

## CAB Meeting Minutes – November 28, 2016, 9:00 – 10:45 am, SSC 122/124

Present: Chris Nichols (Chair), Jacque Chase, Paula Selvester, Chiara Ferrari, Pablo Cornejo-Warner, Don Miller, Jason Clower, Kent Sandoe, LaDona Knigge, Bill Loker, Tamara Fleet, Laird Easton, Jed Wyrick, Diana Flannery, Kate Transchel, Rachel Middleman, Kaitlyn Baumgartner, Holly Ferguson, Charlene Armitage, Nicol Gray

1. Announcements and Introductions
  - a. Kaitlyn announced that there are two temporary Academic Advisor positions posted to help with Grad Initiative plans. Deadline to apply is Dec. 5.
2. Approval of Minutes from 11/7/16
  - a. Approved
3. Naughty List (ECON 352, ANTH 268, GEOS 105)
  - a. GEOS 105—replaced with new course GEOS 110 effective F17
  - b. ANTH 268—slashed with ANTH 261 but not offered due to low enrollment. Since course is slashed it would be OK to replace that half if department chooses to do so.
  - c. ECON 352—cancelled with 85 enrolled. Two other courses in Health and Wellness Pathway asked if they can offer additional sections. HCSV 370 will open sections, Jason has list of dropped students to notify so they can hopefully add the HCSV course.
4. Capstone Requirement Suspension – Update
  - a. Chris went to EC meeting asking for approval to suspend Capstone requirement for the time being until new EM proposals can go through Senate. The answer is “no” due to concerns of setting precedent amongst other things.
  - b. Second question to EC: if proposed new EMs pass Senate in Spring for 18/19 implementation is it possible to suspend Capstone requirement right away? Yes, probably. However, this will be very time-consuming to re-program in the DPR. The Capstone line item can be removed, but then the requirement would only be three WI courses. May have to be done on case-by-case basis which is also time-consuming. Will need to think about ways to make this possible.
5. Adding RUSS 201 and 202 to list of approved Foreign Language Courses
  - a. Two new Russian courses have been proposed and since all other language courses are GE Area C2, would new language courses have to apply for GE status or be automatically approved? Vote: unanimously approved. Nicol will notify department.
6. MATH 110/111 Advanced Course Sub changes
  - a. MATH 111 is being renumbered to 210. Currently both 110 and 111 are needed to meet A4 requirement. Only one will count but department needs to submit application for the one they want to be A4 course. (post meeting update: application submitted for MATH 110 on 11/28/16).
7. ASCSU business

- a. QRTF report
    - Paula reported on the Quantitative Reasoning Task Force, a system-wide endeavor. The task force has four recommendations:
      - Formulate an updated quantitative reasoning definition based on CSU best practices and reflecting national standards; Revise CSU quantitative reasoning requirements and adopt equitable, feasible requirements that articulate with the other segments; Ensure equitable access and opportunity to all CSU students; Create a CSU 'Center for Advancement of Instruction in Quantitative Reasoning'
      - These recommendations are going forward. CAB's role? Stay informed, watch and consult, be prepared for new requirements.
  - b. GE Task Force to be established
    - To examine GE system-wide and report on the state of GE and best practices. There will be campus faculty included as part of the membership of this task force. Might be an opportunity if someone is interested.
8. FLC's (see 11/18 announcement)
- a. There are five upcoming Faculty Development Learning Communities. Two of them facilitated by CAB members, Paula Selvester and Chiara Ferrari; and one by CAB favorite Chris Fosen.
9. Assessment Teams – updates (and time to work)
- a. Written Communication: drafting letter requesting contributions to send to ~60 instructors of 112 sections of UD GE Capstone, WI, or courses with writing as an SLO.
  - b. Sustainability: using a survey developed by Jim Pushnik. Twenty UD courses have been identified but 500 surveys have already been done by another group that can possibly be used as well. Will need help soliciting faculty.
  - c. Global Development: also drafting a letter for faculty.
  - d. Critical Thinking: conclusions being drafted by Bill and Chris, pretty much done.
  - e. Math: Chris and Kent should be done by next meeting.
10. Other
- a. May or may not have meeting finals week depending on items for agenda
  - b. Poll for spring meetings will be sent out to find a time that hopefully works for everyone. For the future: consider establishing a standard meeting time so it can be blocked out prior to scheduling of classes.
  - c. Discussion for future: GE Advising practices. Substitutions, etc.
11. Adjourn