

## CAB Meeting Minutes – May 8, 2017, 9:00 – 10:45 am, SSC 122/124

Present: Chris Nichols (Chair), Charlene Armitage, Kaitlyn Baumgartner, Jacque Chase, Pablo Cornejo-Warner, Laird Easton, Holly Ferguson, Chiara Ferrari, Diana Flannery, Christine Goulding, Nicol Gray, LaDona Knigge, Irene Korber, Bill Loker, Rachel Middleman, Don Miller, Kent Sandoe, Paula Selvester, Kate Transchel, Jed Wyrick

1. Announcements
  - a. Sense of Place symposium is Tuesday evening in Colusa.
  - b. Congratulations to Bill Loker on his new position, Interim Vice Provost for Academic Programs.
2. Approval of Minutes from 5/1/17
  - a. Approved
3. Election of CAB Chair, 2017-18
  - a. Call for nominations. Chris Nichols was nominated, seconded, and voted in. Chris is happy to serve as Chair for one more year but will step aside the following year. Thank you, Chris!
4. Writing Requirements – update from Senate
  - a. The EM modifications passed Senate and will be effective 18/19. Chris Fosen will be calling a meeting to start planning for the new program.
5. Veterans and GC follow-up
  - a. Kris Reddy has asked for follow up but no progress has been made.
6. PHIL 226 – application for C2 (Experimental Status)
  - a. PHIL 226 Approved
  - b. A last minute revision to FLNG 125 was submitted but review and discussion will have to be postponed until fall in order to obtain input from Philosophy department.
7. EO 1100 Response
  - a. Chancellor's Office is requesting feedback from either students, faculty, or administration. We do not have to respond at all. Betsy Boyd has asked the Student Senate to review as well.
  - b. Ideas/Feedback/Discussion
    - Should the exclusion of “skills development” be reconsidered or is that not the purpose of GE?
    - Would like to see a language requirement, possibly redefine Area E for this?
    - Are there too many units? Too many UD units? UD units are good for transfer students so they get a GE experience. Reducing GE units could mean degree programs would need to add units/redesign curriculum to accommodate.
    - Allow remediation courses to count towards degree.
    - Two labs: EO states one is minimum, Chico's requirement is two but

don't like the idea of the EO changing to one as maximum.

8. Assessment Team updates

a. Written Communication—Chris

- Two weeks ago there were ~130 student work pieces then Chris e-mailed all participating faculty in 113 sections and there are now ~612 plus more coming in. Next step will be to sample and review. All of CAB who receive buyout should be involved. There will be a norming session scheduled with Chris Fosen. Work will include samples from students whose writing was assessed previously.

b. Global Development—Jacque

- Assignments are coming in and getting scanned but it's a cumbersome process. Kent will provide instructions on using STEPS so that the students or instructors can be responsible for this part instead of CAB members. Need to see how many assignments are already in STEPS. Kent will give access to those who need it. A norming session will be facilitated by Jed and combined with the writing norming session. This will take place before the summer break.

c. Sustainability—Rachel

- The survey is closed and Lynn Abbiati in Institutional Research is helping to compile results. Need to figure out who participated so they can be given their extra credit.

9. 5-Year Review – summer plans

- a. Plan to give a student survey in class sometime in November. Would like to notify instructors now to give them a heads up. The surveys (student and faculty) will need to be written.

10. Other—None

11. Adjourn

12. Post-meeting small groups:

- a. WSCUC GE Essay #4 Committee (Nichols, Goulding, Flannery, Sandoe)
- b. Assessment teams (if need be)