The College of Humanities & Fine Arts
Student Research & Creativity Awards Fund Application Criteria

The College of Humanities & Fine Arts (HFA) is proud to announce the Student Research & Creativity Awards Fund. These monies are made possible through the use of your Student Learning Fee (SLF) dollars. As stated in the University’s strategic plan, Academic Distinction, Transformative Student Experience, Prominent Scholarship and Innovation, and Culture of Excellence and Accountability are our “enduring commitments.” Involvement in high impact practices such as research and creative activities aids in students’ retention and engagement. Therefore, we seek to “leverage curiosity toward scholarly [and creative] activity to drive student engagement, retention, and success” and “foster student success and educational equity through inclusive pedagogical approaches, high-impact practices, and the intelligent use of data.”

Through the availability of this established fund, instructors can now inform students of this opportunity as well as encourage and mentor participation. By offsetting costs associated with these activities, which traditionally have precluded some students from participating, we anticipate expanded involvement of first generation, underrepresented minorities (URMs), and Pell Grant recipients.

Undergraduate and graduate students majoring in any discipline in HFA are invited to submit requests for funding. SLF funds can be used to support any student research- and/or creative-related activities, including, but not limited to, supplies, materials, technology needs, conference fees, and/or travel.

Funding will vary dependent upon the number and type of requests for support each year. A college committee comprised of faculty, staff, and/or students will review proposals. Individual proposals will be funded up to $1000. The exact amount of funding is dependent on the student’s need and the availability of resources.

To be eligible for consideration, applicants must be:

1. Currently enrolled as a student in a BA, BFA, MA, or MFA program in the College of Humanities and Fine Arts
2. In good academic standing
3. Able to demonstrate a related need for funding relevant to their research and/or creative project

Each applicant must submit a completed application that includes the following:

1. Funding Application form
2. A cover letter describing the nature of the research creative activity and the purpose for the grant money
3. A brief budget specifying the amount of grant money needed and describing how the funding will be used
4. A current CV
5. Supporting letter from a faculty member that illustrates the relevance of the experience to the student’s major

We encourage all students currently enrolled in an HFA academic major to apply! Applications may be submitted at any time during the Academic Year; however, we encourage students to submit applications early, as grant money is limited.

Completed applications should be emailed to:
College of Humanities and Fine Arts
Attn: Marcy Reeves, (530) 898-6955
mdreeves@csuchico.edu
STUDENT LEARNING FEE GUIDELINES

- **SLF Proposals are not intended to fund student club activities.**

Revenue from SLF fees **can** be used for items such as, but not limited to:

- Equipment, materials, hardware and software to prepare students for the workplace.
- Computer labs to foster collaboration and teaching.
- Hands-on experiences that enhance learning and engagement in solving real-world problems.
- Experiential opportunities such as field trips, field schools and student competitions.
- Instructional student assistants for tutoring services (college and program specific, as well as general education), supplemental instruction, and writing assistance.
- Student assistants who do not teach or grade (student assistants in galleries, libraries, student learning centers, other lab settings, etc.).
- Visiting artists, guest lecturers, or a lecture series.
- Off-campus facility usage expenses.

https://www.csuchico.edu/slf/guides/expenditure-guidelines.shtml

Revenue from SLF fees **cannot** be used for items such as, but not limited to:

- Faculty or staff-related salaries, benefits, travel, registration fees, or hardware/software/equipment for them.
- Teaching associates, graduate assistants, student assistants or instructional student assistants who teach or grade.
- Hospitality expenses.
- Capital improvement project expenditures such as those related to land acquisition, new or remodel construction or installation costs. This includes remodel costs or installation paid to on-campus service centers such as Facilities Management & Services (FMS) or Telecommunication Services (TSRV) to install equipment. SLF funding can support equipment purchases but the installation and remodeling of space must be covered by other funding.