

CAB Meeting Minutes – Sept. 7, 2017, 12:00 – 1:50 pm, ARTS 228

Present: Chris Nichols (Chair), Sarah Anderson, Charlene Armitage, Kaitlyn Baumgartner, Gary Braun, Jason Clower, Laird Easton, Holly Ferguson, Chiara Ferrari, Nicol Gray, Irene Korber, Kate McCarthy, Don Miller, Daniel Parks, Kent Sandoe, Kate Transchel, Zanja Yudell

1. Announcements

- a. Patrick Doyle will be the new AGRI rep
- b. The Association of American Colleges and Universities is holding a conference on Global Development and Social Responsibility October 12-14 in New Orleans. Contact Chris if interested in attending.
- c. President Hutchinson has asked Chiara to invite Christine Mallon from the Chancellor's Office to campus this fall to speak to CAB and EPPC about recent changes to EOs 1100, 1110, and 1071. Christine is the Assistant Vice Chancellor of Academic Programs and Faculty Development, and State University Dean, Academic Programs.
- d. Kate M. and Jason will be participating in a conference hosted by the Department of Comparative Religion and Humanities and the Center for the Public Understanding of Religion. The conference will cover various topics concerning religion in public life and politics and is titled "Religion in the Public Sphere: Conflict or Dialogue?" Conference will take place September 15-16 in the ARTS building.
- e. This year is the 100th anniversary of the Bolshevik Revolution. On September 25 at 7:30 in Zingg recital Hall, Professor Donald J. Raleigh from the University Of North Carolina will present the lecture "Russia 1917: Why Did Tsarism Collapse and the Bolsheviks Come to Power?"

2. Approval of Minutes from 8/24/17

- a. Approved

3. Assessment Updates

- a. Written Communication—one reviewer still working then will be ready for data crunching. The Colleges of BSS and ECC have been doing writing assessment as well and using the same rubric. Plan to share results.
- b. Global Engagement—no update
- c. Sustainability—results are in PowerPoint, working with Nate Millard in FYE.

4. Naughty List

- a. GEOS 110, new course was cancelled due to low enrollment. The course was not promoted at Summer Orientation, which affected enrollment.
- b. GEOG 103 "I" section cancelled due to low enrollment.

5. 5-Year Review – update from committee

- a. E-mail sent to 102 faculty teaching UD GE courses this semester notifying them of CAB's intent to survey students in class. Survey will also be available online for online sections and by request for those who don't want to take up class time. Will need to identify students in multiple classes so their answers are not duplicated.

- b. First drafts of surveys will be written for faculty and students. Surveys should take about 20-30 minutes.
 - c. Plan to hold faculty focus groups, possibly at department meetings, especially with GE-heavy departments. Try to set up some kind of focus group for students as well, maybe around Pathway cohorts.
- 6. WASC Essay #4 – update from committee
 - a. A rough first draft is up on SharePoint. Thinking about how to organize, perhaps thematically. Draft is due October 2.
- 7. Budget discussion
 - a. Chris, Kate M., and Christine met with Jeff Bell who provided information about how GE courses are funded.
- 8. Applications
 - a. CHLD 451 – USD—Approved
 - b. CHLD 455 – WI substitution—recommend forwarding to University Writing Committee since they will be taking over writing program. As of meeting, the President had not signed new EM (update: [EM posted 9/9/17](#)) Will need to know changes are officially approved before plans can be made to implement changes.
- 9. Foreign Language discussion – group to meet Friday Sept 8
 - a. Will review what other CSUs are doing and review data that Patricia Black (ILLC Chair) has provided. Group will try to come up with a plan for languages at Chico—maybe Area E?
- 10. Other
 - a. Tim Kizirian (ACCT) has contacted CAB about a WI Sub course, ACCT 421. They will lose one of their two sections next fall and are asking about raising the enrollment cap to 45-50. Chris will ask him for a written request and rationale for alternative pedagogy then refer to UWC for decision.
- 11. Adjourn