

Move Out Cleaning Tips

To avoid additional charges from University Housing during your check out you are advised to clean up all items in the room and return the room in the same condition as it was when you first checked in. A member of our facilities team will perform an inspection after you have moved out

To assist in your preparations for move-out, below is a list of commonly missed items for which resident are frequently charged.

AREA	TASKS	CHECK
Carpet	<ul style="list-style-type: none"> • Vacuum carpet in the entire room, even under furniture. 	
Desk and Dresser	<ul style="list-style-type: none"> • Remove personal belongings. • Empty drawers and wipe them out. • Dust the inside and outside. 	
Furniture	<ul style="list-style-type: none"> • Move all pieces of furniture back to original location in the room. 	
Mirrors	<ul style="list-style-type: none"> • Remove stickers. • Wipe it clean with glass cleaner such as Windex 	
Walls	<ul style="list-style-type: none"> • Remove tape and tape residues or marks. • Wipe off spider webs. 	
Wardrobe/Closet	<ul style="list-style-type: none"> • Remove personal belongings and unwanted items. • Wipe and dust the inside and outside, including floor and shelves. 	
Waste Basket and Recycling Bin	<ul style="list-style-type: none"> • Empty trash and Recycling in the designated trash area of your building (do not leave any trash in the room or hallway). 	
Common Space	<ul style="list-style-type: none"> • Do not leave any trash or unwanted in the common space such as the bathroom, hallways, lobbies, and lounges. 	
Kitchens (UV & Konkow Only)	<ul style="list-style-type: none"> • Remove all personal belongings including unwanted/uneaten food. • Wipe down & clean kitchen cabinets. • Remove personal items & wipe down pantry. • Clean sink, microwave, stove, oven, & fridge with appropriate cleaners. • Do not forget to clean inside the oven. • Do not forget to clean fridge shelves and drawers. • Clean table and chairs with appropriate cleaners. • Sweep & mop floor. 	
Patio/ Balcony (UV Only)	<ul style="list-style-type: none"> • Sweep and clean all trash off patio. Any items left behind could cause you to be charged. • Clean sliding glass door *if applicable. 	

Once you have moved your personal belongings out and cleaned the above areas turn in any lockout key cards or access fobs at the front desk of your community. Please remember there is a \$50.00 improper check-out penalty, and a total key charge is over \$43 for each not returned lockout key card or access fob.