

## CAB Meeting Minutes

10-21-13

SSC 122

10:00 - noon

**Present:** Kate McCarthy, Julie Holland, Jason Clower, Chris Nichols, Jodi Shepherd, Tony Graybosch, Jim Pushnik, Baohui Song, LaDona Knigge, Dani Anguiano, Laird Easton, John Mahoney, Holly Soldavini, Kara Maas, Kim DuFour, Bill Loker, Kent Sandoe, Jacque Chase, Tony Waters, Diana Flannery, Nicole McAllister

**1. Note-taker,** John Mahoney

**2. Welcome** John Mahoney (BIOL), representative from CNS

### **3. Announcements:**

LaDona Knigge remarked that only one faculty member attended a Pathway meeting.

**4. Minutes:** amendment to the minutes from the last meeting was to add some members who were present at that meeting.

### **5. Pathway Updates:**

- Pathway Palooza with UHFS was a success.
- Double Pathway minors – Although there is some student interest, CAB deliberation of this did not result in support. Perceived drawbacks were numerous, including: double-dipping in UD courses might create a bottleneck that would disproportionately affect transfer students, there was a suggestion to block areas after an UD course has been completed, GE minors were intended to make GE requirements more attractive to students, what is the value added to the student for completing a second GE minor?, some departments (JOUR) claim that the GE minor does not count for their required minor (in this case the minor is for accreditation), in the redesign process there was discouragement for double minors due to the potential overlap of some GE Pathways (*e.g.*, International Studies and Global Development). While CAB does not encourage it, students will not be prohibited from declaring two GE minors.

### **6. Subcommittee (SC) Reports:**

#### **Assessment:**

- Diversity, Active Inquiry, and Oral Communication are being assessed this year.
- Diversity “Think Tank” has met once; Active Inquiry has a meeting planned.

- Oral Communication – There are potentially 68 courses to assess. Course instructors will receive an email invitation to a SurveyMonkey questionnaire. Based on these results a best practices resource center will be built in Blackboard and assessment will occur next spring.

#### Curriculum:

- Five courses were proposed for USD status: HIST 352, 353, 354, 350, and 355. (These courses are not in GE, nonetheless CAB grants USD status.)
  - Following discussion, History Chair Laird Easton withdrew the application for HIST 350.
  - Motion to approve the other four courses for USD status was passed.
- The committee reviewed the application for HIST 362 and 363 (slashed) to the International Studies pathway (replacing HIST 373 and HIST 374).
  - Discussion followed on procedures for adding new course(s) to a Pathway and how to ensure openness and fairness to all departments. No consensus.
  - Motion (Nichols) to approve the addition of HIST 362 and 363 to the UD Humanities/Arts stone of the International Studies pathway, pending the application with the signatures and the approval of one of the courses with capstone status.
    - Request for secret ballot.
    - Motion passed: Yes – 9 , No – 4, Abstain – 2.
- Kate McCarthy charged the curriculum change committee to develop an inclusive and democratic process for curriculum changes in pathways.

#### Writing Intensives:

- The committee reviewed 13 WI substitution proposals. (See item 7)

#### **7. Action Item: WI substitutions**

- WI substitution proposals for ACCT 421, 558, 568, CHEM 381, CMST 331, ENGL 335, GEOG 390, HIST 290, MATH 420, PHIL 108, PHIL 420, PHIL 421, and SMFG 352. The courses are capped at 30 students. Rationale for each was presented. Recommended approving all.
- Motion passed.
- Discussion followed.
  - Kim DuFour – the number of WI courses is too low – this will result in the failure of student to find WI courses to fulfill their requirements. She added that large classes often only offer 1 section of WI.
  - Bill Loker has brought the issue of certifying WP courses as WI to the attention of department chairs and deans. Jackie Chase suggested the College representatives to CAB handle this issue.
  - Kate McCarthy raised possibility of automatically counting WP courses as WI, unless departments decide to opt out. Further discussion needed.

- A request for more information on the size and content of WP classes was requested.

**8. Action Item:**

APCG 110 application to the Sustainability Pathway was reviewed and found to be lacking sufficient detail to justify the inclusion of this course in the Pathway.

The motion to request additional clarification from the department was moved and seconded.

9. Other: none

The meeting was adjourned.

**Next meeting:** 11/4/13, SSC 122-124, 10 AM