

CAB Meeting Minutes – Sept. 21, 2017, 12:00 – 1:50 pm, SSC 122/124

Present: Chris Nichols (Chair), Sarah Anderson, Charlene Armitage, Kaitlyn Baumgartner, Gary Braun, Jason Clower, Pablo Cornejo-Warner, Patrick Doyle, Laird Easton, Holly Ferguson, Chiara Ferrari, Nicol Gray, Irene Korber, Kate McCarthy, Don Miller, Daniel Parks, Kent Sandoe, Paula Selvester, Kate Transchel, Zanja Yudell
Guests: Jed Wyrick, Jacque Chase

1. Announcements

- a. Webinar on revisions to EO 1100 taking place Friday, September 29, 2017 2:00 PM-3:30 PM. The CO is encouraging viewing in groups as “seating” is limited. Kate M will find a room for those who want to join.
- b. Introduce Patrick Doyle, new AGRI rep
- c. The new writing EM has been signed—EM 17-09. Still waiting for GE EM 10-01 revisions to be signed. Jed is meeting with the Provost to discuss any concerns over the EM.

2. Approval of Minutes from 9/7/17

- a. Approved

3. Assessment Updates

- a. Written Communication—Chris—waiting for one reviewer to finish.
- b. Global Engagement—Jed and Jacque—papers need to be read and scored using the revised rubric. Jed discussed the rubric that he provided to everyone and gave a brief norming. Agree this is a difficult SLO to assess. Jed and Jacque willing to stay on to consult with CAB as assessment is completed.
- c. Sustainability—Don—working on a Power Point to summarize data and will schedule a presentation to CAB.

4. 5-Year Review

- a. Surveys for students and faculty have been drafted and sent to CAB for feedback. Surveys consist of general questions about the program, Pathway questions, and questions regarding advising/resources. There are also some open-ended questions.
- b. This semester CAB will be gathering information from a variety of sources: surveys, registration and graduation data, departments, CAB, etc.
- c. Kate has reached out to GE-heavy departments to request time at their meetings. So far ANTH, GEOS, GEOG, CORH, BIOL, ENGL, and HIST have responded and are willing to help. Chris and Kate will attend meetings and will reach out for assistance from CAB if needed.
- d. Suggestion that CAB also contact low-GE departments like BUS, AGRI, Engineering for their perspective. Kate will follow up.

5. WASC Essay #4 – update from committee

- a. Draft is due Oct. 2
- b. Committee is working on it, have data and need to bring it all together

6. Foreign Language requirement discussion

- a. This summer EC responded to the CO's request for feedback on EO 1100. Their statement indicated that Chico supports a mandatory language requirement.
- b. Laird and committee reviewed what other CSUs are doing with language and found that 7-8 campuses require it.
- c. Laird provided a draft proposal for a one-semester foreign language requirement to replace the existing Global Cultures category. This would not be a GE requirement, but a Chico-specific graduation requirement. Replacing GC would not add additional units for most students. Additionally, if students took a second semester of language it could count for C2.
- d. Need to find out if there is campus support beyond HFA and CAB. Will bring to Chairs' Council, PAC, Student Senate, and EPPC to help formulate proposal and gauge support.
- e. The sub-committee will convene to create a plan of action

7. Study Abroad substitutions discussion

- a. Jason asked for a volunteer to go with him to the Study Abroad office to approve course substitutions for Pathways. This will alleviate the need for so many individual substitution requests for Study Abroad students. Kent agreed to help and Charlene is also available if needed.

8. Applications

- a. CMST 452 and 472 Capstone Sub. These are already WP courses so with the new writing program they will become "W" courses and therefore Capstone Sub status is not necessary.
- b. KINE 505 and 524 Capstone Sub. Will refer to UWC for consultation.
- c. PHIL 226 Global Cultures. Sub committee will review for next meeting.

9. Other

- a. Book in Common community kick-off tonight downtown at the Council Chamber steps. Campus kick-off is October 4.
- b. EM 17-09, Writing Across the Curriculum, has been signed and published. Still waiting for companion EM 10-01 to be approved.
 - Need to work to implement new writing requirements for F18. Chris Nichols, Chris Fosen, Charlene, Holly, and Nicol met to discuss changes to courses and the catalog.
 - Departments need to decide upon their #3 requirement. Chris is creating a form for departments to indicate their choice. The deadline will be December 1 to make the 18/19 catalog. If no choice is submitted then any UD W course will be used as the default. Departments can always change their requirement in the future.
 - Non-W courses will still exist. UWC will have to decide whether to allow them or not. If not allowed, departments will be able to phase them out or withdraw the W version of the course.

10. Adjourn