

## CAB Meeting Minutes – April 11, 2016, 1:00 – 2:50 pm, SSC 122/124

Present: Chris Nichols (Chair), Patricia Black, Kaitlyn Baumgartner, Kent Sandoe, Laird Easton, LaDona Knigge, Chiara Ferrari, Nancy Anderson, Kevin Klipfel, Henry Ma, Christine Goulding, Tammy Fleet (student rep), Diana Flannery, Bill Loker, Kate McCarthy, Jacque Chase, Holly Ferguson, Charlene Armitage, Nicol Gray

- 1) Announcements
  - a) No announcements
- 2) Approval of Minutes from 3/28/16
  - a) Approved
- 3) Study Abroad (Jennifer Gruber)
  - a) Jen Gruber visited to explain the advising that students get before studying abroad and the resources available to them. There are four GE Pathways that have pre-approved courses to substitute: International Studies, Global Development, Sustainability, and Health and Wellness. Students receive GE Pathway advising forms from OIE during their advising sessions and should be prepared before meeting with pathway coordinators to request subs.
  - b) Jen also reviewed the Study Abroad website and where to find USAC course descriptions to assist in finding subs.
  - c) Students should be doing research before meeting with pathway coordinators and can be referred to Study Abroad staff in OIE for more advising if necessary. Please contact Jen or other Study Abroad staff for help if you need it.
- 4) Preparing for CAB elections:
  - a) Pathway coordinators (Div, EJP, FS, G&S, IS, Sust)
  - b) College representatives (CME, ECC, HFA, NS, Library)
  - c) An e-mail has gone out to solicit applicants for these positions. Chris has already received several applicants; nominations end 4/22 and if more than one person applies for a position there will be an election.
  - d) Chris is also stepping down as EPPC representative
- 5) Applications
  - a) GC/USD applications (1 GC/3 USD)
    - i) ENGL 464 (GC) APPROVED
    - ii) ENGL 458 (USD) Course description needs to be updated to reflect USD content, Chris will notify department to modify proposal.
    - iii) ENGL 459 (USD) Course description needs to be updated to reflect USD content, Chris will notify department to modify proposal.
    - iv) ENGL 467 (USD) APPROVED
  - b) Addition of new courses to the GE program (2) CDES 217 and 218
    - i) Requests to join STV Pathway, subcommittee will meet to review.

- c) Application for WI status for current GE courses (4)
  - d) Capstone Substitution applications (3)
  - e) Major Course Substitution applications (3)
    - i) For c, d, and e subcommittee volunteers were selected, they will meet and provide a recommendation at the next meeting scheduled for 4/25.
- 6) Other
- a) Update on Writing Task Force: new writing proposal has been shared with deans who were generally supportive. The proposal was also presented at EPPC by both Chris Nichols and Chris Fosen. There were some unexpected questions at EPPC regarding requirements for transfer students and whether the program would be equitable. Other than the transfer questions, EPPC seemed in favor. Chris explained the need to modify both the GE EM and the GVAR EM which will need to proceed through EPPC and Senate at the same time.
  - b) Chris has provided a draft of EM 10-001 which removes any reference to WI and Capstone requirements. Since the EM will need to be modified are there any other changes to make? Ideas:
    - i) Remove the word "Pathway" from the Minor, too confusing for students. This is actually not in the EM so Holly will check in to why it is being used and if we can remove it.
    - ii) UD experimental courses: should we be trying to bring fresh UD courses into GE?
  - c) Question about the possibility of a fully online A1 course, what does CAB think? Humboldt has one. Charlene will work with Kara Maas (articulation) to get a syllabus and find out more about Humboldt's course.
  - d) Jason Stapleton in Academic Advising will be updating the GE planning sheet. He may come to CAB meetings for information to assist him.
  - e) Critical Thinking assessment will be happening soon with a quiz to be given in ten classes. A team is needed to administer the quiz. Papers that were previously submitted for CT assessment need to be read and scored. A norming session will be scheduled for the volunteers.
  - f) The NSCI courses in GE have been assigned a new course prefix "SCED" (Science Education).
  - g) A potential BFA in Musical Theatre is asking about requiring less GE (25% of the program) to satisfy their accreditation.
  - h) There are 97 sections of WI/C courses scheduled for fall 2016 which is up from 81 this spring.
- 7) Adjourn