

Curriculum Advisory Board

October 26, 2012

SSC 122-124

1-3 PM

Present: Sarah Pike, Jesse Dizard, Daniel Veidlinger, Clarke Steinbeck, Matt Blake, Jodi Shepherd, Melissa Groves, Ryan Patten, Bill Loker, Kate McCarthy, Jessica Clarke, Jim Pushnik, Hyunjung Kim, Holly Nevarez, Jessica Clark

1. Appointment of note taker (Blake)
2. The 10/12/12 minutes were unanimously approved, contingent on modification of individuals in attendance and course suffix change from "c".
3. Discussion of questions raised by Veidlinger led to development of GE FAQ document. McCarthy will share and update this document as needed.
4. Discussion of Pathway course substitution authorization
 - a. Some CAB members need greater clarity about who has authority to make course substitutions.
 - b. McCarthy will ask Charlene Armitage to bring substitution requests to the Pathway Coordinators prior to it being addressed by CAB chair or the Dean of Undergraduate Education.
5. Discussion & action on WI requirement for freshman with college credit
 - a. CAB considered the circumstance of students entering CSU-Chico with credit in writing courses from either AP study in high school or transfer credits from community colleges.
 - b. CAB discussed the intention of the GE redesign team for a rigorous composition-based GE education and whether writing instruction at the high school and community college levels fulfills it.
 - c. CAB discussed various exemption options. 2b. If a student comes in having completed 3 or 4 of areas C1, C2, D1, D2, and E, he/she gets 1 additional WI exemption.
 - d. Shepherd moved to propose the following policy: "If a student has completed 0-3 courses for college credit, he/she would receive 0 WI exemptions; if a student had completed 4 or more courses for college credit,

he/she would receive 1 WI exemption in addition to A2 credit requirement.”

- e. CAB initially considered four courses to be appropriate, in part because most students who complete four college-level courses are likely to be high achievers that may not require all four WI courses within GE.
 - f. CAB members proposed and seconded amending the motion to require students to complete 5 college-level courses. The amendment was voted down 5-2.
 - g. The original motion passed 10-2.
- 6. WI assessment update**
- a. The list of LD courses offering assessment of writing instruction was incomplete and required the addition of GEOG 101.
 - b. Assignments for assessment within each course were still unknown and pathway coordinators were encouraged to contact instructors for assignments.
 - c. The list of assignments to be assessed is being produced.
- 7. EM 10-001 revisions is on the Nov. 1 Senate agenda**
- 8. Process of replacing Pathway Coordinators**
- a. Several concerns need to be addressed concerning the replacement of current and future Pathway Coordinators, including designing an election process and staggering terms to mitigate massive turnover.
 - b. A subcommittee was formed to address these concerns: Patten, Pike, McCarthy (members).
- 9. Other**
- a. CAB determined that the letter “z” will serve as the course number suffix for capstone-designated courses.
 - b. Nevarez introduced the idea of having service-oriented capstone course that would fulfill the Personal and Social Responsibility SLO. Pathway coordinators will survey interest among UD instructors, with a targeted introduction in Fall 2013.
- 10. Adjourned 3:00 PM**

