



ANNUAL ACTIVITY/PROGRAM REVIEW: COLLEGE OF AGRICULTURE

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CSU Chico
Academic Affairs

The IRA Advisory Committee is responsible for the oversight of approved IRA activities/programs. This template will enable the committee to evaluate activities/programs at a high level.

Please submit by **October 31, 2019** to Kim Williams at kwilliams@csuchico.edu

Signature of Dean/Director: 

Print Name: John A. Unruh

Date: 10/21/19

1. Please complete the following information for your college/unit's approved IRA activities/programs:

Approved IRA Activity/Program	Faculty Advisor	Website*
Academic Quadrathlon	Kasey DeAtley	https://www.asas.org/services/student-resources/quadrathlon
Agricultural Business Academic Bowl	Eric Houk	https://www.aaea.org/membership/sections/ss-aaea/academic-bowl
CSU, Chico Food Marketing Team	Baohui Song	https://www.fdrsinc.org/marketing-challenge/
Livestock Judging	Clay Carlson	https://www.csuchico.edu/ag/students/clubs-teams/judging-team.shtml
Meat Science Quiz Bowl	Crystal Waters	https://meatscience.org/events-education/rmc

***All IRA activity/program websites require the placement of the official IRA logo on each page of the site. A high-resolution logo is included in the email with this form.**

College/Unit	IRA Prior Year (2018-19) Carryover	IRA Current Year (2019-20) Baseline Allocation	IRA Carryover as Percent of Baseline
College of Agriculture	\$79,416.41	\$64,642	123%

2. List the total dollar amount allocated from the college/unit to each activity/program (actual expenses in T6300 which may include those for Exemplary Performance or one-time funding). Other sources should be entered in the "Other Sources of Funding" column. **Do not include Work Study (#3).**

Approved IRA Activity/Program	IRA Prior Year (2018-19) Baseline Allocation	IRA Current Year (2019-20) Baseline Allocation	IRA Prior Year (2018-19) Actual Expenses	Other Sources of Funding (RF, UF, GF, etc.)	Notes (explain the differences in baseline and actuals, etc.)
Academic Quadrathlon Academic Quadrathlon-Exemp Perf	\$6000	\$8,000	\$8,310.66	\$3432.91	Supplemented with carryover
Agricultural Business Academic Bowl	\$7000	\$8,000	\$9,140.56		Supplemented with carryover
CSU, Chico Food Marketing Team	\$8830	\$6,000	\$5,894.87		
Livestock Judging	\$40062	\$32,642	\$41,662.31	\$4,270.13	\$Supplemented with foundation funds/travel to banned state (TX)
Meat Science Quiz Bowl	\$2750	\$10,000	\$17,135.98		Supplemented with carryover
Baseline held for future allocation (i.e., spring semester, one-time purchase, etc).	\$	\$	\$	\$	
Total Allocation*	\$64,642	\$64,642	\$82,144.38	\$7,703.04	

* Must equal total IRA current year baseline allocation as shown in #1 above.

Please note: Budget transfers to activities/programs are required at the program level by September 30th each year. Additionally, the IRA Advisory Committee recommends determining all activity/program budget amounts by June 30th for the following year.

3. List the total IRA Work Study dollar amount allocated for each activity/program.

Approved IRA Activity/Program	2019-20 IRA Work Study Allocation	2018-19 Year IRA Work Study Actual Expenses
Academic Quadrathlon	\$0	\$0
Agricultural Business Academic Bowl	\$0	\$0
CSU, Chico Food Marketing Team	\$0	\$0
Livestock Judging	\$0	\$0
Meat Science Quiz Bowl	\$0	\$0

4. Estimate student participation for each activity/program for this academic year (e.g., an activity has 15 members but only 10 attend competitions and incur expenses). Not all columns may apply to your activity/program. Do not include students attending/served by activities/programs.

a. Provide the following on estimated student involvement:

Approved IRA Activity/Program	Estimated # of Students Participating in Activity/Program	Estimated # of Students Incurring Costs	Estimated Per Student Out-of-Pocket Cost
Academic Quadrathlon	30	16	\$100
Agricultural Business Academic Bowl	20	4	\$100
CSU, Chico Food Marketing Team	6	3	\$100
Livestock Judging	6-8	6-8	\$0
Meat Science Quiz Bowl	16-20	16-20	\$200-\$500

b. Please list all known competitions/performances/events expected of each activity/program for this academic year:

Approved IRA Activity/Program	Name of Competition, Performance, Event, etc.	Location	Date	Estimated # of Students Directly Participating in Competitions, Performance, Events, etc.
Academic Quadrathlon	Western Section ASAS AQ Society for Range Mgt. Range Cup	San Luis Obispo, CA; Denver, CO	April 2020; February 2020	16
Agricultural Business Academic Bowl	Agricultural & Applied Economics Association Annual Meeting	Atlanta, GA	July 21-23, 2019	4
CSU, Chico Food Marketing Team	Food Distribution Research Society Annual Meeting	Seattle, WA	October 18-21, 2019	3
Livestock Judging	National Barrow Show	Austin, MN	Sept 2019	7
	Western Fall Classic	Medford, OR	Sept 2019	9
	Cow Palace Livestk Judg	San Francisco, CA	Oct 2019	6
	Fresno State Contest	Fresno, CA	Oct 2019	6
	American Royal	Kansas City, MO	Oct 2019	6
Meat Science Quiz Bowl	No Amer Internl Livestock	Louisville, KY	Nov 2019	6
	National Western	Denver, CO	Jan 2020	8-10
	Houston Livestock Show	Houston, TX	Mar 2020	8-10
	Reciprocal Meats Conf	Orlando, FL	Aug 2020	8-10

5. Please provide updated information for each of your activities/programs as requested in the tables below and provide appropriate explanations.

Approved IRA Activity/Program	Are any activities/ programs inactive or defunct? If yes, please explain.	Has student participation increased or decreased for any activity/ program? If yes, please provide the percentage and explain.	Has any activity/program's allocation or expenses significantly increased or decreased (5-10%)? If yes, please provide the percentage and explain.
Academic Quadrathlon	No	Increased by 16 % Due to increased interest from curriculum.	No
Agricultural Business Academic Bowl	No	No	No
CSU, Chico Food Marketing Team	No	No	No
Livestock Judging	No	No	No
Meat Science Quiz Bowl		Increased by 65% Due to increased student participation and interest	Increased by 65% Due to increased student participation and number of competitions

6. What process does your college/unit use to determine baseline budget allocations each year?

The baseline budget allocation was reevaluated and redistributed based on historical funding and expenses from the previous two years. The total allocation consisting of the baseline and carryover allocations are projected based on the baseline budget, last year's expenses, travel supplement needed, and anticipated expenses for the current year. Growing team sizes, increased out-of-state travel, changing competition locations, and outside funds needed to cover banned state travel are also considered in the estimate. With the anticipated approval of additional competition teams, reallocation of carryover funds will be needed to cover expenses this year.

7. How are each of the activities/programs in your college/unit evaluated each year?

The IRA activities/programs are evaluated using various inputs from faculty, students, and national competition organizers. Faculty coordinator and student experiences are summarized and provide a basis for improving the following year's program curricula. Competition team results and accomplishments are reported to the entire college. The Dean follows up with coordinators and students to gather information as to their preparation and experience. The success and rankings of the College of Agriculture's IRA activities/programs serve as a validation of the program's effort to remain competitive and recognized at both the regional and national levels.

8. Provide the College's IRA carryover amounts for the last three years. (Colleges/units are to limit their carryover to no more than 20% of baseline allocations. Balances of more than 20% may impact a college/unit's future IRA allocations.)

College/Unit	2018-19 IRA Carryover to 2019-20	2017-18 IRA Carryover to 2018-19	2016-17 IRA Carryover to 2017-18
College of Agriculture	\$79,416.41	\$93,533.88	\$88,426.98

Please explain any carryover (unused) balances your college/unit's activities/programs have and how you plan to spend these funds.

Approved IRA Activity/Program	Carryover Balance	How will the carryover balance be spent?
Academic Quadrathlon	\$11,000	Please see below
Agricultural Business Academic Bowl	\$11,000	Please see below
CSU, Chico Food Marketing Team	\$7,000	Please see below
Livestock Judging	\$40,416	Please see below
Meat Science Quiz Bowl	\$10,000	Please see below

The COA carryover is used to cover IRA competitions that occur throughout the academic year and summer. Alternate calendar year teams experience uneven funding requirements in a fiscal year calendar. In addition, one competition has been moved later in the summer for one year only, resulting in two competition expenses in the next fiscal year. As a result, this fiscal year will be a lighter expense year in comparison to future years. In addition, with extensive college growth (22% in the last 5 years) we have the need to expand our team participation and the number of competitions offered in different program areas. We have multiple additional requests for certification this year. We anticipate our carryover balances to diminish greatly in the upcoming and future years.

Year	Program Name	Program#	Baseline Budget (Incl Exemp Awd)	Carryover Prev Yr	Expended	Balance	% Used	Expenses Covered by Outside Funding	Total Expenses for Program	Notes
2018	Livestock Judging	31002	\$ 40,062.00	\$ 42,000.00	\$ (41,662.31)	\$ 40,399.69	-51%	\$ (4,270.13)	\$ (45,932.44)	Foundation Funded/Banned State (TX)
2018	AGRI Business Acad Bowl	31005	\$ 7,000.00	\$ 14,000.00	\$ (9,140.56)	\$ 11,859.44	-44%		\$ (9,140.56)	
2018	Meat Science Quiz Bowl	31008	\$ 2,750.00	\$ 15,510.00	\$ (17,135.98)	\$ 1,124.02	-94%		\$ (17,135.98)	
2018	Acad Quadrathlon	31006	\$ 9,432.91	\$ 11,000.00	\$ (8,310.66)	\$ 12,122.25	-41%		\$ (8,310.66)	Received Exempl Award of \$3432.91
2018	West Coll Food Mkt Comp	31004	\$ 8,830.00	\$ 10,999.88	\$ (5,894.87)	\$ 13,935.01	-30%		\$ (5,894.87)	
2018	Misc Admin Costs			\$ 24.00	\$ (48.00)	\$ (24.00)	-200%		\$ (48.00)	
2018	Totals		\$ 68,074.91	\$ 93,533.88	\$ (82,192.38)	\$ 79,416.41	-51%	\$ (4,270.13)	\$ (86,462.51)	
Year	Program Name	Program#	Baseline Budget (Incl Exemp Awd)	Carryover Allocation	Planned Expenditures	Balance	% Used	Expenses Covered by Outside Funding	Total Expenses for Program	Notes
2019	Livestock Judging	31002	\$ 32,642.00	\$ 40,464.00	\$ (35,000.00)	\$ 38,106.00	48%	\$ (5,000.00)	\$ (40,000.00)	Alternate lower cost year
2019	AGRI Business Acad Bowl	31005	\$ 8,000.00	\$ 11,000.00	\$ (9,000.00)	\$ 10,000.00	47%		\$ (9,000.00)	
2019	Meat Science Quiz Bowl	31008	\$ 10,000.00	\$ 10,000.00	\$ (10,500.00)	\$ 9,500.00	53%	\$ (9,500.00)	\$ (20,000.00)	2020 RMC Competition moved to 20-21 fiscal year (Aug.)*
2019	Acad Quadrathlon	31006	\$ 8,000.00	\$ 11,000.00	\$ (9,000.00)	\$ 10,000.00	47%		\$ (9,000.00)	
2019	West Coll Food Mkt Comp	31004	\$ 6,000.00	\$ 7,000.00	\$ (6,000.00)	\$ 7,000.00	46%		\$ (6,000.00)	
2019	Misc Admin Costs			\$ (24.00)		\$ (24.00)	0%		\$ -	
2019	Totals		\$ 64,642.00	\$ 79,440.00	\$ (69,500.00)	\$ 74,582.00	48%	\$ (14,500.00)	\$ (84,000.00)	Anticipate certification of additional programs**
*Two RMC Competitions will occur in 19-20 fiscal year as it will return to June in 2021										
**New programs will be applying for certification. If approved, carryover may be decreased proportionately from other programs to cover expenses.										