

IRA Budget Review Form 2015-2016

Please complete a separate budget review form for EACH of your funded certified programs. Please complete the revenue and expense categories listed below. If an explanation is needed, please note with an * and attach explanation to the budget form.

Program Name: Student Research Competition

	Actual 2014-2015	Estimated 2015-2016	Projected 2016-2017	% Change from 2015-2016 (Projected)
T6300 Prior Year Rollover (carryover)	14,719	13,375	8,139	
T6300 Revenue				
Baseline IRA Gross Allocation	5,805	5,805	5,805	
IRA Work Study				
IRA Exemplary Performance				
Other Revenue:				
Ticket Sales				
Fundraising				
Other				
T6300 Total Revenue	5,805	5,805	5,805	
T6300 Expenses				
Personnel				
Student Assistants/Non-Faculty				
Benefits				
Work Study Students				
Travel	6,642	7,996	8,200	2.55%
Operating Expenses				
Hospitality				
Insurance/Risk Pool				
Advertising, Printing, Supplies, etc.	275	2,813	2,500	-11.13%
Other (_____)				
Other (_____)				
Business Service Fee (4% of Baseline)	232	232	232	
Business Service Fee (4% of Other Revenue)				
T6300 Total Expenses	7,149	11,041	10,932	-0.99%
T6300 Balance	13,375	8,139	3,012	-63.00%

IRA Support from Other Funds				
General Fund (G1006)	1,333	1,400	1,400	
General Fund Work Study				
Other State Funds				
Research Foundation	713	713	713	
University Foundation (Donations/In-Kind Gifts)				
Other Misc Funds (_____)				
Total of Other IRA Support	2,046	2,113	2,113	

Dean Signature: _____

Sharon Barrows 2-12-16

IRA PROGRAM REVIEW QUESTIONS

Please answer the following questions for review by the IRA Board. Limit your responses to no more than a total of four typed pages (#12 type or larger).

1. All IRA funded programs are outgrowths of the California State University, Chico educational curriculum. The IRA funds co-curricular activities to further the educational opportunities of students. Tell us how each of your IRA programs relates to your college/unit's educational mission and how co-curricular activities impact the college/unit and the students. Include the out-of-pocket costs paid by the student.

The Student Research Competition is housed in GISS, but serves the entire academic campus community. In 2016 we are hosting the 30th Annual Competition. The program, which involves the presentation of faculty-mentored student research at both the undergraduate and graduate level, contributes to that part of the University's mission which "is to assist students in their search for knowledge and understanding and to prepare them with the attitudes, skills and habits of lifelong learners."

The only out-of-pocket costs for students would be related to the materials they need for public presentation, which may be next to nothing given that most presentations are electronic.

2. Discuss how many students are directly and indirectly involved with your IRA programs and how many non-students are directly and indirectly involved as participants, audience members, etc. If you receive IRA funding for more than one program, discuss each program individually and identify the number of students for each program.

The local student research competition attracts approximately 45-48 undergraduate and graduate student presenters, representing all of our academic colleges (BSS, HFA, BUS, AG, NS, and CME) and dozens of departments. Students are required to submit a 5 page proposal of their research or creative project following certain criteria and receive a recommendation for their faculty mentor a week before the event. The evening of the event, students present their research before a panel of faculty judges and their discipline related peer group. First, second, and third place finishers are selected from each session. Other participants include 12-15 faculty judges who read the student proposals before the event, listen to the presentations, offer feedback (both the night of the event and in written form after the event), and determine the competition winners. Also in attendance are dozens of faculty mentors and advisors, student peers, family, and community members. The audience totals around 100 individuals.

The top 10 student presenters are selected as winners of our local CSUC competition and advance to the CSU Statewide Competition in late spring where they compete against 250 other CSU students in a two day event. Between the local competition and

In order to participate in the local competition, our students must submit a research abstract and proposal and have a faculty sponsor. The panel of judges evaluate each presentation on the basis of a common rubric involving clarity of purpose, appropriateness of methodology, interpretation of results, value of research, organization of the material presented, and presenter's ability to handle questions. Based on these criteria, the judges rank order the presentations and select up to ten of the top to go onto the statewide competition. In short, this process determines the criteria upon which students are selected to receive IRA funds to pay for their travels to the greater competition.

6. Describe how you see each of your IRA funded programs developing in the future. Include any changes you foresee (discuss program development directions--growth, status quo, downsizing, program elimination, increased or decreased student participation).

Prior to 2012, the participation in the local Student Research Competition was small, ranging between 6-14 competitors each year, a few judges, and small audiences. In 2012, our new associate dean committed herself to growing the competition (as described above). We attribute our success in this area to a rigorous promotion program that involved extensive advertising, targeting faculty members renowned for their work with student researchers and encouraging them to encourage students, and outreach to student groups (among other promotional activities). We know from experience that students often hesitate to attend these types of events for a variety of reasons including a lack of confidence in their work or presentation skills, the public speaking aspect of the competition, and a lack of time. Overcoming these issues is difficult, so we know that promoting widespread participation in this program will always be a battle. However, we have a goal of increasing the number of student presenters to 75 or more in the next couple of years. We know that this is a lofty goal—even some of our larger CSU sister campuses have difficulty fielding more than 20 entries—but we believe it is a worthy one to aspire to. In addition, we are planning on expanding the competition to include research poster sessions and other types of presentations and other colleges' students. These participants will not be competing for a place in the statewide competition, but we believe this hybrid research forum would fulfill our mission of giving more of our students high impact opportunities.

7. What is your policy on meal reimbursement for students during travel for competitions or performances?

Students are reimbursed for those meals not provided for them up to, but not above, the amount allowed by state per-diem rates.

8. The IRA Board considers it important to have IRA programs involved in fundraising efforts to help support the full costs of a program. Please explain any fundraising your program currently does or plans to do in the future. (List the amounts on the Budget Form)

Fundraising would be a very difficult task given that our students are competitors and not members of a group or organization. The Associate Dean, with assistant from one office staff member, organizes and run the event. We have no plans at this time to engage in fundraising.

9. Please include and explain any rollover (unused) balances your IRA program has and how you plan to spend these funds. (List the amounts on the Budget Form)

When the allocation of IRA funds is not expended in a given year, any money is carried forward to defray the costs of students competing in future years. In the past, this carry forward was useful in smoothing out the cost differences from one year to the next depending on location of the student research competition. In the past, the statewide competition rotated from Southern to Northern California, but in recent years (including 2016), the event has been held in Southern California making travel much more expensive. We have been steadily been down our reserves.

10. If you have any suggestions for streamlining this process please tell us your ideas.

Shawn Barrios

2/12/16