

## CAB Meeting Minutes – September 28, 2015, 1:00 – 2:50 pm, SSC 206

Present: Chris Nichols (Chair), Jacque Chase, Kent Sandoe, Jennifer Oloff-Lewis, Henry Ma, Christine Goulding, Kate McCarthy, Chiara Ferrari, Laird Easton, Jason Clower, Patricia Black, LaDona Knigge, Don Miller, Kim Dufour, Holly Ferguson, Nicol Gray, Charlene Armitage, Bill Loker.

1. Announcements
  - a. There is a Student Success conference/retreat being held Oct 15-16 in Sonoma. Bill Loker will attend and encourages others to join him. Contact Bill for free registration.
  - b. CAB meeting agendas, minutes, and important documents have been posted in BbLearn.
2. Approval of Minutes from 9/14/15
  - a. Approved.
3. New Substitution applications. Chris asked for a sub-committee to review and make recommendations on the applications listed below. The volunteers are Chris Nichols, Jacque Chase, Kent Sandoe, and Christine Goulding.
  - a. 3 Capstone Substitutions (CMGT 455, KINE 320, SPAN 425)
  - b. 3 WI Substitutions (CMGT 360, GEOS 300, HCSV 211)
  - c. One Major Course Sub (MATH 217, for CSCI/CINS majors)
  - d. One application for GC status (CMGT 275)
  - e. One application for WI status (CMGT 275)
  - f. HIST 101 (currently in D1 in GBI) – new syllabus
9. GE Course Enrollment (moved from later in the agenda)
  - a. Kim provided a list of enrollment and open seats in GE classes. Students who started in Fall 2012 with the new GE program will start graduating this year and there is some concern about how many of them will be missing WI or Capstone requirements.
4. AFAM/HIST 231: Question about pre-requisites
  - b. The original proposal to add AFAM/HIST 231 to GE had listed a pre-requisite of HIST 130 which was questioned by MCGS. The EM restricts pre-requisites in GE courses to courses in the Foundation; CAB missed this during its review in April 2015. The pre-requisite has been removed from the PCR by HIST/MCGS.

5. MINS 198 – Fall 2015

- c. BSIS 111 is being taught this semester as Special Topics MINS 198, a U Course with BADM 101. The A4 approval for BSIS 111 will go in effect Fall 2016, but students were expecting to receive A4 credit for this current offering. Kent provided modified syllabus for MINS 198 and confirmed the course still meets the A4 requirements, the math content is the same. Supporting testimony from co-instructor of U Course and COB Associate Dean. Discussion about whether A4 should be granted this term and whether that sets a precedent for future approvals. A4 status approved for this term. Holly immediately added the attribute to the course.

6. Health & Wellness Pathway – Interim Pathway Coordinator

- d. Jason Clower will not be available to be Pathway Coordinator for Spring 2016 and asked that an interim replacement of Diana Flannery (HCSV) be accepted. Approved.

7. Mathematical Reasoning Assessment Update

- e. Assessment team meeting after CAB. A plan is in place and preparing to be implemented. A twenty-five minute in-class test will be given but 6 of the 33 sections are online. Students will earn extra credit based on how well they do.

8. EO 1100: Changes to minimum acceptable grade in Area A from C– to C

- f. Reminder that this is coming Fall '16. Review of affected courses and potentially affected courses...are there actions we should be taking to address potential issues? Pre-requisite wording of requirements will need to be changed in many cases. Suggestion of changing to generic wording, e.g. “Successful completion of GE Pathway Foundation Quantitative Reasoning” rather than listing courses with grade requirement.

10. WI/WP/Writing discussion

- a. Chris Fosen and Bill Loker gave a recap of a recent dean’s meeting where WI and WP writing was discussed. What does writing mean at CSU, Chico? Are we doing a good job of teaching students how to write? Are the current requirements working? Questions to think about and continue to discuss.

11. Adjourn