

GRADUATION INITIATIVE ADVISORY TEAM MEETING

JANUARY 22, 2021 1:00 – 2:30 PM

ZOOM LINK: [HTTPS://CSUCHICO.ZOOM.US/J/95731550156?pwd=NmsxUTE0MxRxaXh3TTNiLzR3A0dGZz09](https://csuchico.zoom.us/j/95731550156?pwd=NmsxUTE0MxRxaXh3TTNiLzR3A0dGZz09)

MINUTES

1. Announcements
 - a. Welcome new members: Kendall Leon (FYE) and Zahrasalat Alavi (ECC)
 - i. Kendall is taking over for Ellie Ertle and many thanks go to Ellie for her efforts to promote student success.
 - b. While this team is not an official senate committee, it keeps itself accountable via agendas and minutes. Kaitlyn Baumgartner Lee is the co-chair and works with Kate McCarthy to put agendas together, etc.
 - c. The spring semester begins on Monday!
2. Review [Minutes](#) from December 11, 2020
 - a. Minutes were approved and will be posted soon.
3. Tipping Point Debrief
 - a. Attendance was very good – final numbers are forthcoming.
 - i. Breakouts seemed to have higher attendance than individual sessions have in the past. (130 to 140 or so, which exceeds many physical space capacities on campus)
 - ii. Registrations were around 230; the opening session was at least 150.
 - b. People were engaged, things flowed well.
 - c. A hybrid format is being considered for next year.
 - d. The drive-through lunch was a HUGE hit. Thanks to Mary Wallmark for making it a special event and including President Hutchinson.
 - e. Sessions were recorded and are in editing at the moment. Presentations and recording will all be uploaded to the Tipping Point website.
 - f. The teamwork shown to produce this event was impressive.
4. Communication Catalog Project: Alisha Johns and Andy Miller
 - a. [Report](#) and [presentation](#)
 - i. A communications catalog was created and information was solicited from 50 departments on campus. The data was collected and analyzed.
 - ii. The report of this data collection project was reviewed and discussed at length.
5. [Priority 3 Working Group Recommendations to Cabinet](#): Update and next steps
 - a. All data was analyzed by student researchers under Nate Millard and FYE and presented to the group. The group reviewed and drafted a set of recommendations.
 - i. This team also reviewed and provided input.
 - b. The group presented 33 recommendations to Cabinet on how to improve the virtual student experience for the spring semester.
 - c. Priorities were determined and many of the 33 recommendations are being implemented (some organically).
 - d. Two items were brought to the top:

- i. One-stop student help/info center designed with students, and the way they communicate, in mind (Kate)
 - 1. One-button available on the home page and provided in Blackboard, as well as several support department websites and the campus portal. Design could be a “tile” or “card” format that provides resources based on topics.
 - ii. Campuswide adoption of the Pronto app (Kathy)
 - 1. It’s a text messaging app that integrates with Blackboard Learn and immediately provides many ways of communication within classes. Training and documentation are under development.
 - iii. Both initiatives need task forces to implement and must include various constituents, including folks from this team (thank you to the volunteers), and especially students for the Pronto team, and must move quickly to implement as soon as possible for this semester.
6. Work Group Updates (leads)
- a. Tipping Point Student Success Summit (See item 3)
 - b. Faculty Engagement with Grade Data (Chiara for Daniel)
 - i. They are starting the FLC on closing the Equity Gaps, working with the MLA.
 - ii. Paul Bailey is heading up the dashboard tutorial and quick guide.
 - c. Communications (See item 4)
 - d. Financial and Administrative Barriers (Michael/Mary)
 - i. The \$10 late fee was a major problem last semester, so suspension of this fee is going to the EOC as a recommendation until we are back in-person. A letter of support from this team would be welcomed.
 - ii. Free orientation is a very important piece to shrink equity gaps and increase attendance. Many schedules are set during orientation. SL&L is doing everything they can to offset the costs (\$50/student) on behalf of the students. It seems to be a larger issue for transfer students, who won’t attend an orientation if there are any barriers. \$25 is the target for per student cost. HERF (COVID relief) funding may be able to help with this.
 - e. Second-Year Retention (Darin)
 - f. Campus Integration Analysis (Dawn, Kaitlyn)
 - i. This team finished meeting with the National Resource Center for the first-year experience. A follow-up team meeting is scheduled for early February and will likely yield opportunities for some bridging with college faculty and staff advisors.
 - g. Transfer Support (Kate, Kaitlyn)
 - i. They are working with some folks on some potential grant proposals.
 - h. “Priority 3” (See item 5)
 - i. This group is dissolved and replaced by One-Stop and Pronto working groups.
7. Regular updates from campus units and relevant initiatives
- a. Academic Advising Programs/Chico State 360
 - i. January 29th is the kick-off for the CSU Student Success Analytics program. College advising and retention specialists will participate as well as folks from various support programs. They will be on-boarding graduate advisors in the near future.
 - ii. The chat-bot is close to going live on the website.
 - b. Basic Needs
 - c. Enrollment Management
 - i. 1st year applications are down about 8%; transfer applications are up. Overall applications are down only about 5%.
 - ii. Rolling admissions notifications have been implemented so over 5,000 students have already been admitted and notified.

- iii. Student Affairs has had some recent organizational shifts. EOSP and Teresita and team have now joined Enrollment Management. Welcome!
- d. Faculty Development
 - i. Tuesday Tip – last one contained a summary of what’s new:
 - 1. A model course design database is searchable for samples.
 - a. If you know if people with good examples of course design please send them Chiara’s way.
 - 2. A model teaching guide database is also available. They are short and clear with tips on application in the classroom.
 - a. Feedback/new topics is welcome. Please promote in your area.
 - 3. <https://www.csuchico.edu/fdev/tools.shtml>
- e. HSI Initiatives
 - i. The designation process is still delayed but hopefully it picks up due to the new federal administration.
 - ii. Two faculty members submitted HSI grants to the USDA from NSC and AGR. The grants continue to be STEM connected.
 - iii. For the first time, we are sending a delegation to the Alliance of HSI Educators conference.
- f. Middle Leadership Academy
 - i. They met this week to create some dialogue between the lead of the FLC and MLA group.
 - ii. The goal is to create resources for campus in relation to equity and equity gaps.
 - 1. Three groups of faculty have been developed based on how familiar they are with the topic:
 - a. Those that don’t know anything about equity gaps.
 - b. Those that have taken some seminars and workshops but haven’t done the work.
 - c. Those that are very familiar and have done the work.
 - iii. The plan for the FLC is here: <https://docs.google.com/document/d/1e-ufq6fLsvNDReLuMsauT-kIVFkYQMljfDjo6vBLZf8/edit>
- g. University Diversity Committee
- h. University Strategic Planning

8. Other

Next meeting: February 5, 2021, 1:00 PM – 2:30 PM