

CAB Meeting Minutes – October 12, 2015, 1:00 – 2:50 pm, SSC 206

Present: Chris Nichols (Chair), Kent Sandoe, Laird Easton, Ladona Knigge, Jason Clower, Nancy Anderson, Kim DuFour, Patricia Black, Jacque Chase, Kate McCarthy, Bill Loker, Kate Transchel, Chiara Ferrari, Don Miller, Holly Ferguson, Charlene Armitage, Nicol Gray.

1. Announcements
 - a. No announcements
2. Approval of Minutes from 9/28/15
 - a. Approved
3. New Substitution applications
 - a. Major Course Substitutions
 - i. MATH 217 (for CSCI/CINS majors) Currently CSCI 217 is a Major Course Substitution for Area A3. Some students take MATH 217 instead and request the A3 sub. Math and CSCI department chairs have said these courses are the same and MATH 217 is being added to the programs as a choice with CSCI 217. The departments have been advised to cross-list the courses which would require CPCRs to change the descriptions and make sure they are exactly the same. After discussion it was decided to postpone decision so Chris can talk to departments about cross-listing. Concern is that if Major Sub status is given to MATH 217 then cross-listing may not occur.
 - b. WI Substitutions
 - i. CMGT 360—Not Approved. Recommend consultation with University Writing Committee to improve application. Currently course doesn't read as WI.
 - ii. GEOS 300—Approved. Will be officially effective Fall 2016 (see #6 below).
 - iii. HCSV 211—Approved. Will be officially effective Fall 2016. Department will be notified and asked if they will be teaching the approved syllabus in Spring 2016. Can be WI Sub if they are doing so.
 - c. Capstone Substitutions
 - i. CMGT 455—Not Approved. No evidence of Capstone in syllabus. Recommend consultation to explain to dept what CAB is looking for.
 - ii. KINE 320—Application Withdrawn
 - iii. SPAN 425—Not Approved. Not enough evidence of writing in syllabus. Oral Communication evidence sparse.
4. Other applications
 - a. GC Status: CMGT 275 (currently in Area C1 in Sustainability)—Not Approved. Course is too Euro-centric, not GC. Question also raised about

GC/USD application form and whether it can be updated since it asks for assessment information that isn't relevant. Consensus is that it belongs to CAB and they can make changes to the document.

- b. WI Status: CMGT 275 (currently in Area C1 in Sustainability)—Not Approved. Not enough writing. Again, will recommend consultation with UWC.
 - c. New course content for HIST 101 (currently in Area D1 in GBI) History is revising their courses 101,102, and 103. 103 will be deleted and content added to 101 and 102. This will be in line with community colleges' history courses. When HIST 103 is deleted there will be an opening in D2 area of Global Development Studies. These changes are planned for 17/18.
5. GE Course Overview document – out-of-date.
- a. This document on the GE website was from 13/14. Since the meeting, the link has been updated to the current version.
6. Policy re: courses with impending Z/I/etc. status
- a. ENGL 342 has been awarded Capstone status (from WI) which will go into effect 16/17. They have been teaching their regular and WI versions this semester as the Capstone and have requested that the students in these sections receive Capstone credit. The WI class section is not over the cap of 30 students and CAB feels it is the right thing to give those students Capstone credit. However, the regular section has 49 students, 19 over the cap, and CAB does not approve of awarding those students Capstone. The instructor has indicated that she is fine with the extra work, but this is not a precedent CAB wants to set. This raises a bigger question for future approvals and when they are effective. Some applications are approved well in advance of their effective date and it seems right for students to get the appropriate credit if the class is being taught using the approved syllabus and materials. The issue is that this new status will not be published in the catalog until the next cycle so it can be confusing for advisors and students to know what attributes a class has. CAB will try to be proactive when notifying departments of approvals to find out if they want the new status to go into effect early.
7. Other
- a. Nothing to add.
8. Adjourn