

CAB Meeting Minutes – October 10, 2018, 12:00 – 1:50 pm, SSC 122

Present: Jason Nice (Chair), Heather Altfeld, Sarah Anderson, Charlene Armitage, Gary Braun, Jason Clower, Laird Easton, Ayde Enriquez-Loya, Ellie Ertle, Holly Ferguson, Diana Flannery, Jared Geiser, Christine Goulding, Nicol Gray, Nanhee Kim, Kelly McGregor, Nate Millard, Chris Nichols, Zanja Yudell
Guest: Jeff Layne (RCE)

1. Announcements
 - a. Welcome new member, AS Executive Vice President Jared Geiser
2. Approval of Minutes from 9/26/18
 - a. Approved
3. Revision to Online Completion of Upper-Division Pathway
 - a. Jeff Layne, online Program Director for RCE, visited to discuss changes needed to the Online Completion of GE policy document. Charlene has made edits to the document reflecting new writing requirements. Additionally, online courses don't always fit in a PW. Should online students adhere to PWs? They don't have as many choices and often need substitutions. In cases where they can't complete a PW they are advised to cover all the areas. Contact Graduation Advising to request substitutions.
 - b. Vote called on the substitute document. No objections.
4. Subcommittee Report: Course Substitutions
 - a. Ayde, Laird, Zanja, Jason dividing up applications to review. Looking for adherence to EO 1100 and GE SLOs and will report back to CAB for voting.
5. Subcommittee Report: Oral Communication Assessment
 - a. Oral Communication is this year's assessment. Gary, Diana, J-Dogg, and Jason met to start planning. They read the previous oral assessment report from 2013-14, which had consisted of videotaped presentations that CAB watched over the summer. However, there was not much participation from faculty (64 videos from about 8 classes). Need more faculty/classes to participate but faculty worry about being assessed so it might be best to collect samples anonymously to allay fears
 - b. Subcommittee doesn't recommend a survey—too cumbersome with not-so-great results. Idea to reach out with rubric for instructors to use instead. Norming would be needed, although the rubric is pretty clear. It's still difficult, though, to adapt one rubric to all assignments/classes. Could record some presentations as well as have CAB attend classroom presentations in pairs, or ask faculty to have students post practice videos (video blog idea). Hoping to collect student ID numbers for demographic information. How to include online classes—video blogs? Should samples be collected from LD or UD courses? Want to show

growth over time. Suggest erring on side of being less burdensome for students and faculty.

6. Chair's Prerogative: Discussion, Voting Bylaws
 - a. No official voting policy exists, but traditionally it has been one person, one vote. Discuss—who votes, how many votes do they get, PW coordinators only?
 - b. PW coordinators and college reps currently have a vote. Ex Officio—vote or not? Kelly and Kate are the only official Ex-Officio members (Academic Advising rep and Provost designee), other staff attend to help out with questions and to stay informed of what is changing in GE. Should staff reps be Ex-Officio too? Should an Administrator have a vote on a faculty committee?
 - c. It is important to have college reps who aren't PW coordinators and who are not serving two roles and two constituencies. If the number of PWs are reduced as a result of the 5-year review then that reduces PW coordinator power. Can proxy be assigned? No rule about it. Would be best to have a BSS rep (only dual role at the time). ECC rep can't attend meetings, Jason will reach out for a substitute since this is an important year for GE and all colleges should have representation. In the meantime, for voting—one person, one vote.

7. Chair's Prerogative: Discussion, Five-Year Review Concluding Essay
 - a. Sarah, Christine, Ellie, Kate, Jason met to combine their ideas into an essay.
 - b. Issues raised: LD D1 D2—do we have to separate? Should have better clarification of difference if we were to keep, but CO mandates we don't have Area D subdivisions. Suggestion made to change the statement in essay to be clear that we desire to change it, not because of EO. No subdivisions at Community Colleges, they just take from a group of D, so combining will help transfer students.
 - c. What are other CSUs doing to address this EO?
 - d. A4 vs. B4. B4 is Math according to CO, we call it A4. Seems logical to change but lots of work behind the scenes. One reason Math was moved to A4 was to be consistent with grade requirement of other Area A courses (C- or higher). If moved to B4, we would have B1, B2, B4 areas but no explicitly stated B3.
 - e. Suggested edits to essay:
 - i. First paragraph, final sentence—modify statement, “the courses of each Pathway collectively address all ten SLOs.”
 - ii. SLO paragraph—indicate that Sustainability is the exception to the statement, “Assessment was more successful for the program's core competency SLOs (oral communication, written communication, critical thinking, mathematics/quantitative reasoning, and active inquiry [assessed as information literacy] than for the GE “values” SLOs (diversity, creativity, personal and social responsibility, sustainability, and global engagement).”
 - iii. Pathway Minors: from the essay, “After extensive deliberation in three consecutive meetings in Fall 2018, CAB voted by a 2-1 margin to reject the self-study proposal to eliminate Pathway minors, because this would have meant fundamentally changing the Pathways program to such an

extent that it would necessitate a new GE redesign and EM.” Discussion of the vote, many thought it was an informal vote to gauge interest, not an official vote to make a decision. CAB will need to make a decision about this issue.

8. EM 18-005 issues

- a. Area D—discussed above in 7b.
- b. SLOs—if SLOs are left as-is then Active Inquiry is next to be assessed. The EM description of the SLO could be changed to include Information Literacy, but are they the same thing or different enough to be assessed individually? Should this be kept as a Value and not an SLO? Whether or not to reduce SLOs is another vote that will have to be made soon.
- c. LOTE as GC—Can’t increase graduation requirements, could GC be replaced with a language requirement (keep USD the same), or combine GC and USD as one requirement to allow room for language? These suggestions were discussed at EPPC last year and were not received favorably. Many students complete GC with their GE courses so this could create another course for them. Still need to prove that one semester of language is worthwhile.

9. Adjourn