

## GRADUATION INITIATIVE ADVISORY TEAM MEETING

FEBRUARY 5, 2021 1:00 – 2:30 PM

ZOOM LINK: [HTTPS://CSUCHICO.ZOOM.US/J/95731550156?PWD=NmsxUTE0MxRxAxH3TTNlZr3A0dGZz09](https://csuchico.zoom.us/j/95731550156?pwd=NmsxUTE0MxRxAxH3TTNlZr3A0dGZz09)

### MINUTES

1. Announcements
  - a. Final number from F20, 1,199 students completed their degrees. It's a little lower than other like terms, but not enough to be of concern.
  - b. Black History Month – there are a variety of different events happening. There's one that's co-sponsored with the Office of Diversity & Inclusion and Academic Advising Programs that focuses on black student persistence and systemic and institutional responsibilities. It's a Paperclip webinar and the link will be shared when it's ready to go.
2. Review [Minutes](#) from January 22, 2021
  - a. Minutes were approved and will be posted soon.
3. Action item: Recommendation on late withdrawal fee waiver
  - a. At the last meeting the \$10 late fee that students are assessed when they withdraw from a class after census. The policy was adjusted to allow students to drop later, but the fee was not waived to go along with the policy revision.
  - b. A letter from this team endorsing dropping the fee while the policy is place was reviewed. A few adjustments were made and the team voted to endorse it as a body.
    - i. The fee goes directly to the EMS budget and Jerry supports dropping the fee. There were about 400 students blocked from enrolling due to this \$10 fee.
    - ii. There is an executive summary from EMS that supports dropping the fee as well.
4. Data Bite: [Basic Needs Student Success Data and Trends Website](#)
  - a. This dashboard was put together by the Center for Healthy Communities and EOP and is a great resource for this group.
    - i. PATH Scholars and Trio SSS students also participated. A second study will be done this semester in collaboration with two other CSUs.
5. Work Group Updates (leads)
  - a. Tipping Point Student Success Summit (Kate and Kaitlyn)
    - i. Still gathering and uploading resources.
    - ii. There were approximately 350 participants.
    - iii. Next week Kate and the Provost will discuss outcomes from the visioning session that Deb led.
    - iv. Facilities have been reserved for an in-person event next year!
    - v. Please give feedback via the assessment survey that Josh Whittinghill sent out.
  - b. Faculty Engagement with Grade Data (Daniel)
    - i. This work has been picked up by the FLC and the MLA.
    - ii. IR has been contacted for help with a dashboard tutorial and hand-out prior to March 8<sup>th</sup> when the FLC will really dive into the dashboard. The MLA group has asked about a process for dashboard tech support.
    - iii. This group will be suspended for now and will likely reform after the FLC concludes, possibly at the beginning of the fall semester.
      1. Future equity gap tracking should be discussed on a department, college, etc. level.

- c. Communications (Andy)
    - i. Participants were invited to review the report. It was also presented to IRES management and applications team.
    - ii. They are digging further into the data for greater meaning.
    - iii. The committee needs to discuss a timeline for Phase II (identifying gaps, needs & issues) and will include student participation.
    - iv. Phase III with recommendations will follow.
  - d. Financial and Administrative Barriers (Dan)
    - i. Could the \$8 fee to change graduation date also be waived? Given the current situation, students are making many changes, and many need an extension for graduation.
    - ii. Further discussion would be required within EMS to address this question.
  - e. Second-Year Retention (Darin) (on hold 2021-22)
  - f. Campus Integration Analysis (Dawn, Kaitlyn)
    - i. Debriefing and identification of next steps will happen next week.
    - ii. Meetings will also be scheduled with the CARS regarding comprehensive services offered by them (advising, tutoring, centralized, decentralized, etc.).
  - g. Transfer Support (Kate, Kaitlyn)
  - h. [New work groups responding to Priority 3](#)
    - i. Pronto messaging pilot (Kathy)
      - 1. Over 1,500 users logged in during the first week in BB.
    - ii. One-Stop Help Center (Kate)
      - 1. Both are meeting today after this meeting for the first time.
      - 2. Please let Kate know if you want to participate but were missed in the first round of volunteering.
6. Regular updates from campus units and relevant initiatives (as needed)
- a. Academic Advising Programs/Chico State 360
    - i. Are onboarding graduate program advisors in the coming weeks/months.
    - ii. Forming early-alert discovery group, that's cross-divisional, to identify students with academic challenges.
    - iii. Calendar/booking integration is coming.
    - iv. The adoption rate of this new program during the pandemic has been amazing.
  - b. Basic Needs
    - i. Food pantry continues to remain open 9:30-12:30 M-F.
    - ii. Case-loads are climbing at record rates.
    - iii. They have developed the best rapid rehousing program in the CSU. To date they have housed 130 homeless students. They continue to award emergency grants to students in need.
    - iv. Fundraising is down significantly this year.
    - v. Options for more storage space are being discussed with FMS.
  - c. Enrollment Management
  - d. Faculty Development
    - i. A zine and a podcast were released in the last few days.
    - ii. The website is seeing more traffic (please keep promoting their resources).
  - e. HSI Initiatives
    - i. Adelante is starting a new spring gathering of their Wayfinders Peer Mentoring program. One of our grad students just won a national award, competing against doctoral students.
  - f. Middle Leadership Academy
    - i. Working with Eric Wasinger in planning the FLC. IR has provided information. MLA has provided literature and quality data that can pair with the quantitative data. Looking for more info from EOP and First-Generation students to identify consequences of equity gaps and give more

meaning to the data. MLA recommends connecting with AAP to determine why students are dropping/withdrawing from classes. Unsupported student data is critical as well.

- ii. The STAR Center, CSSC, and MESA Engineering program are additional resources.
- g. University Diversity Committee
- h. University Strategic Planning
  - i. They met with the president's staff to talk about next steps regarding equity, diversity, and inclusion planning. Tray Robinson is the Acting Chief Diversity Officer since Chela retired and he is now leading this team. A quarterly report is due in march that outlines the initiatives that were part of the original plan from last spring as well as all of the things that have developed since. Your feedback is needed.
  - ii. We often forget to tell our story, so it's important to let perspective families and students see how our campus is trying to respond and identify areas where we can improve.

## 7. Topics for Spring 2021

- a. What should we be doing to meet this team's priorities in the remaining months of this academic year?
  - i. Dreamer textbook/equipment assistance grants applications have tripled. They are ineligible for other funding opportunities on campus so how can we better support Dreamers as well as other immigrant students on campus? Would any of the second round of CARES-type funding be available for these purposes?
    - 1. Financial aid advisors are available to speak to students in need.
  - ii. Many resources and services have moved online. How much will remain online after COVID? Should it be looked at from an equity/graduation point of view? Who will look at this and make these determinations?
    - 1. The Tipping Point visioning session addressed this to some degree. Kate is meeting the Provost and will discuss this with her further.
    - 2. Chico State prides itself in the Chico State Experience, which is largely rooted in being on campus, albeit somewhat nebulous. It can include being online as well.
      - a. Assisting faculty, staff, and students with resources is important if our online presence continues (in whatever form).
      - b. We need to avoid different processes for in-person v. online services. Distance-student inequities have been known for a long time.

## 8. Other

- a. Agenda ideas are always welcome. Please send to Kate and/or Kaitlyn.

**Next meeting: February 19, 2021, 1:00 PM – 2:30 PM**