

1. Announcements:

- Provost Resigned since the last meeting-Now looking at the Interim Provost hiring process (hopefully by Oct. 1st)
- Provost farewell from 3-5 in Colusa 100B. Thursday is her last day.

2. Approval of Minutes from 9/8/14 (attached): Approved

3. Approval of Matthew Brown as Interim Diversity Studies Pathway Coordinator: Approved

4. Report out from AAC&U GE meeting (Bill Loker):

- -Last week went to a meeting sponsored by the AAC&U focused on a project regarding trying to create national approaches to GE that will serve students who are transferring between institutions.
- -Trying to figure out mechanisms for enhancing transferability across GE
- -LEAP Challenge-Liberal Education and America's Promise
 - AAC&U created VALUE rubrics Valid Assessment of Learning in Undergrad Education
- -Now, the focus is how to assess student work-similar to what we're trying to do
- -This shows that we are moving in the right direction, and coming up with similar solutions to others
- -What are we doing in the capstones? In order to find out we would need Pathway coordinators to ensure that there is a signature assignment that we could collect at the end of the semester.
- -We might need to set up some new rules, requiring a copy of signature assignments
- -Requires a dialogue with the instructors teaching the courses
- -Goal: make "signature work" a goal for all students
- -Pathways make Chico a national model--integrated learning in GE
 - **-Assignment:** Coordinators contact capstone teachers and ask them about signature assignments (include the first page of the LEAP document to help clarify what is meant by Signature Assignment.)
- -Everyone will be send a list of the GE capstone courses in the Pathways
- -It is important to have more than one capstone course in a pathway
- -What constitutes a Capstone Course? Max cap of 30, substantial writing according to the EM, oral communication
- -GE capstone course should integrate a variety of different disciplines
- -Active Inquiry-not a required SLO in capstone courses
- -For Active Inquiry, finding signature assignments is impossible for 2 people to do over the semester.
- -The team has tried to recruit, but they have no incentive to offer. Chris says that the funds are being governed by the Provost's office, not GE. Kate McCarthy said to send her an application explaining why more funding is needed/important.
- -Chris put in a request for this funding so we'll see what happens with that

- -Suggestion for scheduled weekly meetings for the Pathway coordinators to discuss pathway related issues

5. GE Class Enrollment Data (Kim Dufour)

- -Since inception of GE, we have tried to track enrollment patterns
- -This year compared to past years, numbers of open seats have gone down drastically at the end of the add/drop period. Only 6% open compared to 18-21% open in the past
- -We're up in Freshmen substantially compared to last year. 2500 last year to 2950 this year
- -A few areas with extra seats are random outliers. Sustainability was low, but this was due to the NSCI 101/UNIV 105 U-Course
- -Open seats are from places where there are huge enrollment allowances.
 - This year is the smallest amount of availability in GE classes
- -Chair closed classes when seats were still open; FTES flexibility?
- -FTES targets can sometimes take seats away from other students, but we are required to adhere to these standards
- -Campus is trying to manage it on the macro level, and instructors are trying to manage enrollment on a micro level
- -WI-last spring we offered 400 seats for WI, but there were 4000 who needed it
- -Fall 14 700+ seats offered for capstone
- -WI substitution question: Poli Sci class becoming WI can be made to have a pre-requisite and/or be major only.

6. GE Capstone Substitution Enrollment Data (attached)

- -716 people are currently taking a capstone substitution

7. Curriculum change subcommittee

- CHLD 353 (WI sub status; syllabus attached)
- -Committee members read the syllabus and the application; determined that the course meets the requirements
- -Assignments all contribute to students learning how to write, continuous feedback, revision, etc. Recommendations to approve
- -Approved

8. Policy on Changes to GE Pathways (current policy attached)

- -Adding courses to the Pathway-putting this in context
- -HIST 230 was a class taught twice a year (once a semester). The dept. feels that this should be replaced with a different course
- -We need a protocol for changing slashed courses in and out of the pathway
- -Issue: perhaps there are other depts. who would like to have a spot in the pathway
- -This could be unfair to others who want in on that stone by not giving them the opportunity
- -Offering a course about African American history. Proposing that they replace a slashed course for the Spring
- -HIST/AIST 230, change this to a slashed course with a different HIST
- -Does the current policy apply to the kinds of changes we're talking about here?
- -Goal is to make everything transparent and fair

- -Opening the floor for comments: Agreement that if it's a slashed course a replacement would need to be in the same discipline so it's not really necessary to send out a call
- -Should others have a voice in this proposed change? (Other depts.) that the course is slashed with).
- -Should we open it up and allow it to be opened to others to create some flexibility?
- -This shouldn't only be when something goes wrong, everyone should have the opportunity to consider slashing their courses.
- -The course that's being suggested as a solution seems like a good fit
- -When there's a slash missing, is that an open course or not?
- -There is a concern that this would be disadvantaging others who want in on the pathway
- -Change the language in the Policy on Changes to GE Pathways document to say: CAB will issue a call announcing "anticipated" pathway openings...also add some more specifics regarding slashes
- -We will discuss this again at the next meeting

9. Gender & Sexuality Pathway Curriculum Committee

a. HIST/WMST 335 (syllabus attached)

- After reviewing the syllabus it is determined that it meets the requirements
- Does CAB approve of this replacement of HIST 377 in the pathway as a slashed course?
- Approved
- *Conditional until approved application is received from both departments

10. New applications for Substitution Status

-Around 6 or 7 applications for the 15-16 catalog; will be sent to the subcommittee as soon as they are ready

11. Discussion: Assessment

- Calendar
- -2 carry over assessments: AI and Diversity (goal to finish this semester)
- -PSR, Mathematical Reasoning, Creativity
- -Next year: Global Engagement, and Sustainability
- Following year: writing, critical thinking--5 years
- -2 person teams in charge of getting it done
- -Each team would use recommendations to gather data, assess it, and submit a report for the carry over projects
- -Come up with a plan, implement and complete plan
- Why are there only 2 person teams when we have people available in CAB.
- -Eventually all volunteers that are available will be used.
- -The AI team is concerned with the workload and desperately needs more help in order to do a signature assignment assessment. If they cannot get the support they need they are considering doing a survey
- -It's difficult to assess different signature assignments; a survey is a more reliable way of getting the data needed
- -One rubric for all of these assignments is not feasible
- -Potential idea to have multiple teams dealing with the different kinds of data

- -It might be useful to give the instructors the rubric, and have them fill it out when they are grading assignments
- -Add teams to the agenda for next meeting for a progress report
- -Also get an update next time for other teams

12. Other

- HUMN 288, we were issued a challenge to get it done in time to change by 15-16 calendar, can we do that?
- -INTL Studies, WI
 - Application to join Pathway
 - Due to CAB soon; Intent memo deadline Nov 29th
 - Note: post-meeting it was determined that filling this slot was not urgent, so it was not pursued.*
- -Intl studies curriculum committee should get together to review applications and present to the committee
 - This is a rare exception

Meeting Adjourned