

CAB meeting  
5/4/12  
MINUTES

1. CAB approved minutes from previous meeting
2. Nick Bremer, AS Director for University Affairs, presented his idea to hold a pathway fair at the beginning of fall semester with tables staffed by representatives from each pathway. Nick plans to contact each pathway coordinator to discuss this idea.
3. Lee Altier (CELT) asked for two-minute reports from pathway coordinators who have been facilitating learning communities with CELT grants. Each coordinator briefly shared main goals and/or accomplishments of their FLC. Lee encouraged everyone to apply for follow-up grants in the next CELT grant cycle.
4. Assessment. Bill Loker discussed assessment plans. He encouraged pathway coordinators to ask faculty to begin collecting student writing in the fall in order to track individual students over time. He emphasized assessing courses, not programs and reminded us that there will be a five-year assessment of the GE program that we should plan ahead for. Sara Cooper described the assessment practices of the CSUN program she visited that will track retention. Bill suggested we might compare students who end up taking the pathway minor with those who don't. Sara moved (and Ryan Patten seconded) that we approve an assessment plan for writing across GE and critical thinking only in designated courses. Passes unanimously.
5. WI classes. CAB discusses caps on WI courses. Concerns were raised about student access to classes and instructor workload. Holly Soldavini offered to check for LD WI courses NOT being offered spring OR fall and Kate will communicate with chairs. UD courses do not have to be offered as WI, but can be. The need for a WI meeting was discussed and a meeting set for May 11.
6. Substitutions. The substitution committee explained the basis for their decisions and Kate agreed to communicate with faculty/chairs whether or not the subs. were accepted. They may re-submit in the fall, but catalog folks need to know by end of fall semester for '13-'14 catalog. From now on the substitutions will be done in fall. Kate asked that all substitution forms be made available online as well as USD and GC status requests. Jessica Clark asked that a note be added to the form emphasizing current, relevant, updated syllabi that demonstrate how goals are met should be submitted. CAB discussed other aspects of substitutions and substitutions brought forward by the committee were unanimously approved.

7. Communications. Lorraine announced that the crosswalk guide had been updated.
8. Website. Pathway coordinators were asked to contact Wendy Bentley if they want something on the website.
9. Meeting was adjourned.

Respectfully submitted,

Sarah Pike