

## **CAB Minutes**

September 23, 2013

SSC 122

10:00 AM- 11:50 AM

**Present:** Kate McCarthy, Julie Holland, Bill Loker, Diana Flannery, Chris Nichols, Matt Blake, Kent Sandoe, Anthony Graybosch, Baohui Song, LaDona Knigge, Tony Waters, Jason Clower, Nicole McAllister, Jim Pushnik, Jacques Chase, Holly Soldavini, Dani Anguiano, Laird Easton, Charlene Armitage

1. Appointment of note-taker: Julie Holland.
2. Announcements: Welcomed new members, College of Business representative Kent Sandoe and student representatives Dani Anguiano and Nicole McAllister
3. Approved revised 9/9/13 meeting minutes.
4. Pathway Updates
  - Micki Lennon sent out invitations to the Pathway Palooza for Tuesday, October 15. Great Books Pathway met and approved pathway SLOs.
  - Discussion followed regarding declaring the minors.

**Action:** Pathway Coordinators were requested to reply to Micki Lennon regarding the Pathway Polooza on October 15.

5. Enrollment Update: Kim DuFour
  - Degree Progress Report does not recognize Pathways.
  - Handout discussed: General Education Pathway Program Class List, Student Enrollment & Open seats (Data collected September 17, 2013). Courses fill up right away despite what report says. Number of seats filled and seats available are listed beside each course title. The numerator represents the number of seats filled, while the denominator represents the number of seats available. Negative numbers indicate over enrollment.
6. Subcommittee reports

### **Assessment**

- Assessment Committee met and discussed oral communication SLO. The committee was expanded and now includes Zack Justus and Stephanie Hamel from Communication Studies Department (CMST).
- The Assessment Committee will apply for a CSU-funded FLC.

- Assessment of oral communication will have two parts. Initially, a formative assessment; faculty will be contacted to gather information regarding oral communication activities, rubrics and past practices (fall). Secondly, the Committee will implement assessment of oral communication (spring).
- Active inquiry and diversity SLOs were not discussed at the Assessment Committee meeting.
- CELT has formed FLCs active inquiry and diversity. However, not enough faculty members have signed up for the FLC.

**Action:** Pathway coordinators need to contact faculty who teach courses that have active inquiry or diversity SLOs. Please contact and encourage faculty to participate in the FLC. The FLC needs 7 to 12 faculty members. The faculty will need to contact Sara Cooper. Kate will send SLO grid.

### **Substitutions/Curriculum changes**

- No applications have been submitted. Intent is for departments to offer WI substitutions.

**Action:** Please encourage your departments to submit applications for WP (and/or other) courses in the major to be designated as WI.

### **Writing Intensives**

- The committee received three journalism syllabi. Recommendations will be made in item 8.

### **Foundations**

- Has not met.

7. HNRS 499Z (approval as capstone): John Mahoney (11:40 AM)
  - The proposed course, HNRS 499Z is proposed as an additional semester for the honors' thesis. Discussion followed. No action taken by CAB. HNRS 499Z was not part of the final approved courses by Senate last academic year. Kate asked if HNRS will submit an application for this new course. John: yes.
8. JOUR 260, JOUR 321, JOUR 341: WI substitution applications. WI committee recommends approval of all three: Approved.
9. Discuss impaction in Upper Division Pathway stones.

- Discussion of Upper Division Pathway stones.
- Recommendation that CAB needs to have a conversation on how to add/modify courses offered in cells.
- Kate summarized the approaches discussed.
  1. Do nothing
  2. Propose to Senate to add one course to cells.
  3. Create experimental spots in Upper Division GE
  4. Create a placeholder course with a rotating topic from semester to semester
- There was concern that the GE is already not predictable for students. Nicole, CAB student representative, agreed that GE requirements were confusing; experimental courses and placeholder courses might add to this confusion.

**Action:** It was recommended to form a subcommittee to review this process. Kate recommended that Sara Trechter serve on this committee. It was also recommend that all Pathway Coordinators serve on this committee. Alternative Mondays were suggested as a meeting time.

#### 10. Other

- CAB schedule for spring was discussed. Most committee members favored the current day and time.
- Discussion of International Studies and WI: Challenge for students to meet the WI requirement in courses taken abroad. Further discussion needed.
- Friday is the deadline for WI application submission. CAB has a month to complete their review by November 1 to meet the catalogue publication date.

Adjourn at 11:50 AM.

**Next meeting:** 10/7/13, SSC 122-124, 10 AM