

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

FEBRUARY 4, 2013 1:00-3:00 PM BMU 304

MINUTES

Members Present: Michael Barrett, Chair, Jaypinderpal Virdee, Marlene Romero, Hunter Watkention, Daniel Schindler, Hyunjung Kim, Steffen Mehl, Marc Langston

Members Absent: None

Staff Present: Arno Rethans, Stacie Corona, Kimberly Scott, Sandy Miskella, Jennifer Mays

Others Present: Jeni Kitchell, Joel Ramirez, Kendall Ross, Ariana Altier, Bobby Zidek

- I. Call to Order
 - a. The Chair, Michael Barrett, called the meeting to order at 1:00 pm
- II. Approval of Minutes
 - a. December 13, 2012
 - i. A motion was made to approve the minutes: 6-0-1 MSC
- III. Old Business (none)
- IV. New Business
 - a. Discussion Items
 - i. Exemplary Performance Funding Requests Round II
 1. Chico State Cycling Club (RECS) requesting \$1,000
 - a. Kendall Ross (RECS) represented with Ariana Altier and Bobby Zidek, Cycling Team members. Five riders qualified for the 2012 National Collegiate Mountain Bike Championships held in Angel Fire, NM. They placed very well at the Nationals. Each team member paid out of pocket and hopes to be reimbursed with the EP funds. Members learned they qualified for the event 2 weeks prior to the event.
 - b. Discussion arose regarding using EP funds to reimburse vs. meeting deadlines to request funds prior to the event. RECS staff turnover/transitions this past year, as well as turnover/transitions in club leadership positions, affected their understanding of when to make the request for funding. RECS is limited to requesting a

total of \$5000 per academic year, and is selective when choosing the clubs that they will allow to apply. Board reiterated that programs need to pre-apply ahead of time in the future.

2. Chico State Waterski Club (RECS) requesting \$1,000
 - a. Kendall Ross (RECS) represented with Joel Ramirez, Waterski Team member. Six members qualified for the 2012 National Collegiate Waterski Championships held in New Orleans, LA. Each team member paid out of pocket and hopes to be reimbursed with the EP funds. Members learned they qualified for the event 2 weeks prior to the event.
 - b. Discussion arose regarding using EP funds to reimburse vs. meeting deadlines to request funds prior to the event.
3. Excess Fee Dollars Available for Allocation
 - a. Approximately \$45,000 excess baseline dollars will be available for allocation (excluding RECS and ATHL) once we have final census figures. The board directed staff to send out a call to all IRA programs to submit a detailed proposal requesting one-time funds. Spending of such funds will adhere to IRA expenditure guidelines, and ideally be spent this fiscal year. Accurate pricing of items is expected, and student attendance at the IRA meeting when proposals are presented will be strongly encouraged. An additional IRA meeting will be set up for mid-March, and proposal deadline will be a week prior.

b. Action Items (none)

V. Announcements

- a. Next IRA Meeting is March 4, 1:00-3:00 in BMU 303.

VI. Adjournment

- a. The Chair, Michael Barrett, adjourned the meeting at 1:44 pm