

CAB MINUTES

October 5, 2012

2:00 – 3:00 PM

2:00 PM Full CAB

Present: Mitchell Johns, Chris Nichols, Sarah Pike, Jesse Dizard, Daniel Veidlinger, Clarke Steinbeck, Matt Blake, Jodi Shepherd, Melissa Groves, Ryan Patten, Bill Loker, Kate McCarthy, Kim DuFour, Jessica Clarke, Jim Pushnik, and Guest Chris Fosen

I. **Appointment of note-taker:** Accepted Jim Pushnik

II. **Announcements and Emergent Issues**

- a. Music 290 and THEA 251, currently stand-alone courses in the International Studies and Global Development Studies pathways, have requested to become “slashed” courses offered in alternative semesters, now that the THEA and MUSC departments have merged. The Committee had no opposition. The Department will be advised to submit the application for the new status for the next catalog cycle.

III. **Discuss /act on proposed revisions to EM 10-01**

- a. Writing Intensives Subcommittee report:
 - i. Sarah Pike presented the committee’s suggested revisions to EM10-01.
 - ii. Discussion followed and the subcommittee was directed to make additional changes. No action taken.
- b. Discussion of transfer student access to sufficient WI’s.

IV. **Subcommittee report: Substitutions/Curriculum Changes**

- a. Jessica Clarke presented the updated forms.
- b. CAB approved the addition of check boxes for the SLOs on the Substitution Form and suggested that deadlines for the application to Pathways be added.
- c. Ryan Patten recommended that an “Other” box be added to the Non-compliance form, this was approved by CAB.

V. **Subcommittee report: Assessment**

- a. No discussion

VI. **Other**

- a. Items for future discussion were the change in status (GC, USD, etc.) and the process by which a course can gain GE status.

VII. **Next Meeting: Friday 10/12, 1-3 PM, SSC 206**