

CAB Meeting Minutes – January 24, 2018, 12:00 – 1:50 pm, ARTS 228

Present: Chris Nichols (Chair), Sarah Anderson, Charlene Armitage, Kaitlyn Baumgartner, Gary Braun, Becca Chanes, Jason Clower, Patrick Doyle, Holly Ferguson, Chiara Ferrari, Diana Flannery, Christine Goulding, Nicol Gray, Rachel Middleman, Don Miller, Daniel Parks, Kent Sandoe, Kate Transchel, Zanja Yudell

1. Announcements
 - a. No announcements
2. Approval of Minutes from 12/7/17
 - a. Approved
3. Assessment Status Updates
 - a. Written Communication – update including Longitudinal study
 - i. Kate M. served as third reviewer for papers with disparate scores
 - ii. Review of slides summarizing data collected from assessment, needs to be interpreted for the final report.
 - iii. Includes 12/13 A2 assessment vs. 16/17 UD GE; there were 29 students who have papers from both years.
 - iv. Thoughts to consider: gender of faculty or other information concerning faculty; major of student—some may be in high-writing majors like History or English; UD GE courses may be lower priority for students compared to their major courses.
 - v. Next step is to write report and submit to EPPC/AAC
 - b. Global Development – status
 - i. Almost complete, one person is finishing up then will be ready to crunch numbers.
 - c. Sustainability – status
 - i. Close to finishing report
4. 5-Year Review. External reviewer will be here end of April, need report by April 1.
 - a. Student Survey update
 - i. Survey was open mid-November through the end of the semester. There were 771 responses; data was received from IR last week.
 - ii. Student pathway focus groups: idea to host gathering of Pathway students for their feedback. Provide pizza and divide students into PW groups. Try to identify and invite students who have declared the PW Minor, have finished all 3 UD PW courses, or are taking the third one now. Kate McCarthy will organize.
 - b. Faculty Survey update
 - i. 232 responses received. There were some problems with the survey e-mails that went out from IR, the wrong link was sent at first so some faculty may have completed the student survey. Two of the free-form answers were coded wrong and answers were not recorded to the

questions: What is good about the GE program, and What new Pathways should be considered. Will send again to ask those two questions.

- c. Staff Survey update
- d. Writing the report
 - i. Preliminary data is in and Chris will set up meeting times to start planning. Volunteers are Chris, Rachel, Laird, Kate M, and Kate T.
5. WI/C courses Spring 2018
 - a. Two problems: RELS/MJIS 204 was cancelled; ANTH 340 has 37 students enrolled. They have an assistant grader to help out.
 - b. Review of enrollment and comparison to previous terms. Demand is still high, but has gone down from S17.
6. Naughty list
 - a. BSIS 111 (A4)—trying to contact Chair.
 - b. PHIL 110 (C2)—has not been offered 3 times now. Will ask for proposals to replace it in EJP.
 - c. RELS 204 (C2)—cancelled
 - d. RHPM 210(D1)—cancelled due to low enrollment
7. Call for additions/changes to the GE program
 - a. Will go out to department chairs, due date is March 16 for 19/20 catalog. Chris explained where the 12 openings are.
 - b. PHYS 307 was approved as UD-B in STV for 18/19 but the course was not approved by the college so the opening remains unfilled.
 - c. SOCI 100 has requested removal from Food Studies.
8. Foreign Language requirement – update
 - a. Laird and Chris have compiled some data asked for by Chairs' Council and will bring it back. Would like other GE members to attend—Kate M, Christine, Sarah, and Jason offered to be there. Next meeting is Feb. 2, will try to get on agenda.
 - b. This will not be a GE requirement. Approximately 75% of students have available elective units for a language course.
 - c. Would like to at least start to get through EPPC and Senate this semester.
9. Other
 - a. None.
10. Adjourn