

CAB Meeting Minutes – January 23, 2017, 9:00 – 10:45 am, SELV 104

Present: Chris Nichols (Chair), Charlene Armitage, Jacque Chase, Pablo Cornejo-Warner, Laird Easton, Holly Ferguson, Chiara Ferrari, Diana Flannery, Tamara Fleet, Christine Goulding, Nicol Gray, LaDona Knigge, Irene Korber, Bill Loker, Rachel Middleman, Don Miller, Kate Transchel,

1. Announcements and Introductions
 - a. Welcome back! No new members, but introductions to refresh everyone.
2. Approval of Minutes from 12/12/16
 - a. Approved
3. Mathematical Reasoning Assessment Report
 - a. Postpone until next meeting when Kent Sandoe can deliver report.
4. WI/C Update – Spring 17
 - a. 50 Capstone sections compared to 36 in F16 (not including subs)
 - b. 113 WI/C Subs compared to 95 in F16
 - c. Only 18 non-WI/C sections compared to 25 in F16
 - d. 16% waitlist
 - e. Better than ever
5. Naughty List S17 – updated
 - a. GEOS 105—on its way out of GE, being replaced with new course GEOS 110.
 - b. BSIS 111—had been offered as a U-course but paired course backed out. Planning to offer F17 with GEOG 103.
 - c. ANTH 268—recent semesters have had low enrollment/demand. Course is slashed with ANTH 261 and department plans to find another course to take the spring slashed spot of ANTH 268.
 - d. ECON 352—has been cancelled twice; other courses in Health and Wellness Pathway have added sections to help but there is usually high enrollment in this course.
 - e. AAST/SOCI 152—first offense
6. Invitations for new courses for the GE Pathways program
 - a. Request will go out this week to department chairs indicating which Areas have openings and how to apply. Applications will also be accepted for GC, USD, WI, and Capstone. Deadline is March 24.
 - b. HIST 103 is being removed from GE and leaving an opening in Global Development D2. Since HIST 101 and 102 are being revised to include content from 103, they could possibly be added to this Pathway, but after discussion it was decided to open the spot up for applications and History can apply if they choose to do so. *Note: only HIST 102 could be added, since it's in D2 (HIST 101 is in D1)*

- c. ANTH 268, ECON 352, and CSCI 102 have “two strikes” against them for not being on the schedule. There is no real policy addressing this situation, but CAB has the authority to remove courses from GE if they are not being offered. Suggestion made to give them three strikes and also give the chair a chance to explain why the course hasn’t been offered and what the plans are going forward. If courses continue to not be offered, then the spot could potentially be opened up for other courses.
7. 2016-17 Assessment Team Updates:
 - a. Written Communication—workshop will be held Friday, Jan 27 from 3-5 to answer questions and provide information to instructors who teach GE courses with writing as an SLO.
 - b. Global Engagement—Jacque has sent a letter to faculty in about 60 sections. Will need to set up STEPS for assignments. Planning to use a Qualitative signature assignment.
 - c. Sustainability—instrument for assessment (survey) has been developed by Jim Pushnik and his colleagues; they are willing to share with CAB. They are using their survey early in the spring semester in courses in the Sustainability Pathway. CAB will use in courses outside of the Pathway that have sustainability as an SLO. A letter has been written and is ready to send. Need to work out how to administer the survey as it is long—possibly through IR. Students should be given an incentive by instructor to participate.
 - d. Critical Thinking assessment has been finalized and submitted to the Academic Assessment Council.
8. Advising Practices in GE
 - a. This can be a topic to discuss at any meeting, whenever questions come up.
 - b. What are the common questions and issues?
 - Capstone! Students waiting until the last semester then they can’t get one; not enrolling during their priority registration; requirements complicated for both students and faculty to understand.
 - OK to leave Pathway as a last resort but need to have all three Areas.
 - Approved Capstone Substitutions are an option but they are usually specific to a degree program and student would probably need pre-requisites.
 - Substitutions for PW Minors? The minor is optional and only requires three additional courses. Substitutions can be done, but should be rare.
 - c. GE Handbook for chairs, faculty, advisors: late last semester a committee was formed to work on one: Chiara, Jed, Paula, Charlene. They will work on a draft to present to CAB.
9. Upcoming workshops:
 - a. GE & Assessment; Design Thinking or Student Learning, Feb 23-25, Phoenix

- Bill and Thia Wolf presenting; Chris will go as well.
- b. AAC&U Institute on GE & Assessment, May 31-June 3, Chicago
 - \$7200 for a 5-member team. May be useful for next year's GE program review.

10. Other

- a. A recurring discussion for CAB this semester should be planning for next year's five-year review. What do we want to learn? What criteria should be used? Should Pathways be removed? Added? Should a sub-committee be formed to work on it this semester? Need to be prepared to be able to do the assessment next year.
- b. The Bringing Theory to Practice proposal brought to CAB by Thia Wolf in November has been funded. More information will be coming soon.
- c. Assessment teams are welcome to stay after the meeting to talk and make plans.

11. Adjourn