

UV Move Out Cleaning Tips

~To avoid additional charges from University Housing during your check out you are advised to clean up all items in the room and return the room in the same condition as it was when you first checked in. You can pick up cleaning supplies at the front desk if you need them. ~

~To assist in your preparations for move-out, below is a list of commonly missed items.~

Carpet	-Vacuum carpet in the entire room, even under furniture.
Desk and Dresser	- Remove personal belongings. - Empty drawers and wipe them out. - Dust the inside and outside.
Furniture	-Move all pieces of furniture back to original location in the room.
Mirrors	- Remove stickers. - Wipe it clean with glass cleaner such as Windex.
Walls	-Remove tape and tape residues or marks. - Wipe off spider webs.
Closet	- Remove personal belongings and unwanted items. - Wipe and dust the inside and outside, including floor and shelves.
Waste Basket and Recycling Bin	Empty trash and Recycling in the designated trash area of your building (do not leave any trash in the room or hallway).
Bathrooms	-Remove personal belongings. -Clean sink, tub, & toilet with appropriate cleaners -Sweep & mop floor
Kitchens	-Remove all personal belongings including unwanted/uneaten food. -Remove all personal belongings from balcony. -Clean sink, microwave, stove, oven, & fridge with appropriate cleaners. -Wipe down & clean kitchen cabinets. -Clean inside the oven. -Clean fridge shelves and drawers. -Clean table and chairs with appropriate cleaners. -Sweep & mop floor.
Patio/ Balcony	-Sweep and clean all trash off patio. Any items left behind could cause you to be charged. -Clean sliding glass door *if applicable.

~Once you have moved your personal belongings out and cleaned the above areas, turn in your fob at the front desk of University Village. Please remember there is a \$50.00 improper check-out penalty, and a total fob charge of \$43.00 for not returning your fob. ~