

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

APRIL 10, 2015 1:00-2:00 PM BMU 205

# MINUTES

**Members Present:** Jeffery Zawoysky (Chair), Michael Pratt, Taylor Herren, Nicole Lung, Daniel Schindler, Marc Langston, Hyunjung Kim

**Members Absent:** Hadil Mustafa

**Staff Present:** Kimberly Scott, Jennifer Mays

**Staff Absent:** Jeni Kitchell, Stephen Cummins

**Others Present:** Tyler Gellinck

- I. Call to Order
  - a. Jeffery Zawoysky called the meeting to order at 1:03 pm.
- II. Approval of Minutes
  - a. March 27, 2015 – approved 5-0-0
- III. New Business
  - a. Discussion Items
    - i. 2015-16 Baseline Allocations –discussion included carryovers, adjusting for new program baseline requests, and estimates on revenue (forthcoming). Board would like to be able to provide new programs baseline dollars if available. TGC request is good that it's broken into parts as we would not fund student awards (students receive credit for course) but would fund the student travel portion; suggested that their equipment request come from one-time dollars.
    - ii. 2015-16 Work Study Allocations – requests due today, so we will know soon which programs are requesting WS funding.
  - b. Action Items
    - i. One-time funding request – ECC - Formula SAE \$476.13. Tyler Gellinck presented. Requesting funding for new part that will help with steering system on the car. They plan to use this car next year in competition (it is their second car). They have no additional dollars available (remainder is earmarked for travel to competition).
- IV. Old Business
  - a. Discussion Items
    - i. Student Code of Conduct – the sub-committee for this purpose has not met yet.
    - ii. EM revisions – EM has made it thru FASP and is on the next Academic Senate meeting agenda with very minor changes made to it.
  - b. Action Items
- V. Announcements
- VI. Adjournment
  - a. Jeffery Zawoysky adjourned the meeting at 1:31 pm.