

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

MARCH 28, 2014 1:00-3:00 PM BMU 205

# MINUTES

**Members Present:** Michael Barrett, Chair, Taylor Herren, Jeffery Zawoysky, Daniel Schindler, Steffen Mehl, Marc Langston, Hyunjung Kim

**Members Absent:** Jimmy Draper

**Staff Present:** Jeni Kitchell, Stephen Cummins, Jennifer Mays, Kimberly Scott

**Staff Absent:** None

**Others Present:** Brandi Aranguren, Katie Silliman, Dawn Clifford, Josh Andre

- I. Call to Order
  - a. The Chair, Michael Barrett, called the meeting to order at 1:01 pm.
- II. Approval of Minutes
  - a. March 14, 2014 – a motion was made to approve the minutes: 5-0-0 MSC
- III. New Business
  - a. Discussion Items
    - i. Work Study Excess \$5,100 Available. Motion made to suspend the rules and change to action items due to tight timeline and end of year approaching. Vote 7-0-0. Motion made to change funding amount to UBO \$2,500. Vote MSC 7-0-0.
      1. NS: Hands on Experience requesting \$2,600. Brandie Aranguren presented. Vote MSC 7-0-0.
      2. UPE: UBO requesting \$3,500 (changed to \$2,500). Stephen Cummins presented. Vote MSC 7-0-0.
    - ii. New Program Proposal from NS – NFSC Dietetics Simulation Experience
      1. Katie Silliman, Dawn Clifford, and Josh Andre presented. This activity includes interactive scenarios driven partly by script, mannequins respond in variety of ways, cued by professional simulation technicians and Chico State dietetics and nursing instructors. All clinical simulations are broadcast to a classroom where all students watch simulation unfold. Serves 50 students per year and is accredited. It's difficult for students to get these types of experiences. There would be a small out of pocket fee for students to participate. This course is taught in spring only; effective spring 2015 it will be an optional item. Discussion ensued about whether IRA fees, Student Learning Fees, or what was the old course fee would really be the appropriate funding source.

b. Action Items

i. Exemplary Performance II Vote - \$42,269 Available

1. CME – Mark Plenke presented.
  - a. The Orion requesting \$2,185 – ACP National Convention and CA College Media Assoc. Awards Ceremony. Vote MSC 7-0-0
2. HFA
  - a. School of the Arts Student Art Exhibits requesting \$2,000 – National Council on Education for the Ceramic Arts Conference. Staff clarified with the department that there will be out of pocket costs if they don't receive the \$1,500 from student club.
  - b. Symphonic Band requesting \$3,223 – College Band Directors National Conference/Western/Northwestern Division Collegiate Honor Band. Staff clarified with the department they are requesting \$3,223 (not \$3,03).
3. RECS – Kendall Ross and students presented.
  - a. Men's' Volleyball requesting \$500 – Men's Division I-AA Collegiate Championships
  - b. Women's' Volleyball requesting \$500 - Women's Division I-AA Collegiate Championships

IV. Old Business

a. Discussion Items

i. Alcohol and Drug Policy contained within IRA Student Code of Conduct

1. Michael Barrett met with Russ Mills. No evidence that the policy was a directive from the president. Might be beneficial to have a document that states IRA Board expectations for students to behave responsibly off campus as one would on campus, and that the board can cut baseline allocation due to bad behavior. Post as an information item on next IRA Board meeting agenda.

ii. Update Expenditure Guidelines

1. A sub group met to recommend changes to guidelines which would allow for equipment and computer purchases. They will meet again to revise the guidelines, and distinguish between student associations, clubs and organizations.

iii. Update EM 87-009

1. A revised draft EM was shared. Post as an information item on next IRA Board meeting agenda.

b. Action Items

V. Announcements

- a. Next IRA Meeting will be April 11, 2014

VI. Adjournment

- a. The Chair, Michael Barrett, adjourned the meeting at 2:12 pm.