.
 1. Thia volunteered her office to film the Pathway videos with a target of early summer release.
 2. Two minute videos answering the questions posted on the website.
 3. Pathway coordinators should e-mail Thia Wolf with a day and time to shoot the video
 4. The best example of a good association description was from Geography. Thia will send this out as a sample to other association faculty to give them a starting point for their work.
 5. Thia Wolf's report is attached.

Subcommittee Reports:

IV. Substitutions

- A. Capstone substitutions are due Monday, April 23, 2012

1. Wendy will compile the capstone substitution submissions and send them to the Substitution Sub-Committee

V. Assessment

- A. Clarke Steinback emailed suggestions for a cycle of GE assessment to Kate McCarthy and the Assessment sub-committee to review.
- B. It was determined that the 2012/2013 Academic Year will focus on the assessment of Critical Thinking and Writing.
- C. Sara Cooper asked if the CAB Committee would compare non-WI courses with WI courses as a baseline.
 1. Others on the committee thought this would not provide enough benefit to warrant the time taken for this type of comparison.
 2. As an alternative the committee could compare written communication courses and WI courses.
 - a) Others felt this would still not provide enough benefit given the time necessary to expand the assessment to include these courses.
 3. The sub-committee is working on trying to find a way to capture the written material with as little intrusion as possible.

VI. Writing Intensive Courses

- A. Phase in WI courses over a three year period.
 1. As requested by the College Deans, departments are required to only offer one WI section per year of Lower Division WI courses instead of every semester. Upper Division WIs -- including Capstones -- do not have to be offered during AY 12-13.
 2. The WI sub-committee will meet to discuss a roadmap for phasing in the WI and Capstone courses over this three-year period. They will come to the CAB committee with their proposal and once approved meet with the Deans to discuss.
 3. Kate McCarthy brought up the potential for a WI Substitution.
 - a) There are non-GE courses that focus on a lot of writing much like Writing Intensive courses will.
 - b) Sara Cooper felt that this was a viable proposal. We could apply the same criteria used to evaluate WI courses for the WP courses that would be used as potential substitutions.
 - c) Bill Loker expressed his reservations about this option.
 - (1) It could potentially lessen the Campus' commitment to writing if less and less courses are offered that focus on it.
 - (2) This is another exception that will have to be dealt with in the Degree Audit Report
 - d) Chris Nichols suggested that the committee focus on getting more of the GE courses to offer WI sections.

- (1) He gave the example of Nutritional Science. This course requires a lot of writing in the lab that could potentially work well as a writing intensive course.
- e) The WI subcommittee will consider this proposal at its next meeting.

VII. Communications

- A. It has been a struggle to get all the literature about Pathways updated
 - 1. Coordinators should let the catalog people know of any necessary changes
- B. There still appear to be problems with class caps in the course schedule
 - 1. The caps are manipulated now to allow transferring students and freshmen opportunities to enroll
- C. Modifications to the Crosswalk Guide have been requested. Lorraine Smith will pursue.

VIII. Overview of new DPR and review of substitution process: Kim DuFour and Charlene Armitage

- A. If a student wants to finish out a theme and the courses aren't cross-walked, then the student would have to get an approved substitution of the proper courses to finish out the theme.
- B. There are one or two themes where this is likely to happen.
- C. Lorraine Smith sent out the step-by-step screen shot directions for the new DPR. See attachment.
- D. The DPR group was unable to map the GE courses that moved from one Discipline Area to another. Several of the GE courses moved from C-2 to C-1 and vice versa. The original plan was to give students credit in the Pathway Minor where the course was originally taken. The DPR folks said they could not program this and so it falls in the new area under the Pathway Minor.
 - 1. This could make it more difficult for some students to get the minor.
 - 2. The GE Pathway Tool has been reprogrammed to work in the same manner.