

# Conduct report 2016-2017

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University Housing

## Background

Beginning June 2016, the Department of Student Affairs decided to move residential conduct from Student Judicial Affairs to University Housing. The summer of 2016 was used to contact other California State University campuses as well as research best practices for a housing based conduct program. The philosophy of the student conduct program under University Housing is to allow opportunities for the student to learn from the choices they made. Previous to summer 2016, for 10 + years there was a "1 strike" policy for drugs including marijuana and "2 strike" policy for any violation involving alcohol. We recognized that this culture shift would take at least 3 years to overcome a reputation for being strict and no tolerance. With the addition of a new Executive Director of University Housing, we were able to start integrating developmental theories and restorative justice themes. It was determined to stop sending parental letters out to students if they had been found responsible for an alcohol and/or drug violation, which was a process that occurred for 10 years previously.

The University Housing conduct team for the 2016-2017 academic year comprised of 5 Residence Community Coordinators (RCC) and a Coordinator for Student Conduct and Community Responsibility (SCCR). We met weekly on Tuesdays at 1pm to discuss cases and what was going on within each community. Starting spring 2017, we met bi-weekly on Thursdays to discuss what we needed for the 2017-2018 year. Some of the discussions we had included; updating our philosophy, trends to prepare for and what could be improved and processed through with more detail.

## Committees

With the philosophy change, a committee was formed to look into the "Living In" handbook for students. The committee was made up of team members including a Custodian, Assistant to the Associate Director for Residential Life, Graduate Student Assistant, Residence Community Coordinator, Assignments Coordinator and Coordinator for Student Conduct and Community Responsibility (SCCR). The committee reviewed the document that had been in existence for 14 years, determining what should stay and what should be added/changed. In the end, the committee produced a document called "University Housing Policy Guide". This guide was condensed from 33 pages to 4 pages and includes direct statements of what students may and may not do while living in University Housing. This was completed and included in the License Agreement by the time the application began for the 2017- 2018 academic year.

## Data

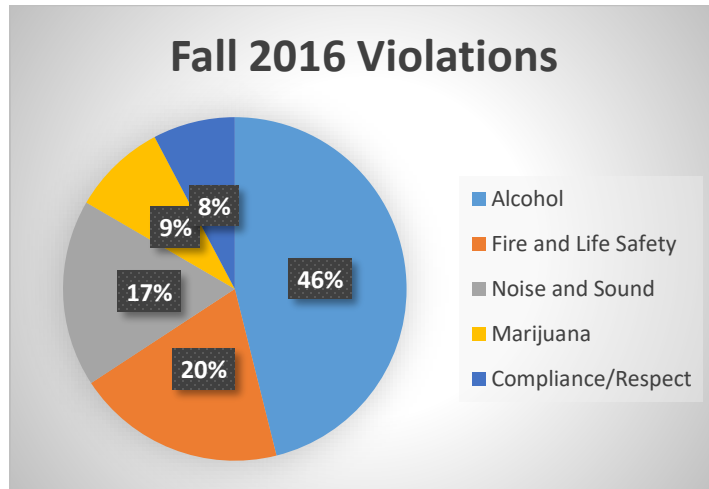
The 2016-2017 academic year will serve as a bench mark year for data within University Housing conduct. Due to the drastic change in philosophy and processes, it was determined that comparisons to previous years would yield unsuccessful.

Amongst the six conduct team members, a total of 4005 "child cases" were managed in some way during the 2016- 2017 academic year. A "child case" is Advocate language that refers to each involved student documented in the original incident report. A total of **1420** "child cases" were given warning letters, closed, or found not responsible/closed.

A total of **2487** child cases occurred during the fall 2016 semester, 952 warning letters, closed, etc. were handed out, therefore 1535 were adjudicated by an RCC or SCCR.

The top 5 policy violations for fall 2016 were:

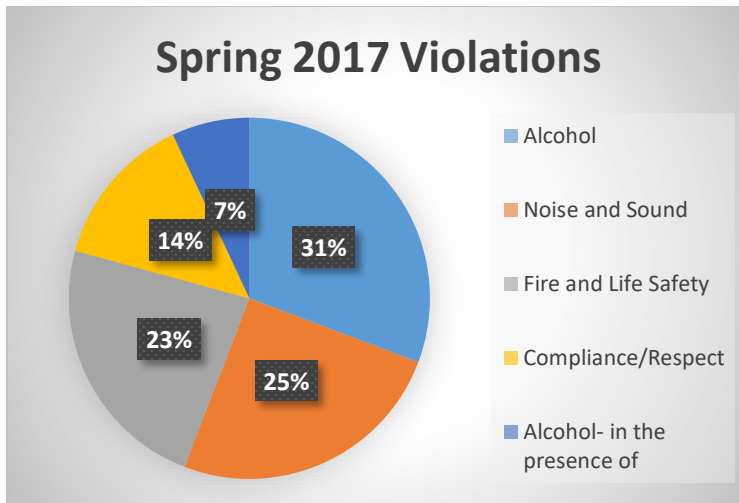
Policy	Number of Violations
Alcohol	602
Fire and Life Safety	257
Noise and Sound	230
Marijuana	116
Compliance/Respect	101



In spring 2017, 1518 child cases were entered. A total of 443 child cases were sent warning letters, closed, etc.

The top 5 violations for spring 2017 were:

Policy	Number of Violations
Alcohol	234
Noise and Sound	191
Fire and Life Safety	178
Compliance/Respect	105
Alcohol- in the presence of	53



Majority of community incidents decreased from fall to spring semester. In March 2017, the Residence Life Team had twenty (20) Resident Advisors (RA) not follow their job description and it was determined that they would release them of their job duties. This event effected all communities either by losing RAs or moving the RAs they had around to make up for empty floors, etc. This event may be a factor into why there were less incidents documented during the spring 2017 semester.

Location	Fall 2016 # of students documented	Spring 2017 # of students documented	Total for 2016-2017
Esken Hall	52	92	144
Konkow Hall	25	5	30
Lassen Hall	301	149	450
Mechoopda Hall	110	61	171
Shasta Hall	317	188	505
SN	76	73	
SS	27	25	
Sutter Hall	33	33	267
University Village	524	260	784
Whitney Hall	1022	632	1654
<b>Grand Total</b>	<b>2487</b>	<b>1518</b>	<b>4005</b>

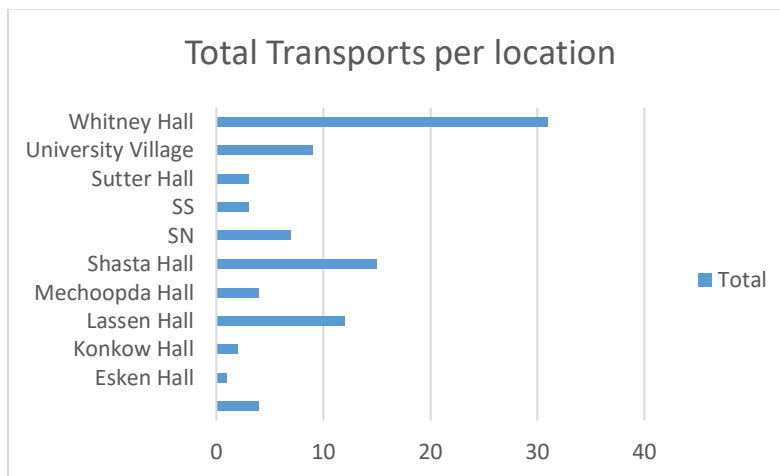
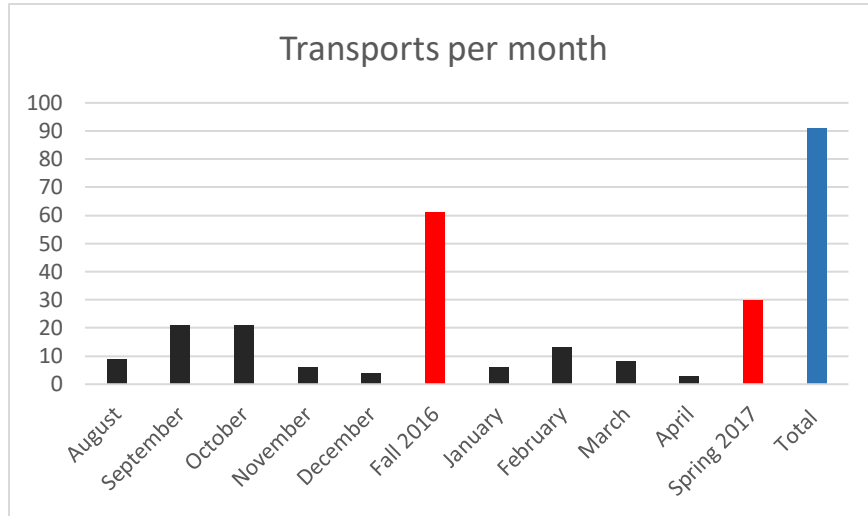
Type of sanction report is attached, it was too big to run a graph. There were over 20 sanctions utilized and developed over the course of the year. We are working during summer 2017 on the language within each sanction including changing the page requirement to a word requirement. This was a suggestion learned through reading "Reframing Campus Conflict".

Transports

University Housing uses the phrase "transport" when a student has been taken from campus via ambulance or police.

Month	# of Transports
August	9
September	21
October	21

Month	# of Transports
November	6
December	4
Fall 2016	61
January	6
February	13
March	8
April	3
Spring 2017	30
Total	91

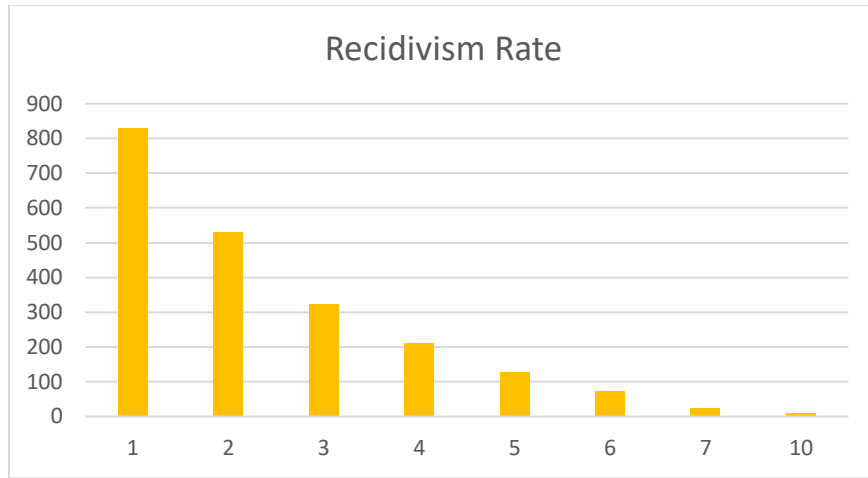


Recidivism rate

For the 2016-2017 academic year our numbers reflect that the majority of students had one or two incidents they were found responsible for and did not continue to violate UH policies. Fewer students have 3 or more incidents they were found responsible for.

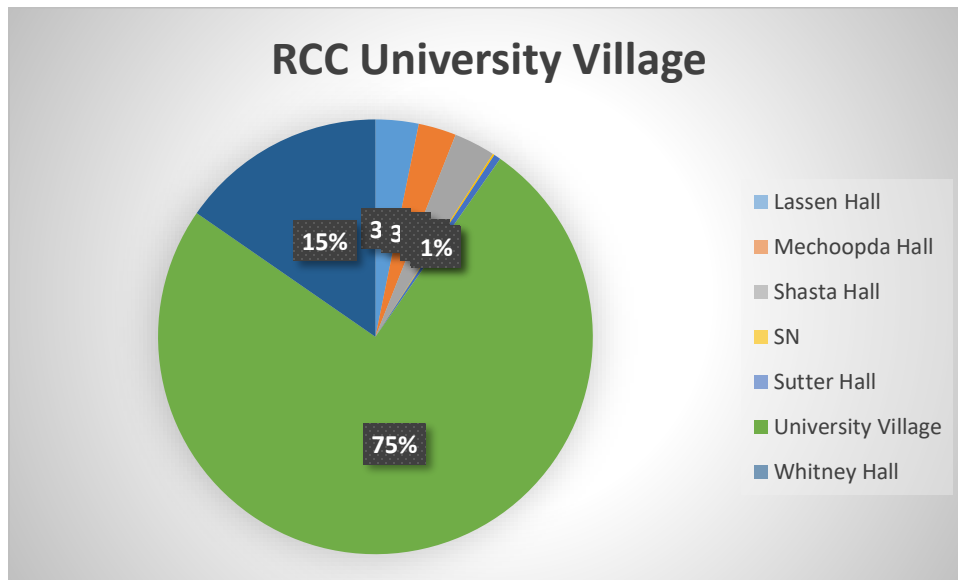
Recidivism rate	Total
1 violation	829
2 violations	531
3 violations	323
4 violations	211

5 violations	129
6 violations	74
7 violations	24
10 violations	10

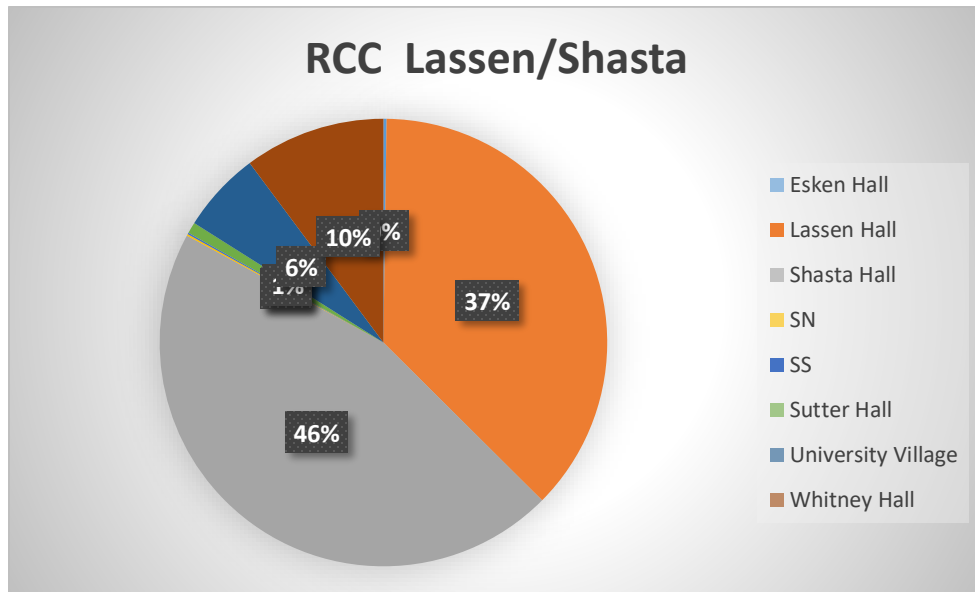


**Per adjudicator data**

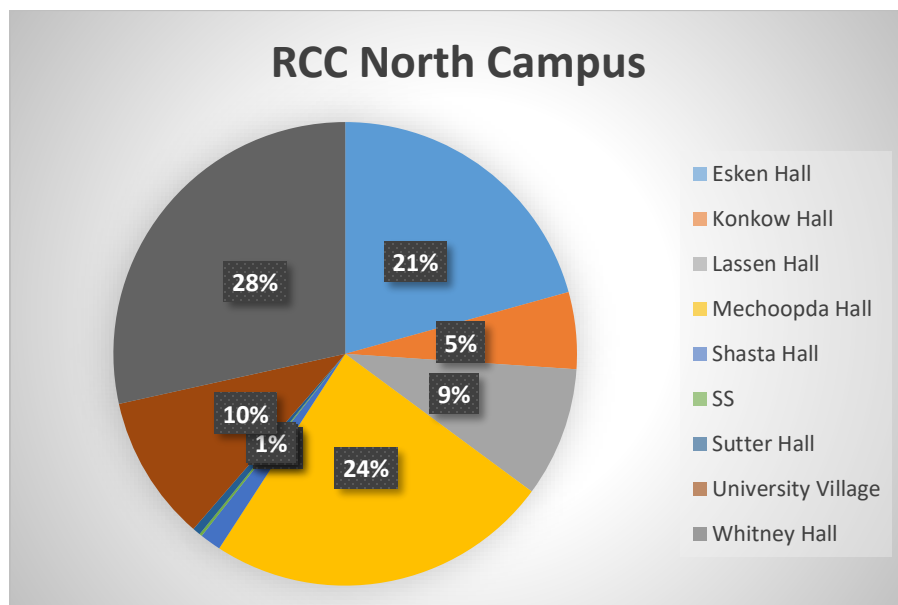
The data is filtered out automatically by Advocate by where the incident took place.



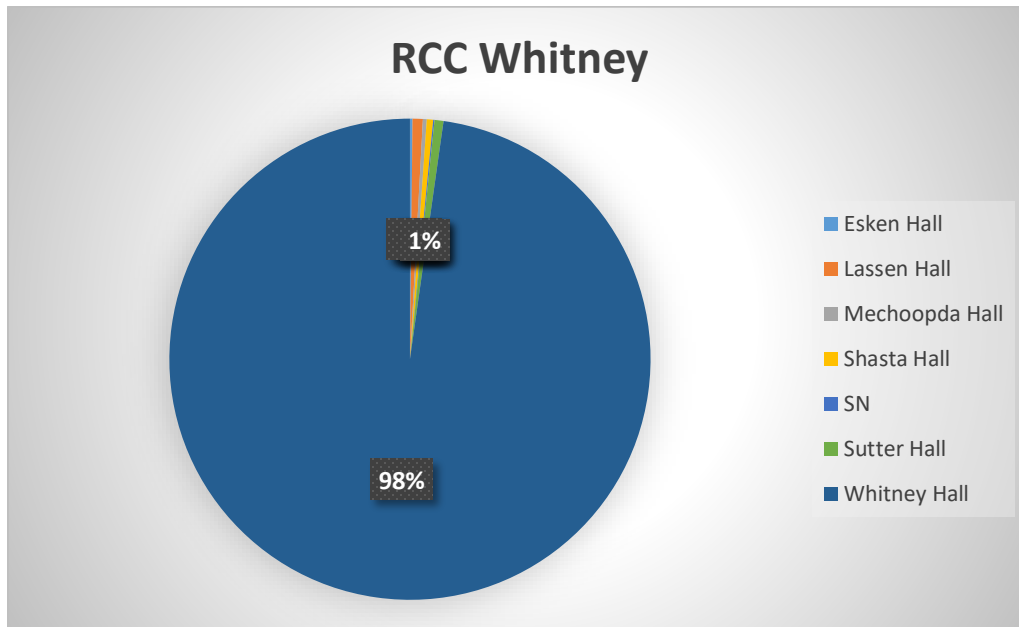
Locations	Count of Incident: IR #
Lassen Hall	25
Mechoopda Hall	22
Shasta Hall	24
SN	1
Sutter Hall	4
University Village	585
Whitney Hall	120
<b>Grand Total</b>	<b>781</b>



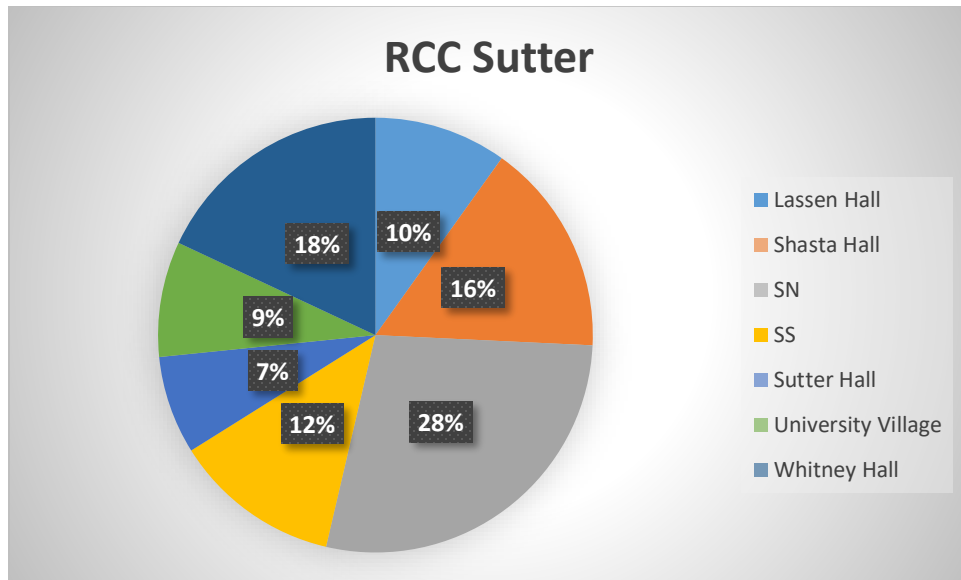
Location	Count of Incident: IR #
Esken Hall	2
Lassen Hall	325
Shasta Hall	397
SN	1
SS	1
Sutter Hall	7
University Village	51
Whitney Hall	89
<b>Grand Total</b>	<b>873</b>



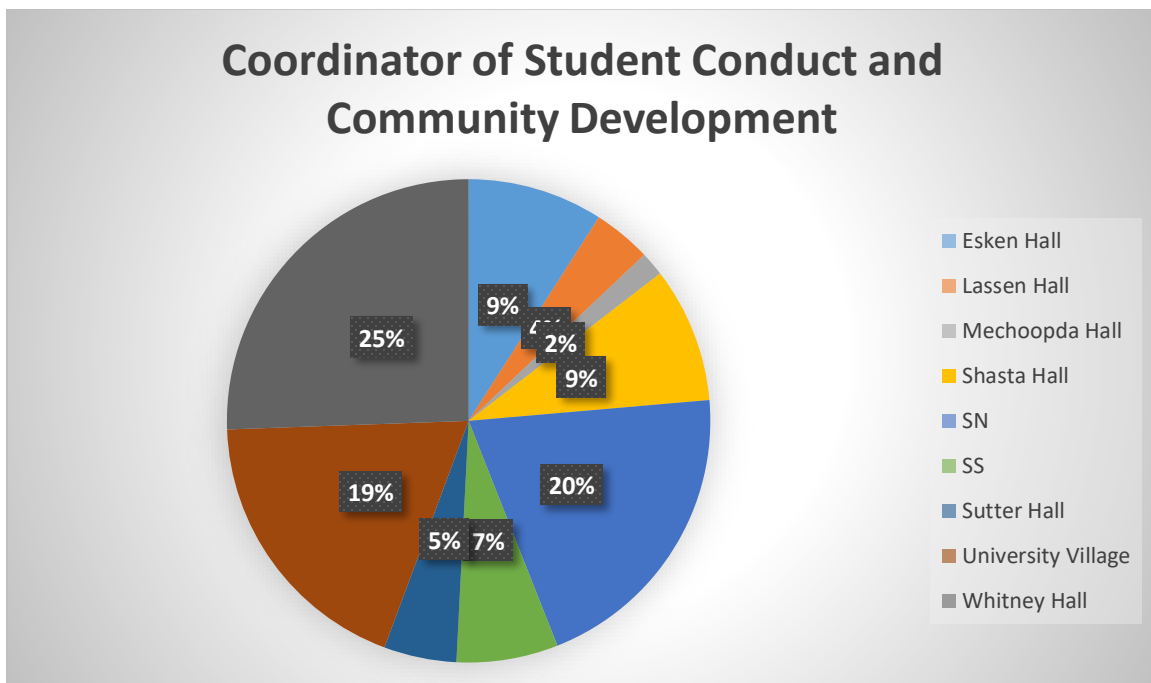
Location	Count of Incident: IR #
Esken Hall	112
Konkow Hall	29
Lassen Hall	49
Mechoopda Hall	130
Shasta Hall	8
SS	1
Sutter Hall	3
University Village	55
Whitney Hall	154
<b>Grand Total</b>	<b>541</b>



Location	Count of Incident: IR #
Esken Hall	2
Lassen Hall	8
Mechoopda Hall	3
Shasta Hall	5
SN	1
Sutter Hall	7
Whitney Hall	1138
<b>Grand Total</b>	<b>1164</b>



Location	Count of Incident: IR #
Lassen Hall	23
Shasta Hall	37
SN	65
SS	29
Sutter Hall	17
University Village	20
Whitney Hall	42
<b>Grand Total</b>	<b>233</b>





Location	Count of Incident: IR #
Esken Hall	28
Lassen Hall	12
Mechoopda Hall	5
Shasta Hall	28
SN	63
SS	21
Sutter Hall	15
University Village	58
Whitney Hall	79
<b>Grand Total</b>	<b>309</b>

**Termination board**

The termination board for the 2016-2017 academic year was made up of the Associate Director for Residential Life, Executive Director for University Housing, Assignments and Customer Care Advisor and Associate Director for Facility Operations and Projects. The SCCR would take a student’s history to the group to share with the board. The board would determine whether the student should be terminated or not. The student conduct team learned a lot through this process. We learned that training should have been planned before decisions started being made by the board. That the behind the scene process and philosophy was not clear to the members. The board noted that there was a lack of letting students know what could happen ahead of time. The guideline document was created with this in mind and a new process for 2017-2018 was created. For the 2017-2018 year the SCCR and Associate Director for Residential Life will determine if a student will be removed.

**Partnerships**

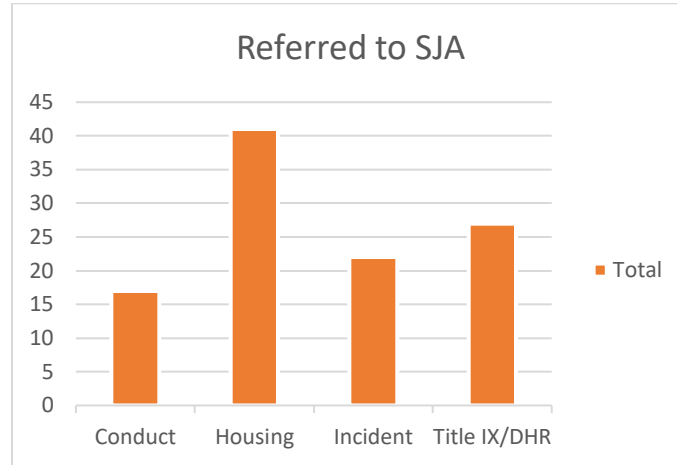
The SCCR worked closely with the Associate Director for Residential Life, Executive Director for University Housing, Coordinator for Residential Life Leadership and Engagement, University Housing Department, CADEC office, Student Judicial Affairs, Title IX Coordinator Dylan Saake, and University Police Department throughout the year. The CADEC referrals worked efficiently due to the commitment the staff and student staff made to the process. CADEC and UH are working to improve the referral process and finesse the bumps we came across this year. Those bumps include getting students to sign up for a date/time to complete the program assigned and how CADEC can get UH the information that a student has completed the assignment. The goal is to have the referral process go through Maxient, our new database.

Student Judicial Affairs

University Housing referred a total of 107 child cases to Student Judicial Affairs (SJA). The violations included 79 Conduct, Housing and Incident cases charging students with Title 5 sections 2, 7, 10, 12, 13, 16, 17, 18 and 27 Title IX/DHR.

Incident Type	Total
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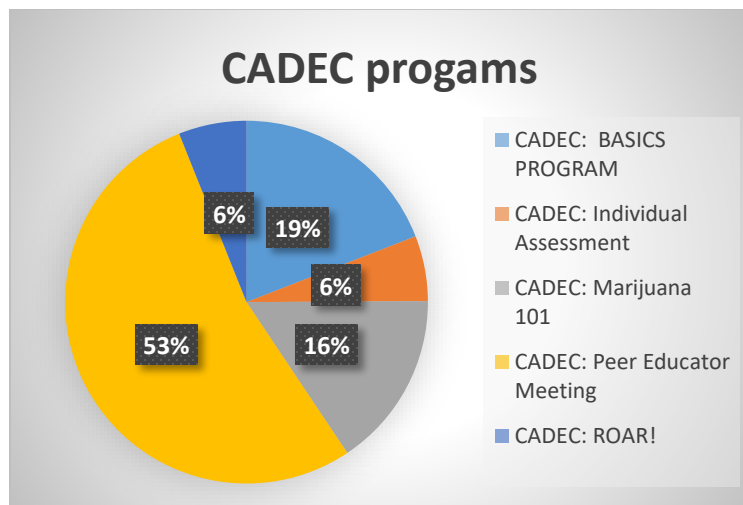
Conduct	17
Housing	41
Incident	22
Title IX/DHR	27
<b>Grand Total</b>	<b>107</b>



Camus Alcohol and Drug Education Center

A total of 859 referrals were made to CADEC. CADEC partnered with our Coordinator for Residential Life Leadership and Engagement for the planning and implementation of several events that allowed students to do something other than make the choice to drink alcohol.

Program	Count of Referrals
CADEC: BASICS PROGRAM	164
CADEC: Individual Assessment	50
CADEC: Marijuana 101	135
CADEC: Peer Educator Meeting	458
CADEC: ROAR!	52
<b>Grand Total</b>	<b>859</b>



The nature of the phone calls made to UPD included but not limited to Alcohol, Compliance/Respect, Assault, Fire and Life Safety, Firearms and Weapons, Guest and Visitor, Marijuana, Stealing, Vandalism/Damage.

<b>Called UPD</b>	
Fall 2016	184
Spring 2017	123
<b>Total</b>	<b>307</b>

**Spring 2017**

The RCCs and SCCR worked diligently to create a “matrix” or guideline to be published to the students/parents/campus. This was created after quickly learning that we had become too lenient compared to the previous year and we needed to set up some standards for students as well as to remain consistent amongst adjudicators. This is an additional attachment to this report.

Everything has been moved to happen earlier if a student is a repeat policy violator. When a student has been placed on risk of probation, the student will have an additional meeting with a RCC, receive the remaining cost and told that they could be removed from any future violation. The hope is to deter students from making future decisions that are against our policies. We have created many sanctions that will hopefully instill this message into the students who may choose to violate policies.

**Philosophy 2017-2018**

University Housing (UH) is committed to the development of safe and mutually respectful communities. Through the conduct process, residents will be held accountable for behavior inconsistent with the expectations outlined in the UH Policy Guide. Our holistic student conduct approach empowers residents to learn from the decisions they make through reflective meetings, restorative practices, and educational sanctions. The conduct team’s privilege and responsibility is to help students understand the community impact of their decisions.

**Learning objectives**

Learning objectives were created by the Student Conduct team and submitted to the Associate Director for Residential Life and Executive Director.

Through University Housing’s conduct process, residents will:

- 1) Expand their understanding of rights and responsibilities as a University Housing community member.
- 2) Discuss the ways in which their behavior impacts themselves and their community through educational sanctions.
- 4) Communicate an understanding of how their choices and behaviors impact the residence hall community.
- 5) Connect the impact of their choices and decisions to their academic and personal goals and values.
- 6) Identify staff on campus who are dedicated to their success and utilize skills, strategies, and resources that are likely to assist them.

The following was also created by the Student Conduct team. The idea is to put this in a prominent location in all communities.

**As a Chico State Wildcat you have chosen to live in a community that promotes the following:**

**Wisdom-** I will put care and thought into the actions I take.

**Integrity-** I will conduct myself in a manner that represents myself with the highest level of ethics.

**Learning-** I will learn from both my mistakes and my triumphs.

May 30, 2017

**Diversity**- I will respect the backgrounds, stories and perspectives of all within the Chico State community.

**Community** - I will value those I interact with including students, staff and faculty.

**Accountability**- I will hold myself and others accountable for the standards outlined in the Policy Guide.

**Transformation**- I will commit to personal, interpersonal, and academic growth through my time in University Housing.