

## CAB Meeting Minutes – March 28, 2016, 1:00 – 2:50 pm, SSC 122/124

Present: Chris Nichols (Chair), Kaitlyn Baumgartner, Laird Easton, LaDona Knigge, Nancy Anderson, Kevin Klipfel, Kate McCarthy, Bill Loker, Kent Sandoe, Christine Goulding, Patricia Black, Diane Flannery, Kate Transchel, Jacque Chase, Charlene Armitage, Holly Ferguson, Nicol Gray. Special guest: Chris Fosen, UWC.

1. Announcements
  - This semester's Town Hall Meeting will be on April 5, 2016 from 6:00 pm to 9:00 pm.
2. Approval of Minutes from 3/7/16
  - Approved with minor correction to a misspelled name.
3. Study Abroad substitutions
  - How are Pathway Coordinators supposed to know which courses to substitute for students who have studied abroad? Best option is to talk to Study Abroad Advisors in the Office of International Education. They should have forms for students to provide. Chris will reach out to them to see if they can come to CAB to answer questions and provide information.
4. C/C– change in Area A
  - Clarification on applicability of new C requirement. Students will not have catalog rights; if they have not yet taken their Area A courses then they will be held to the C grade the same as new students. This is how EO 1100 is being interpreted by the Chancellor's Office. It remains a possibility for faculty to simply not award a grade of C- to avoid confusion.
  - What about the Advanced Substitutions in Math? This is currently up in the air and the Math department hasn't yet indicated whether they want to go with a C or C-, but it is likely they will want to keep the C-. These courses clear the GE Area though so should they be held to the same minimum grade? This is an issue for the Provost to decide, should be a campus decision.
5. Writing Task Force: presentation for the Deans
  - Review of slide show presentation that will be taken to the Deans
  - Details of current issues, proposal for change, review of actions that will be necessary for these changes.
  - Much discussion and suggestions to improve the presentation, mostly minor edits plus adding discussion of the “big picture”.
6. Time set aside for CT and MATH assessment teams to work
7. Other
  - Nothing to add.
8. Adjourn