

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

APRIL 1, 2016 10:00-11:00 AM BMU 205

MINUTES

Members Present: Vu Nguyen (Chair), Michael Pratt, Matt Zaleski, Marc Langston, Hyunjung Kim, Todd Gibson, Deanna Jarquin

Members Absent: Alek Palmersmith

Staff Present: Jeni Kitchell, Kimberly Scott, Stephen Cummins, Jennifer Mays

Staff Absent: None

Others Present: Kelly Lindner, David Scholz, Mark Plenke, Stephanie Bianco, Jenny Breed

- I. Call to Order
 - a. Vu Nguyen called the meeting to order at 10:00 am.
- II. Approval of Minutes
 - a. March 25, 2016 – not distributed - hold for next meeting.
- III. New Business
 - a. Action Items
 - i. Exemplary Performance Round II Funding Requests
 1. RECS Men's Volleyball - \$1,000 – approved 7-0-0
 2. CME Orion - \$1,574 – approved 7-0-0
 3. HFA Symphonic Band - \$1,950 – approved 7-0-0
 4. HFA Theatre - \$5,000 – approved 7-0-0
 5. BSS Model UN - \$5,000 – approved 7-0-0
 - ii. One-time Funding Request
 1. BSS Model UN - \$15,000 – approved 7-0-0
 - b. Discussion Items
 - i. One-time Funding Request
 1. HFA Univ. Art Gallery Workshop - \$850 – Kelly Linder presented details of Performance Space/Play Space – a multidisciplinary drawing/communication workshop attended by 70 students. Baseline funding already used for student exhibitions in fall and spring.
 2. HFA Univ. Art Gallery Student Attendants - \$1,500 – Kelly Linder presented. Additional funding will assist in covering shortfall after January's student pay increase went into effect, as well as for additional hours of work.
 3. HFA Choral Performance - \$10,000 – David Scholz presented. Needs funding for the large-scale performance of *Elijah*. 60 student singers and 7 more in orchestra involved in performance. Baseline dollars already used or earmarked. Ticket sales will additionally help fund.
 - ii. 2016-17 Budget Discussion

1. Baseline Estimate of \$1,292,146.
2. Financial Status of Programs
 - a. Orion Budget Presentation –Mark Plenke presented a proposal to wholly fund the Orion in 2016-17 in order for that year’s ad revenue to pay down the newspaper’s \$45,000 debt it has at the Foundation. Requesting a one-time funding request of \$104,000 for 16-17 in lieu of their baseline allocation. In 17-18 they project needing an increase from their baseline allocation of \$28,801 to \$77,500 ideally.
 - b. New Programs
 - i. Food Insecurity Prevention Program – Stephanie Bianco and Jenny Breed presented their revised budget which removed unallowable items. Now have a baseline request of \$16,384.
 - ii. Pi Sigma Epsilon Competition Team – given a one-time \$7,500 allocation this year. We will confirm if they wish to have this amount in baseline for 16-17.
 - iii. Engineers for Alternative Energy – given a one-time \$2,500 allocation this year. We will confirm if they wish to have this amount in baseline for 16-17.
 - c. Others – compiled info from each program to aid in the forthcoming 16-17 budget discussions.
3. Additional Funding Call – hold for next meeting.

IV. Old Business

- a. Discussion Items
- b. Action Items

V. Announcements

VI. Adjournment

- a. Vu Nguyen adjourned the meeting at 11:03 am.