

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

JANUARY 23, 2015 10:00-11:00 AM BMU 205

MINUTES

Members Present: Taylor Herren, Jeffery Zawoysky, Daniel Schindler, Marc Langston, Hyunjung Kim

Members Absent: Michael Pratt, Nicole Lung, Ghang Ho Lee

Staff Present: Jeni Kitchell, Kimberly Scott, Stephen Cummins, Jennifer Mays

Staff Absent: None

Others Present: None

- I. Call to Order
 - a. Jeffery Zawoysky, acting chair in Pratt's absence, called the meeting to order at 10:30 am.
- II. Approval of Minutes
 - a. December 5, 2014 - a motion was made to approve the minutes: 5-0-0 MSC
- III. New Business
 - a. Action Items
 - i. College of Business IRA program changes (Current baseline \$19,950).
 1. Enactus (~\$8500) and Chico Advertising Competition Group (~\$2500) no longer in operation. Discussion dissolution of programs - being fair to other programs that need the funding, holding dollars back until another club replaces the old, requiring a zero based budget, engaging student leadership more in the conversation, and better annual reporting for the board to monitor balances easily. Mays will draft an annual budget template for programs to submit by the end of each September (includes if program still exists, name changes, total allocated from dean to each program, notes about larger 5-10% changes due to travel, growth or shrinkage of program, rollover explanation – 1 page per college). A motion was made to approve reducing the baseline by \$11,000: 5-0-0 MSC
 - b. Discussion Items
 - i. SAGE (Students for the Advancement of Global Entrepreneurship) One-time funding request of \$9,815. Funding would cover a small portion of national (Berkeley, CA) and international (Seoul, South Korea) competition conference costs. Large amounts of fundraising will cover the remaining costs.
- IV. Old Business
 - a. Action Items
 - i. New program proposal – TGC (Tehama Group Communications). Issues with how the TGC used to run financials thru the Research Foundation, but during an audit, since they were assigning credit to the internships, they were moved to a state side Y self-support fund. Similar to Orion, but we limit them to using their IRA dollars on

printing of the newspaper only, not student stipend funding. If they are getting course credit, they should not be getting paid. They cannot get both. Need to research further. A motion was made to table the vote until more information is retrieved: 5-0-0 MSC

b. Discussion Items

- i. Student Code of Conduct – This revised document has been placed on the next Academic Senate agenda.
- ii. EM revisions– This revised document has been placed on the next Academic Senate agenda.

V. Announcements

- a. HFA – School of the Arts \$5,000 one-time funding request on hold due to inspection requirements. There were many revisions to the space that would need to be made prior to it being usable, with no ability to fund them.

VI. Adjournment

- a. Jeffery Zawoysky, acting chair in Pratt's absence, adjourned the meeting at 10:48 am.