

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

FEBRUARY 5, 2016 10:00-11:00 AM BMU 205

MINUTES

Members Present: Vu Nguyen (Chair), Deanna Jarquin, Michael Pratt, Matt Zaleski, Marc Langston, Hyunjung Kim, Todd Gibson, Alek Palmersmith

Members Absent: None

Staff: Jeni Kitchell, Kimberly Scott, Stephen Cummins, Jennifer Mays

Staff: None

Others Present: None

- I. Call to Order
 - a. Vu Nguyen called the meeting to order at 10:02 am.
- II. Approval of Minutes
 - a. January 29, 2016 – approved 8-0-0
- III. New Business
 - a. Discussion Items
 - b. Action Items
 - i. New Program Proposal – Center for Healthy Communities (CHC) Food Insecurity Prevention Program
 1. New program IRA certification – vote approved 8-0-0.
 2. Recommended the group submit a one-time funding request when the call for baseline increases goes out this spring. Ensure they would only use funds according to IRA Expenditure Guidelines.
 - ii. New Program Proposal – Engineers for Alternative Energy
 1. New program IRA certification – vote approved 8-0-0.
 2. One-time budget request of \$2500 – vote approved 8-0-0.
- IV. Old Business
 - a. Discussion Items
 - i. Updated EM – no status update.
 - b. Action Items
- V. Announcements
- VI. Adjournment
 - a. Vu Nguyen adjourned the meeting at 10:34 am.