



Notice of Intent to Hire, Reorganize, Promote or Reassign

Division of Academic Affairs

Posting: NOI_20220211

Closes: February 18, 2022

Note: Open for Comment only

In consultation with the Executive Committee of the Academic Senate, this [Notice of Intent \(NOI\)](#) follows a recently established process for the consideration of appointing interim Admin IVs to regular appointments, which included a stakeholder survey, a subsequent EMEDC (Executive Management Evaluation and Development Committee) report, and discussion with the Executive Committee of the Academic Senate.

The Division of Academic Affairs is recommending the appointment of Dr. Jennifer Gruber as the Associate Vice President of International Education and Global Engagement at Chico State. Dr. Gruber's professional experience includes over fifteen years in the field of international education. She has been working on our campus since 2008 in a variety of roles, including: Coordinator of Study Abroad & Exchange Programs (2012-2020), faculty instructor for International Education & Global Engagement (2012-2020), Co-Coordinator for Collaborative Online International Learning (COIL) (2020-present), and Interim Associate Vice President for International Education & Global Engagement and campus Senior International Officer (2021-present).

In addition to the oversight of International Education and Global Engagement (IEGE) and sub-units, Gruber acts as campus Senior International Officer, and Principal Designated School Official (PDSO) for immigration compliance. In these roles, Gruber has contributed to the campus by creating and maintaining dozens of international institutional partnerships, articulation agreements and by formalizing procedures and policy documents related to risk management, partnership development, and international recruitment. Additionally, Gruber has written and facilitated multiple grant proposals to fund specialized international programs, completed doctoral research on study abroad and student success efforts with GI2025, and established scholarship funds for historically underserved students in study abroad. She regularly engages with academic departments and faculty to support international student success and global learning opportunities. Gruber chairs the Study Abroad Advisory Committee (2021-present) and has served on many campus, CSU, and international education committees, including but not limited to: Enrollment Management Advisory Committee (2021-present); University Diversity Council (2021-present), University Strategic Priority of Civic and Global Engagement Goal Team (2020-present); CSU Academic Council on International Programs (2019-2020); Academic Senate (2018-2020), University Studies Abroad Consortium Board of Directors (2012-2016); University Studies Abroad Consortium California Advisory Committee (2020-2021); Study Abroad Advisory Committee (2011-present).

Gruber holds an EdD from California State University, Fresno (2020), an MPA from California State University, Chico (2011), a BA in Global Studies (2005) and a BA in Political Science (2005) from University of California Santa Barbara.

In consideration of the critical importance of this role and the proven leadership skills of Dr. Gruber, the intent is to transition her to the Associate Vice President of International Education and Global Engagement position at Chico State with an anticipated start date of March 1, 2022.

Before moving forward with the direct appointment of this individual, we are seeking additional input from the campus community. While any relevant feedback is welcome, feedback specific to the following is encouraged:

1. Your experience and/or observation of this candidate's ability to build and maintain effective and collaborative relationships with campus stakeholders;
2. Your assessment of the candidate's contributions in the interim role, providing specific examples when possible; and,
3. Your assessment of the candidate's ability to develop and implement departmental strategic improvements.

We encourage you to submit your reflections on this candidate, based upon the three questions above, to NoticeofIntent@csuchico.edu on or before **February 18, 2022**.

Chico State employees may request a copy of the position description by emailing classification@csuchico.edu.