

California State University, Chico
Graduation Advising
Replacement Diploma Order Form
Bachelor's Degrees Only

For Office Use Only
Cashnet Code 02305
Retain for Evaluations

Student Name: _____

Student Signature: _____

Indicate how you would like your name to appear on your diploma.

If you are a former student and have had a name change, you must submit a Student Information Update listing your new name before requesting an updated diploma. https://www.csuchico.edu/sro/_assets/documents/info-update-former.pdf

CSU Chico ID number/Last 4 of SSN: _____

Maiden Name: _____ Email Address: _____

Date of Graduation _____ Degree Earned:

Major(s) & Option(s):

_____ Mailing Address:

City _____ State _____ Zip _____

Country _____

Number of diplomas requested: _____

Each replacement diploma costs \$12. We accept checks or money order made payable to CSU Chico. Cash accepted at Student Financial Services, SSC, 230. We cannot accept payment by credit card.

Mail or Submit to:
Graduation Advising
California State University, Chico
Chico, CA 95929-0720

Please allow 6 weeks for replacement. No rush procedure is available. This form is for replacement of the Bachelor's degree only. For Master's degrees, please order through the Graduate School.
http://www.csuchico.edu/graduatestudies/_assets/documents/additional-replacement-diploma.pdf

Please note: Minors, Patterns & Certificates do not appear on diplomas. Multiple Majors will list on one diploma unless different degrees were earned (Ex: One Bachelor of Arts, One Bachelor of Science). Each degree should be ordered separately, and cost \$12 per diploma.

You can view the status of your order at <https://www.michaelsutter.com/chico>