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## Master's Candidate and Committee Chair Thesis/Project Final Verification Form

Candidate's Name: \_\_\_\_\_ Semester of Graduation: \_\_\_\_\_

Discipline/Program: \_\_\_\_\_ Date: \_\_\_\_\_

Thesis/Project Title: \_\_\_\_\_

### Master's Candidate's Agreement

All master's candidates must certify that they are in compliance with Parts A, B, and C, as explained below. The final submission of a master's thesis or project to the Office of Graduate Studies must accompany this completed and signed Thesis/Project Final Verification Form.

#### Part A: Copyright

I hereby certify that, if appropriate, I have obtained signed letters of permission or email correspondence from the owners of any copyrighted material reproduced in my master's thesis or project. Each copyright release grants me permission to reprint the borrowed materials and acknowledges that the material will be made accessible via ScholarWorks. I will email a copy of each signed copyright release to [submission@csuchico.edu](mailto:submission@csuchico.edu) along with my final thesis or project.

#### Part B: Access Right

As the copyright holder to this master's thesis or project, I hereby grant to California State University, Chico, and its agents a non-exclusive license to archive, make accessible, and display this master's thesis or project in whole or in part in all forms of media, now or hereafter known, including the display of this master's thesis or project, in ScholarWorks. I retain all ownership rights to the copyright of this master's thesis or project and retain the right to use all or part of this master's thesis or project in future works (such as articles or books). As the copyright holder, I accept these terms.

#### Part C: Certification

I certify that the PDF version of the master's thesis or project submitted is an identical version of my master's thesis or project, which was approved, and the Final Progress Sheet has been signed by my graduate advisory committee and submitted at the time of my defense unless revisions were requested and subsequently approved by the committee. I understand that any alterations or changes to the content made which were not requested and approved by the graduate advisory committee will postpone my master's degree clearance and may result in possible application of sanctions in accordance with the University's procedures for violation of Academic Honesty.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Master's Candidate

## Committee Chair Verification

All theses and projects submitted to the Office of Graduate Studies must be accompanied by this Final Verification Form signed by the chair of the master's candidate's Graduate Advisory Committee. The chair's signature, with all relevant attachments, will serve to verify that the master's thesis or project being submitted has been checked for compliance with the University policies addressed below.

The following University compliance requirements must be reviewed and initialed by the thesis/project committee chair.

### 1. **COPYRIGHT RELEASES (please initial):**

- \_\_\_\_\_ All relevant copyright rules have been followed, and copyright releases have been obtained when appropriate.
- \_\_\_\_\_ Copyrighted material has not been reprinted in this thesis/project.

### 2. **INSTITUTIONAL REVIEW BOARD (please initial):**

- \_\_\_\_\_ An application has been previously filed (through Cayuse) and approved by the Institutional Review Board (IRB).
- \_\_\_\_\_ The study has been closed out in the Cayuse System.
- \_\_\_\_\_ An IRB protocol is not applicable to this thesis/project

### 3. **ACADEMIC HONESTY AND ORIGINALITY (initial one):**

- \_\_\_\_\_ Turnitin was used to review the final thesis/project and has determined that the percentage score in Turnitin's report falls within acceptable parameters (A 15% or less match in Turnitin is typically acceptable. Note: Graduate Studies does realize that certain terms are standard and unique to specific disciplines).
- \_\_\_\_\_ An alternative plagiarism program was used to review the final thesis/project and has determined that the percentage score falls within acceptable parameters. Please specify the program used:  
\_\_\_\_\_
- \_\_\_\_\_ Another review method was used to determine that the final thesis/project meets academic honesty and originality for scholarly work. Please provide a written explanation of the review method used below:

As the committee chair, I have reviewed the Culminating Activity and, by signing below, approve it for final submission in partial requirement of the master's candidate's degree in their designated discipline.

\_\_\_\_\_  
Committee Chair Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date