

CAB Minutes
Nov 9, 2012

Present: Matt Blake, Sara Cooper, Jessica Clark, Kim DuFour, Mitchell Johns, Hyunjung Kim, Kate McCarthy, Holly Nevarez, Chris Nichols, Ryan Patten, Jim Pushnik, Clarke Steinback, Jodi Shepherd, Daniel Veidlinger

Meeting started at 3:00 PM.

1. Appointment of Note-taker: Hyunjung Kim
2. Approval of 10/26/12 minutes
 - Amendment to 5D proposed: "If a student has completed 0-3 courses for college credit, he/she would receive 0 WI exemptions; if a student had completed 4 or more courses for college credit, he/she would receive 1 WI exemption in addition to A2 credit requirement."
 - The amendment was approved, the minutes passed with the amendment.
3. Update on EM 10-001 revisions at EPPC
 - EPPC added clarification in regards to the non-GE classes
 - EPPC passed the revisions and it will be discussed in the next Academic Senate meeting
3. Application for WI and Capstone status for existing GE courses
 - Presentation of the new application form for the purpose
 - Whose signature needed for this form? Refer to other forms, but definitely include signature lines for department chair, dean, and the pathway coordinator.
 - The new form was approved.
4. Inclusion of CHEM 100 and ENGL 220 in Pathways
 - CHEM 100 seeking Foundation association with Science, Technology and Values Pathway. Approved.
 - ENGL 220 seeking inclusion in LD humanities stone of Food Pathway. Although the current syllabus shows its relevance to the Food Pathway, the catalog description of the course does not explicitly relate itself to the Pathway theme. Approved the course to be included in the Pathway with a condition that the catalog description is to be changed.
 - Discussed the catalog deadline for adding a new Pathway course.
5. Review of two capstone substitution applications
 - CIVIL 595:
 - CAB's previous recommendation on including the oral presentation component was addressed. 3 presentation assignments were added. Approved.
 - NURS 422:
 - It is a WP course with a strong writing component.
 - The capstone language was added in the syllabus, and the oral presentation component was strengthened. There are team presentations with facilitated discussions. Oral presentation rubric was included. Approved.

6. Discuss/act on non-compliant course: ENGL 203 not to be offered Fall 2013
 - Department to be notified to find a replacement faculty.
7. What is our general guideline for non-compliant courses?
 - Currently there are two other courses that were not offered in every semester. HUMN288 could not be offered, because the professor was in a car accident. NSCI 300 talked to the Pathway Coordinator and is in the process of fixing the problem. These courses should not receive the CAB notification letter on non-compliance.
 - RECR 210 has 14 students enrolled in the fall and 5 in the spring. It has 80 cap. The Department Chair asked for one semester off for this course so that he can allocate the faculty time more efficiently. The Pathway Coordinator told the chair that the course must be in GE. The department seems to be okay with pulling the course out from the GE. CAB recommended the course should be offered every semester without exception.
 - CAB must be consistent in dealing with these non-compliant courses.
 - Since this is an implementation year, there will no consequence for a course only offered one of the two semesters.
 - If the course is not offered in the fall or the spring, the Pathway Coordinator should talk to the department chair and make sure that the department is working on the issue. If the problem is not fixed, CAB will issue an advisory letter indicating that the course's inclusion in GE will be subject to Cab review.
 - The CAB stance will be much firmer next year. If a course is not offered every semester, the Pathway Coordinator will contact the department chair and emphasize that the course's GE status will be subject to CAB review.
8. New Honors curriculum and GE: John Mahoney & Zanja Yudell
 - Presentation by the University Honors Review and Redesign Team
 - The GE requirement in the Honors program will change from 27 units to 24 units. There will be 4 LD Seminars, 2 UD Seminars, and 1 year-long thesis/project. The thesis project will be 6 units.
 - The seminars will take a multi-disciplinary approach, often involving faculty from different fields, and will heavily emphasize writing. LD courses meet 2 times a week. One big class and one break-out sessions.
 - Honors students would like to get minors in the GE Pathways, and flexibility is need for Honors students. Requests were made to CAB. (Detailed in the handout distributed.)
 - Discussions, Q&As
 - 135 students a year enter in the Honors program
 - Thesis will cover 2 "stones". Will include oral presentation of the thesis.
 - Pathway Coordinators will review the theses and approve them, but will not instruct students
 - It will be approximately 6-10 theses per pathway.
 - Do we get Honors students in our regular GE Pathway courses? Yes. Each student will take 2-5 courses in the regular GE.
 - What is the next step?
 - They are waiting for the President's approval, and working on the curriculum development.
 - This won't require the Senate approval, but it requires the CAB approval.

- Course syllabi will be sent to the CAB chair to be distributed to CAB. Pathway Coordinators will consider them more carefully.
 - Honors program should specify what they need so that CAB can accommodate.
9. Pathway Housing Communities: Kris McPeak
- Feedback from the CAB
 - Students requested more general information about GE than about specific pathways.
 - The venue was too small and crowded.
 - What are students saying about GE?
 - Some students are still trying to figure out what GE is.
 - Other students to have already made up their mind about what Pathway they want to pursue. They are mostly matching the Pathway with their major.
 - Suggestions and next steps:
 - Pathway events oriented on specific topics may attract more student attention. Then we can lead interested students to the relevant pathways.
 - Pathways have end-of-year events. These events can be hosted in Housing spaces.
10. Process for replacing Pathway Coordinators will be discussed in the next meeting
11. Proposal to cancel December 21 CAB meeting and add meeting on December 14, 1:00 to 4:00 PM for WI assessment training and norming (Pathway Coordinators only). Approved.

Meeting adjourned at 2:55 PM.